

SECTION:	Waste Disposal
SERVICE:	Waste Services
ASSESSMENT REVIEWED:	1 st August 2008 1 st July 2010 22 nd August 2012 1 st April 2014
LOCATION:	Midland Road Recycling Centre Old Welton Recycling Centre Pixash Lane Recycling Centre
No. OF STAFF:	26 plus visitors/agency staff and contractors
FREQUENCY:	Daily

ASSESSMENT DATE:	5 th July 2016
ASSESSOR'S NAME:	Mick Wallis
Reviewed	Glyn Jones Kate Meopham
Consulted	Geoff Dicker Martin Hellyer Tom Dunscombe Paul Gard
H&S REP:	
REVIEW DUE:	July 2017

TASKS UNDERTAKEN (associated with this post)	SIGNIFICANT HAZARD (associated with this task)	EXISTING CONTROL MEASURES IN PLACE.	ADDITIONAL CONTROL MEASURES REQUIRED	Risk Rating	Target Date: (for action by)	Completed on: (date and initial)
General assessment of Recycling Centres	Vehicle/Plant movements Slips, Trips and Falls Adverse weather conditions	SSOW WD01 – WD18 Site regularly cleaned throughout the day PPE – hi-vis clothing, safety boots, ballistic trousers, gloves, eye protection, dust mask Staff training		Tolerable		

Site management		<p>Site Supervisor – regular inspection</p> <p>Site supervised by 2 x CA staff and 1 x supervisor</p> <p>Hand held radios (Bath site only)</p>		Tolerable		
Litter Picking around site	Cuts / injury from handling litter by hand	<p>Litter pickers supplied.</p> <p>Gloves a requirement</p> <p>Pedestrian Walkways</p>		Trivial		
Illegal dumping of waste along the wall and outside of gates or office	<p>Possible back injury due to heavy lifting</p> <p>Cuts and grazes</p> <p>Risk of infections from contaminated refuse/needles</p>	<p>Use of loading shovel for lifting heavy objects</p> <p>Bi Annual Manual Handling Training provided to staff</p>		Tolerable		
Building maintenance	<p>Noise levels</p> <p>Electric shocks</p> <p>Possible exposure to asbestos</p> <p>Dust levels</p>	<p>Provision of agreed RA & method statements</p> <p>Asbestos Survey carried out on all sites. Details available through Intranet. Type 3 survey carried out for major works</p>		Moderate		

Site Drainage – Cleaning and Maintenance	Lifting Heavy weights Moving Vehicles/Plant Exposure to possible contaminated water Slips Trips and Falls Damaged drains, channels, etc.	Contractor risk assessments and method statements Contractor induction and 'signing in' Vehicle and plant movements prohibited during works		Tolerable		
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<p>Delivery of Waste</p> <p>Traffic movements</p> <p>Pedestrians (customers, contractors and visitors) on site</p>	<p>Hit by moving vehicles / plant</p> <p>Speed of vehicles</p> <p>Weather conditions</p> <p>Staff neglect to abide by Safe Systems of Work</p> <p>Slips, trips, falls, cuts and puncture wounds</p> <p>Over-loaded vehicles</p> <p>Unsafe loads/vehicles</p> <p>Hazardous waste</p> <p>Fire</p>	<p>Signs and verbal instructions given to site users, stating children must be kept in vehicles</p> <p>Pedestrian walkways</p> <p>Speed restriction signs / speed ramps</p> <p>Contractor method statements and initial site induction</p> <p>Visitors and contractors use signing in system</p> <p>Contractors Permit to Work system where applicable</p> <p>Site Rules</p> <p>Procedures on unauthorised deliveries of hazardous waste</p> <p>Spillage training and kit available</p> <p>Verbal instructions as appropriate</p>		<p>Tolerable</p>		
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Storage of fridges and freezers	Possible injury to persons when moving fridge/freezers	<p>Instructions given to persons delivering fridge/freezers</p> <p>Bi- Annual Manual Handling Training provided to staff</p> <p>Handling minimised by use of Front End Loading Shovel</p>		Trivial		
Acceptance of batteries	<p>Possibility of fire</p> <p>Possibility of persons being burnt by battery acid if batteries are dropped</p> <p>Upper limb disorders from moving heavy batteries</p>	<p>Security cages for the storage of batteries</p> <p>Fire extinguishers + fire hose reels</p> <p>First aid kit + eye wash available with trained first aiders</p> <p>Bi Annual Manual Handling Training provided to staff</p>		Tolerable		
Loading waste from rubble bay (at Bath HWRC) and greenery bay (in Collections yard) into container by plant	<p>Persons being crushed by vehicle movements</p> <p>Waste falling out of bucket, flicked across by loading shovel wheels</p>	<p>Loading of waste done in a controlled manner.</p> <p>Loading of waste from rubble bay in Bath only done before site opens.</p> <p>Loading of greenery - area 'closed off' by use of barriers</p> <p>Competent and trained staff only to operate FEL</p>		Tolerable		

Emptying paper recycling containers	Possibilities of persons being hurt or crushed in vehicles when manoeuvring around stationary lorries	<p>Where traffic not segregated from customers:</p> <ul style="list-style-type: none"> - Operation normally carried out before or after public opening times - Site (or part of site) closed to public if emptying occurs during opening hours <p>Use of banksman.</p> <p>Verbal instructions given to driver before operation commences</p> <p>Supervision by own staff</p>		Tolerable		
Checking on waste inputs to Recycling Centres for suspected trade waste	Verbal abuse or physical violence to site personnel	<p>Procedure for managing hostile customers</p> <p>Radios issued to site personnel</p> <p>Site supervised by site supervisor & 2 staff</p> <p>All staff given training on customer care and on dealing with confrontational situations.</p>	Further development of ANPR system and permitting	Tolerable	On-going	
Site Closure (for operational reasons or at the end of the day)	Abuse from members of the public	All staff given training on customer care and on dealing with confrontational situations.	Review / refresh training	Tolerable		