

**Attachment 1**

**BATH & NORTH EAST SOMERSET  
LOCAL SAFEGUARDING ADULTS BOARD**

**NOTES OF MEETING HELD ON  
Tuesday 25<sup>th</sup> June 2013  
2 p.m. – 5 p.m.**

**in Sirona Room 7  
Trust HQ, St Martin's Hospital, Bath.**

**Those Present**

Robin Cowen – Independent Chair B&NES LSAB  
Alan Mogg – B&NES Council S.A. Team (sub for Lesley Hutchinson)  
Jane Shayler – Deputy Director Adult Care, Health & Housing Strategy/Commissioning, B&NES  
Val Janson – Associate Director of Quality & Patient Safety (Commissioning), B&NES CCG  
Janet Rowse – Chief Executive Officer, Sirona Care & Health  
Helen Mee – Head of Adult Services, Sirona Care & Health  
Geoff Wessell – Det Superintendent, Avon & Somerset Constabulary PPU  
Damaris Howard – Director, Regulated Services, Freeways (Health & Wellbeing Network Rep)  
Julie Evans – Director of Neighbourhoods, Curo Group  
Sonia Hutchison – Chief Executive Officer, Carers Centre B&NES (Carers rep)  
Mary Lewis – Acting Director of Nursing, RUH NHS Trust  
Mick Dixon – Head of Risk Reduction and Operational Training, Avon Fire & Rescue  
Janet Dabbs – CEO Age UK (B&NES) representing Supporting People Forum in B&NES  
Karen Taylor – Compliance Manager, CQC South West Region  
Rosie O'Hagan – LDU Team Leader/IMPACT S'Glos and B&NES, Avon & Somerset  
Probation Trust (sub for Kevin Day)  
Kevin Elliott – NHS England  
Bill Bruce-Jones – Clinical Director for B&NES, AWP Mental Health Trust  
Liz Richards – Managing Director (B&NES), AWP Mental Health Trust  
Jo Farrar – Chief Executive, Bath & North East Somerset Council (attended as an observer)  
Clare Tozer – Administrator/Note-take for LSAB

**For Agenda Item 12**

Ian Savigar – Divisional Director, Customer Services, Revenues & Benefits B&NES Council  
Jon Poole – Research and Intelligence Manager, Local Partnerships, B&NES Council  
Sian Francis – B&NES CAB

**Apologies**

Lesley Hutchinson – Head of Safeguarding Adults, Assurance & Personalisation, B&NES Council  
David Trethewey – Divisional Director, Policy & Partnerships, B&NES Council  
Sophie Kent-Leger – Asst Head Teacher, Threeways Special School (B&NES)  
Cllr Simon Allen – Cabinet Member for Wellbeing, B&NES Council  
Dawn Clarke – Director of Nursing & Quality, NHS Bath & North East Somerset CCG  
Janet Goodfellow – Regional Manager, Four Seasons Health Care  
Rayna McDonald – Director of Operations & Clinical Practice, RNHRD  
Cllr Simon Allen – Cabinet Member for Wellbeing, B&NES Council  
Kevin Day – Senior Probation Officer, Avon & Somerset Wiltshire Probation Service  
Kirstie Mann – Manager, Your Say Advocacy Service  
Jenny Theed – Director of Operations, Sirona Care & Health  
Sue Smith – Clinical Standards Manager, SWAS NHS Foundation Trust

	SUBJECT	DISCUSSION
1.	<b>Apologies &amp; Introductions</b>	<p>Robin Cowen welcomed everyone to the meeting and asked each person to introduce who they were and the organisation they were representing.</p> <p>Jo Farrar, B&amp;NES Council Chief Executive attended LSAB as an observer.</p>
2.	<b>Notes &amp; Actions from last meeting &amp; Matters Arising (26.03.13)</b>	<p>Notes of 26<sup>th</sup> March 2013 – agreed.</p> <p><u>One amendment:</u> Mary Lewis’s title should read: <i>Acting</i> Director of Nursing and not <i>Asst Director of Nursing</i></p> <p><u>Agenda Item 9: Home Office Peer Review</u> Geoff Wessell has now received letter back from the Home Office concerning how some issues were raised at the Peer Review and how that was recorded. Geoff will forward letter to Robin Cowen for information. <b>Action 237: GW</b></p> <p><u>Agenda Item 12: Avon F&amp;R Restructure Update:</u> Mick Dixon will bring to LSAB in September. <b>Action 238: MD</b></p> <p><u>Actions Arising from last meeting 26<sup>th</sup> March 2013</u></p> <p>A227 IMCA Service and SWAN Advocacy Network: Jane Shayler reported that SWAN is contracted to cover mental health advocacy work, but that they are only contracted to work with a certain number.</p> <p>A224 Whistleblowing arrangements within organisations: Good examples of whistleblowing within agencies still welcomed – none submitted to date.</p> <p>A222 LSCB/LAB Joint Working: Possible merger of Adults and Children’s Training &amp; Development sub-groups. Children’s sub-group has a new chair-person and they would like 6 months to assess situation before deciding on a merger – however, are positive about this happening.</p> <p>A221 Trigger Protocol: Damaris Howard and P&amp;P sub-group to pursue. A225</p> <p>A220 Joint Training Event – update: Police (PPU), Sirona and S’Glos Safeguarding Team plan to put on three training events (previously led by the Police).</p> <p>Sonia Hutchison mentioned about the change in CRB checks, now Disclosure and Barring Services (DBS) – if any partner agency has a policy on how they are doing DBS’s, please let Sonia know. [Janet Rowse and Sonia to liaise on this].</p> <p>Karen Taylor will check from CQC regulations side; however, to note that “regulated activities” in respect of CQC are not the same – hence complicated!</p> <p>A211 Multi-Agency Procedures: Have been disseminated to AWP and Sirona; now on website. Intend to have a launch event in September – to be arranged.</p>

		Robin Cowen reported that he and Lesley had met with Cllr Simon Allen (B&NES Cabinet Member for Wellbeing) to discuss how to promote the Safeguarding message to Elected Members and possible ways of doing this.
<b>3.</b>	<b>Agenda Item 3</b>	<b>LSAB Sub-Group Reports [Attachment 2 refers]</b>
		<p>Robin Cowen updated meeting on how future reporting style from the sub-groups would be managed. Would now include issues under the LSAB Business Plan and will only bring to the LSAB when necessary or where decision-making needs to be made. With the increasing workloads it is important for the sub-groups to look at their objectives and what is 'do-able' and what can be done well; other pieces of work may need to be pending until there is time/capacity to carry them forward.</p> <p>The LSAB Business Plan is Attachment 2 for this meeting.</p> <p><b>Safeguarding Adults Training and Development sub-group</b>  <b>Chair: Jenny Theed</b>  The Training &amp; Development Audit Form was circulated to LSAB and Sub-Group members for completion. 21 agencies have returned the audit forms; awaiting from Police and Probation. Cross-section of agencies responded, including the Provider sector. The information is now being collated.</p> <p>Still problems with attendance at this sub-group. Trying to work across boundaries on training opportunities.</p> <p><b>S.A. Awareness, Involvement &amp; Engagement sub-group</b>  <b>Chair: Sonia Hutchison [RUH]</b>  Sonia updated that the group have put together a 'calendar of events' to which items can be added. It is envisaged that this 'calendar' will act as a pivotal point in ensuring the Safeguarding message reaches as wide as audience as possible. The LSAB members are welcome to put forward ideas to go in the 'calendar of events', particularly where partner agencies are already holding an event/s which would have a safeguarding element or where safeguarding could be included. Please email to Sonia <a href="mailto:Sonia.hutchison@banescarerscentre.org.uk">Sonia.hutchison@banescarerscentre.org.uk</a> or Clare Tozer <a href="mailto:Clare.Tozer@bathnes.gov.uk">Clare.Tozer@bathnes.gov.uk</a></p> <p><b>S.A. Policy &amp; Procedures sub-group</b>  <b>Chair: Damaris Howard [Freeways]</b>  Damaris Howard reported. The group has created a list of the policies and procedures and their review dates, which are fast coming round! Three policies need to be reviewed by the end of this year (Consent, Thresholds and Media) and need someone to lead on this. Important that we update the Media &amp; Comms Policy in light of the Serious Case Review <i>[Sonia Hutchison offered the Awareness &amp; Comms sub-group to do this]</i>  <b>Action 239: Sonia Hutchison</b></p> <p>Changing timescales on other policies and drafts of these to next LSAB in Sept</p>

		<p><b>S.A. Quality Assurance, Audit &amp; Performance Management sub-group (QAA&amp;PM) Chair: Val Janson</b> Val Janson reported that the group was on target with most actions. They are re-thinking methodology of auditing cases. There is some work they are doing which isn't included in the Business Plan. Also struggle with attendance levels.</p> <p><b>MCA/DOLS Quality &amp; Practice Group</b> <b>Chair: Lesley Hutchinson</b> Lesley Hutchinson not in attendance so no update at this meeting. Need to remove 'completed' tasks from the Business Plan</p>
<b>4.</b>	<b>Agenda Item 3a</b>	<b>Update on LSCB/LSAB Interface (verbal update)</b>
		<p>Richard Baldwin, Divisional director, Children &amp; Young People's Specialist Service has replaced Maurice Lindsay on this group. The proposal to have a Joint Chair for the LSCB and LSAB has been put 'on hold', but with a view to further considering this possibility in the future. The LSCB are currently seeking a new Chair and will include the suggestion of Joint Chair of LSCB/LSAB in the interviewing process.</p> <p>Robin Cowen confirmed that the LSCB/LSAB Interface Group was continuing to look at ways of working together more closely.</p> <p>Mary Lewis said the LSCB are keen to have a joint chair-person. Currently the LSCB don't have an Awareness &amp; Communications sub-group, so are interested in joining with the LSAB sub-group – Mary has advised they contact Sonia Hutchison direct.</p> <p>Geoff Wessell reported that the idea to amalgamate Bristol, South Glos and Somerset safeguarding boards was abandoned as considered too big and that combining LSCBs/LSABs locally was a better option.</p> <p>Damaris Howard asked about the Memorandum of Understanding (MOU) from the Ambulance Service in respect of the LSAB. Robin Cowen said there had been an exchange of correspondence which he would email round to LSAB members.</p>
<b>5.</b>	<b>Agenda Item 4</b>	<b>LSCB Update [Attachment 13 refers]</b>
		Attachment 13 noted.
<b>6.</b>	<b>Agenda Item 5</b>	<b>Francis Report (verbal update)</b>
		<p>Val Janson reported for Dawn Clarke. B&amp;NES CCG have compiled a response to the Francis Report: the Serious Incidence Committee has adopted a RCA process; a Quality Strategy has been drafted; have agreed quality incentive schemes with all providers; a programme of quality assurance visits is being drawn up. Some recommendations in the Francis Report are around the handling of complaints and B&amp;NES CCG are revising their Complaints procedures. Robin Cowen said the LSAB would be interested in any safeguarding related learning points the CCG had identified. Val Janson will report back to the LSAB in Sept on this.</p> <p><b>Action 240: VJ</b></p>

		<p>Kevin Elliott commented that part of the commissioning role sits with NHS England and they had appointed a Chief Nurse with a safeguarding lead, so work of NHS England will dovetail with the CCGs.</p> <p>Val Janson said that clarity is still needed around safeguarding training for Dentists, Opticians and GPs).</p> <p>Robin Cowen said it is helpful for the LSAB to have information/updates from the CCG and NHS England and that people need to know who to connect with.</p>
7.	<b>Agenda Item 6</b>	<b>LSAB Chair's Report</b>
		<p>Information-Sharing (national and local): Consideration to be given to possibly setting up a MASH (Multi-Agency Safeguarding Hubs) in B&amp;NES. Devon has a good model of how this is operating and worth looking at. Police and Sirona are interested in taking this forward; Probation need to be involved in conversations. Robin Cowen has spoken to Ashley Ayre (Strategic Director for People &amp; Communities) about initial enquiries/discussions and will pursue this. <b>Action 241a: [RC]</b></p> <p>MASH would comprise professionals from Police, Probation, Health, Housing and any other relevant agency, who would sit together as a Team and act as a filter or 'information triage' in respect of safeguarding, with the aim of averting potential safeguarding issues or flagging-up where they are alerts or concerns.</p> <p><b>Action:</b> Lesley Hutchinson to work with Children's Services to scope this work and produce a proposal for development. <b>Action 241b: [LH]</b></p>
8.	<b>Agenda Item (none)</b>	<b>LSAB Questionnaire Feedback Report</b>
		<p>Robin Cowen updated. Val Janson has broken down results as requested at the last LSAB. Identifies specific challenges, but also where we are doing well. Need to note how the Board is perceived by outside agencies. Also, how we track that actions directed/agreed by the Board are carried through in the various agencies.</p> <p>Sub-group Chairs to pick up critical elements and feed into their work programmes.</p> <p>Will look at feedback at the LSAB Away Day in November.</p> <p><u>LSAB Away Day: Frid 8<sup>th</sup> Nov 2013 – Draft Programme</u>  <i>a.m. Small group work around commissioning cycle and function  Survey and key actions</i></p> <p><i>p.m. Trigger Protocol (?)  Managing risk at a time of pressure  Ways of working smarter (e.g. MASH).</i></p> <p>The afternoon would be an open conversation and to include sub-group members and other relevant staff.</p> <p>Clare to check room capacity at Somerdale Lodge, Frys.  <b>Action 242: [Clare]</b></p>

<b>9.</b>	<b>Agenda Item 7</b>	<b>Multi-Agency Safeguarding Adults Policy [Attachment 3 &amp; 3a]</b>
		<p>Alan Mogg presented this updated Policy. Last reviewed in 2010. Has been updated using SCIE and West Midlands policy guidelines, but to suit B&amp;NES local arrangements. Also incorporates national documents/statements that have been issued over the last 2 years and includes 'links' direct to documents and references. Definition of 'vulnerable adult' now changed to 'adult at risk'. The ADASS Advice Note and other government reports asking that we look at "outcomes" for people.</p> <p>Multi-Agency Safeguarding Adults Policies need to include the following: definition of adult at risk; definition of harm, PREVENT, Hate Crime, Forced Marriage</p> <p>Partner agencies policies should reflect these roles and responsibilities.</p> <p>Conversations on-going with Sirona and AWP.</p> <p>Service user feedback has been positive and those recommendations have been incorporated into the new policy.</p> <p>Policy &amp; Procedures sub-group growing, also inputted.</p> <p>Requirements as listed in the previous LSAB Business Plan have been included in the updated policy.</p> <p>NHS England also now to be included.</p> <p>Geoff Wessell asked what scrutiny the LSAB should put in place around following up how the updated policy was being used by frontline staff and partner agencies. Janet Rowse said the document was useful as a 'framework' or reference tool, but was very detailed for day-to-day use by frontline staff and that a simpler version might be more useful.</p> <p><u>Actions</u></p> <ul style="list-style-type: none"> <li>○ Clare to send out final document to LSAB once Alan Mogg and Lesley Hutchinson have checked it.</li> <li>○ Agreed that Awareness &amp; Comms sub-group disseminate the document and track what agencies have done with it – giving a three month feedback timescale.</li> <li>○ Document to be launched at an event to be held in Sept 2013 (to be arranged)</li> </ul> <p>Thanks to Alan Mogg for his commitment of time in compiling this updated policy.</p>
<b>10</b>	<b>Agenda Item 8</b>	<b>Service User Feedback Report [Attachment 4 refers]</b>
		<p>Responses from service users on how they have found the safeguarding process. Slow start but now becoming embedded and responses are coming in. The questionnaire form is issued by the Sirona teams and sent back to the B&amp;NES SA Team where they are logged and Sirona analyse the data. Some service users have indicated they would like a follow-up visit from the SA Team. AWP mental health teams are now included in this process. Mainly a positive response from service user in respect of questions posed</p>

		<p>around choice/options, treated with dignity and respect. Some areas for improvement around understanding safeguarding information and keeping adults at risk informed.</p> <p>Janet Rowse said Sirona were reviewing the questionnaire regarding Re-ablement, so that a question is formulated to ask the service user “What is it that’s important to you?” etc.</p> <p>Alan Mogg in the Local Govt Associate (LGA) are doing pilots in some Local Authority areas around “making safeguarding personal” and one method used is to ask service users at the beginning of the safeguarding process what they want out of the safeguarding process; asking again in the middle of the process how they are feeling about what is happening; and then asking at the end of the process. B&amp;NES may partake in one of these pilots.</p> <p>Robin Cowen commented that the focus should be about the service user and the outcome.</p> <p>Sonia Hutchison said the questionnaire can be changed to better reflect service users’ opinions and the outcomes they want.</p> <p><b>Action 243: SH/JR to liaise on how to improve SU feedback form.</b></p> <p>Damaris Howard referred to the SU Engagement Policy and that it should be made clear to the service user from the start of safeguarding process that their views would be sought and that it was important to receive their views.</p> <p>The following noted in respect of this item:-</p> <ul style="list-style-type: none"> <li>- Need to refine the process/questionnaire</li> <li>- Need to make contact with at least 20% of service users</li> <li>- Possible LGA pilot in B&amp;NES</li> </ul>
11.	<b>Agenda Item 9</b>	<b>ADASS/LGA Safeguarding Adults Advice &amp; Guidance to DASS and Govt Statement on Adults Safeguarding (Attachments 5, 9 &amp; 10 refer)</b>
		<p>Alan Mogg went through report which provides a framework for Local Authorities and LSABs to follow. The report also lists ‘top 10 tips’ and Lesley Hutchinson has identified areas the B&amp;NES LSAB needs to look at. LSABs are asked to produce a Strategic Plan. Generally, the B&amp;NES LSAB is already covering most of the ‘top 10 tips’. The gaps are around risk register/management.</p> <p>Discussion that the LSAB Annual Report and Business Plan can constitute a “Strategic Plan”. Robin Cowen was reluctant to introduce a further major document and was keen to adapt existing work.</p>
12.	<b>Agenda Item 10</b>	<b>B&amp;NES LSAB Annual Report [Attachment 6 refers]</b>
		<p>Draft LSAB Annual Report brought to the Board for discussion and finalising. Still awaiting some partner agencies’ input to go in the report and Robin Cowen urged those agencies to send through to Lesley/Clare so that the report will be complete; also, any feedback on the draft report - all by Frid 12<sup>th</sup> July. <b>Action 244: All</b></p> <p>The Annual Report will go to the Health &amp; Wellbeing Board; B&amp;NES Scrutiny Panel and B&amp;NES Cabinet for approval and then on to the B&amp;NES Council website.</p>

		<p>Robin Cowen highlighted pages 28 and 29 of the report. Page 28 – chart shows a significant increase in referrals over the last 3-4years, with some of those referrals going into large scale investigations. Page 29 gives a summary and valuation on data/activity that has taken place.</p> <p>Robin Cowen commented that the Annual Report reflected well that the B&amp;NES LSAB has achieved a phenomenal amount of work over the last year (see page 47 of the report) and thanked everyone for the part they had played in this achievement and keeping people in B&amp;NES safe.</p> <p>Jane Shayler also acknowledged the amount of hard work Lesley Hutchinson had done into compiling and writing the Annual Report.</p>
13.	<b>Agenda Item 11</b>	<b>Serious Case Review (SCR)</b>
		<p>Executive Summary and Draft Action Plan considered by the Board. Robin Cowen shared B&amp;NES Comms draft press statement.</p> <p><u>The following agreed:-</u></p> <ul style="list-style-type: none"> <li>- SCR Exec Summary be adopted once minor amendments made</li> <li>- B&amp;NES Communications to be briefed</li> <li>- Press statement agreed and B&amp;NES Comms to circulate to key partner agencies' Comms</li> <li>- All press enquiries to be channelled through B&amp;NES Comms</li> </ul> <p>The full SCR report has been signed off.</p> <p><u>SCR Action Plan</u></p> <ul style="list-style-type: none"> <li>- Rec 6: Avon &amp; Somerset Probation Service – this should read <b>MAPPA Co-ordinator</b> to do this piece of work.</li> <li>- Page 4 of Exec Summary under “Risks” No.16: This to be covered in the Action Plan. Alan Mogg will draft a clause to strengthen the reference to assessing and identifying risk for inclusion in the Action Plan. This will be sent to Lesley Hutchinson to agree the final sign-off. <b>Action 245a: AM</b></li> <li>- Page 4 of Exec Summary under “Risks” No.16: Janet Rowse to draft a clause relating to the practice of staff in Sirona and AWP in relation to risk assessment. <b>Action 245b: JR</b></li> <li>- Trigger Protocol – Damaris Howard to draft some text to include adults at risk in the Action Plan was mentioned. <b>Action 245c: DH</b></li> <li>- Action Plan: Take out 8.2</li> <li>- Action Plan: Timescales in No.7, CPS and Prison Service – to achieve this by end of year Dec 2013.</li> <li>- Action Plan: Timescale in 5.8 - by Dec 2013.</li> </ul> <p><b>Action 245d: Robin Cowen</b>          Serious Case Review Task Group - stand-alone piece of work, Robin Cowen to chair and link with key people.</p>

14.	Agenda Item 12	Welfare Reform [Attachment 6 refers]
		<p>Jon Poole (Research and Intelligence Manager, B&amp;NES Council); Ian Savigar (Divisional Director, Customer Services, B&amp;NES Council) and Sian Francis (B&amp;NES CAB) joined the meeting for this item, to inform the LSAB of the impact of the new Welfare Reform Act on safeguarding.</p> <p>Jon Poole reported that some households will see a reduction in their income because of welfare reforms and for other social reasons. Those who are already in contact with social services are likely to become even more vulnerable because of loss of income. Those people who have never been in touch with social services before will now need help. This will put a strain on services and also heighten safeguarding concerns. Lack of money and its consequences will manifest itself in health problems, domestic abuse, children issues, debt problems, financial management. A total of 12,000 homes are likely to be affected.</p> <p>Ian Savigar said the implementation of reform (April 2013) on Housing Benefits and Council Tax support, will also have impacts. Some people who have not had to pay Council Tax now find they have to. Revs &amp; Bens are linking with Curo to help tenants who are vulnerable financially. There has been an increase in reminders and summonses being issued, but not as much as expected – people are trying to pay.</p> <p>B&amp;NES is a 'pilot' for Universal Credit. People know if they don't keep up with their rent or other essential commitments, the bailiffs will be in and even prison can happen. Replacing the Social Fund (which used to be provided by Dept of Work and Pensions DWP) by giving Councils the money to use as they see fit. £250k has been transferred from DWP to B&amp;NES Council and Members decided to adopt a 'non-cash' scheme (offering vouchers, fridges, freezers, on-line shopping) to help people. Also incorporated into this scheme a telephone contact system for housing and financial advice.</p> <p>Ian Savigar said that major issues are yet to emerge - at the moment tip-of-the iceberg.</p> <p>Julie Evans (Curo) said that they have 12,000 tenants and a proportion of those tenants will fall into the 'bedroom tax' category. Universal Credit amounts to potentially £28m coming into Curo. Curo have written to all their tenants about the Welfare Reforms, offering help and advice. Some tenants have responded and taken up debt/financial advice; some have said they will move to a smaller property etc; some tenants haven't responded. Curo also working closely with other agencies to help tenants.</p> <p>Curo trying hard to help their tenants as much as possible, but unfortunately, those who cannot or refuse to pay their rents etc, will need to be prosecuted There were 426 tenants in debt – since the welfare reforms they now have 711 and have issued 300,000 Court orders for rent debt. Social Services need to be aware of this and the impact on social care services. 127 tenants are waiting to hear about discretionary housing payments.</p> <p>Sian Francis (CAB) said a lot of people have not been used to paying Council Tax and will now find they are subject to Council Tax Liability Orders. Personal Independent Payments means fewer people will be entitled to a Blue Badge (disabled) and this will affect a lot of people who now have them. People having to pay for doctor's reports to support their assessments – not all can afford to do this (£70 for a report). Incapacity Benefit re-assessment (? in B&amp;NES) affects about 1400 people. People will be vulnerable to loan sharks.</p>

		<p><u>Safeguarding issues</u></p> <ul style="list-style-type: none"> <li>- Financial abuse not that high at the moment, but likely will need to focus more on this in future.</li> <li>- Identify safeguarding at an early point - people going to different agencies for help.</li> </ul> <p>Julie Evans commented that Curo had had to deal with at least four tenants who have threatened suicide. Curo are meeting with suicide prevention co-ordination in B&amp;NES. Have referred x2 people to the police.</p> <p>Jane Shayler said adult social care can raise awareness with social care staff and link with other agencies to share information regarding people who are vulnerable or at risk – ‘safety-nets’.</p> <p>Robin Cowen suggested it would be helpful to include the Welfare Reforms issue into the ‘calendar of events’ being compiled by Awareness &amp; Comms sub-group.</p> <p>Jon Poole said they would be updating information in August when more data is expected. Julie Evans will update on the situation at LSAB in September.</p> <p>Ian Savigar said B&amp;NES Council were looking at the issues and impacts of welfare reform across the Council.</p> <p>Geoff Wessell said that the Police were also having to make cuts and that specialist staff may well be reduced, so any information that indicates that a tidal wave of problems are heading our way, is important for him to know as that will impact on the argument to keep specialist staff.</p> <p>Janet Rowse asked Jon Poole to let the Board know when more information is available and indicates a peak and how this will affect B&amp;NES.</p> <p>Jon Poole said it could be another 18mths before we start seeing the impact of the welfare reforms.</p> <p>Mary Lewis said it would be helpful to have thresholds for frontline staff to refer to.</p> <p>Janet Rowse said the One-Stop-Shop has an important role to play in giving people information and pointing them in the right direction for help and support.</p> <p>Ian Savigar said that people being able to access benefits on-line will be difficult for some people who do not have computers and who are not e-literate.</p>
<b>15.</b>	<b>Agenda Item 13</b>	<b>AOB</b>
		<ul style="list-style-type: none"> <li>o Chair’s Key Messages – to be circulated</li> <li>o Out-of-Authority Safeguarding Adults Arrangements Protocol – to note this document.</li> <li>o Police restructure</li> </ul>

		<p>As at May/June 2013, Avon &amp; Somerset Police split into x3 Districts:-</p> <ul style="list-style-type: none"> <li>• Bristol: District Commander, Chief Superintendent Jonathan Stratford</li> <li>• Somerset: District Commander, Chief Superintendent Nikki Watson</li> <li>• B&amp;NES &amp; South Gloucestershire: District Commander, Chief Superintendent Geoff Spicer</li> </ul> <p>The Public Protection Unit (PPU) remains the same, headed-up by Detective Superintendent Geoff Wessell.</p>
<b>16.</b>	<b>Agenda Item 14</b>	<b>Dates of future meetings</b>
		<p><del>WAS Tues 24<sup>th</sup> Sept 2013 (Training Suite at Curo)</del>  <b>NOW Tues 1<sup>st</sup> Oct, 9.30am – 1pm (Training Suite, Curo-offices)</b>  <b>NEW VENUE: Board Room, CCG Trust HQ, St Martins, Bath.</b></p> <p><del>Tues 10<sup>th</sup> Dec 2013 (Training Suite, Curo-offices)</del>  <b>NEW VENUE: Board Room, CCG Trust HQ, St Martins, Bath.</b></p> <p><b>2014 dates – these have now been confirmed</b></p>

These minutes can be available in an accessible format if required – contact 01225 477180