

SSOW WD08 – Safe System of Work: Explosives, Time Expired Pyrotechnic and Ordinance

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1. Activity

This Safe System of work provides information on the deposit of ordinance, fireworks and flares at recycling centres. These items are not generally accepted at the HW&RC but from time to time these items may be left by the public without the knowledge of site staff.

2. Persons at Risk

Employees
Members of the public
Emergency Services

3. Procedures

- The deposit of explosives and pyrotechnics is not permitted at the Recycling Centres and any members of the public enquiring about the disposal of these items should be directed to **their Local Police**. It is possible from time to time that members of the public will arrive carrying explosives and leave the material at the site for onward disposal.

Large Ordinance

- If any large ordinance is deposited at site, such as a military shell or grenade, there may be an immediate and serious risk to site staff and members of the public. In these circumstances site staff must immediately contact the emergency services, and evacuate the site, secure the entrance gate of the site and remove themselves to a safe distance from the site without delay.
- No attempt should be made to handle or move the ordinance. If large ordinance is found in a container do not attempt to remove it.

- In these circumstances the Site Manager/Supervisor will contact the Police.
- Staff should remain a safe distance away from the device to advise the police where the Ordinance is located and the type of device (if known). Site Staff should also position themselves a safe distance away to inform customers of the closure whilst the device is being removed.
- Any large ordinance on site is an emergency situation and you need to dial 999 at the earliest opportunity.

Small Ordnance

- Should any small ordinance be found on site, such as shotgun cartridges, flares and bullets, these should be placed immediately into the munitions box.
- The munitions box must remain locked and secure at all times.
- If in doubt or at all concerned should small ordinance deposited on site telephone Avon Somerset Constabulary on: 101

Pyrotechnics (Fireworks) & Flares

- Generally fireworks present less of a risk than ordinance and where they are left on site they should be submerged in water and placed within the gas cylinder cage until a collection can be arranged. The gas cylinder cage should remain locked.

4. General Guidance

- Under no circumstances should flares and fireworks be removed from site for personal use nor should they be purposely released. Any accidental discharge of a pyrotechnic device on site should be reported through the B&NES Accident and Near Miss reporting procedure.

6. Personal Protective Equipment

Not applicable

7. Medical Requirements / Vaccinations

Not applicable

8. Training

Training includes;

- Safe System of Work at Induction
- In house training on safe working practices repeated at least 2 yearly

| Related Documents | |
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| None | Reference: |
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