

Standard Selection Questionnaire (SQ) and European Single Procurement Document (ESPD)

Nick Miller
Procurement Manager

Miranda Huntley
Procurement Manager

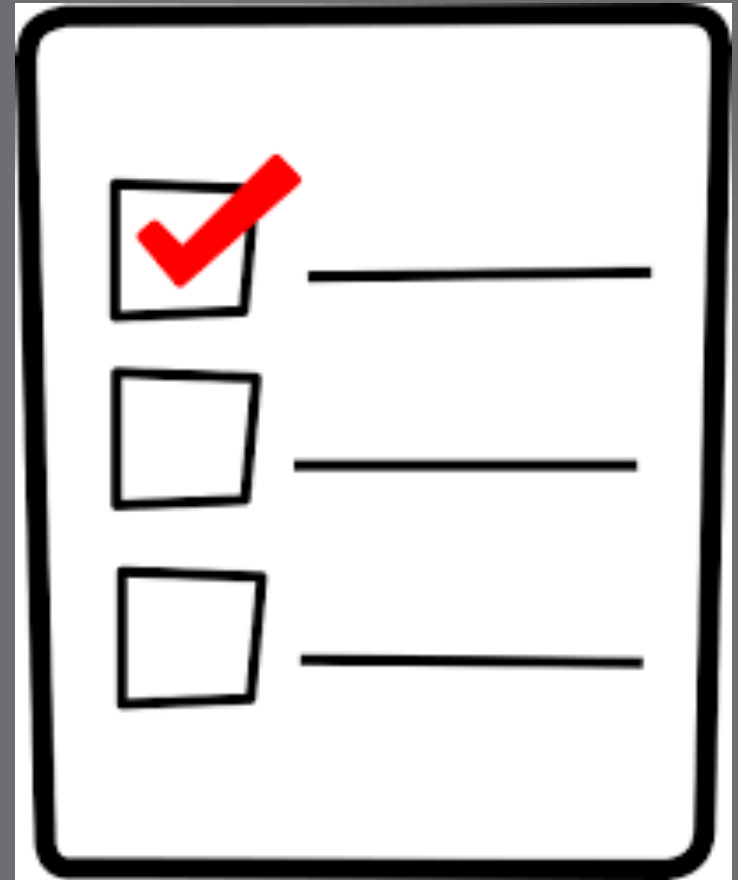


Background and history

- Up to February 2015 - Previously Public bodies decided on their own PQQs
- February 2015: standard PQQ (Public Contract Regulations 2015) came in
- Sept 2016: launch of new SQ
- ESPD used across the EU

What is the SQ?

- Qualification stage for public sector tendering procedures.
 - Company information
 - Compliance with the law
 - Financial standing
 - Relevant experience
 - Capability and capacity to deliver



What are the key changes?

- Split into 3 main sections
 - Part 1 Potential Supplier information (incl. bidding model)
 - Part 2 Exclusion grounds (Mandatory & Discretionary)
 - Part 3 Selection questions
- Parts 1 & 2 cannot be amended
- Part 3 can be amended with permission from CCS
- Can add Project Specific questions to Part 3

What are the key changes?

- Self-declaration – accounts etc
- Part 1 (Potential Supplier Information)
 - Bidding model (consortia/subcontractor)
- Part 3 (Selection Questions)
 - Supply Chain Management NEW
 - Modern Slavery NEW (T/over £36m pa).
 - Skills development & apprenticeships
 - Steel
 - Performance on previous contracts NEW but Central Govt only
 - Project specific questions – must be relevant and proportionate to the contract

Why the change from PQQ?

- To align with ESPD
- Mandated across England
- Making tendering easier for smaller businesses
- Bidding Model (public body is told about consortium members/subcontractors) so has full visibility if relied upon for delivery of the contract

When will you be asked to complete a SQ?

- Above OJEU threshold tenders;
 - Shortlisting or excluding suppliers prior to full tender
- Can use SQ for lower value procurements but not for shortlisting
- SQ may be used instead of PAS91 for works contracts



OJEU thresholds

	Supply, Services and Design Contracts	Works contracts	Social and other specific services
Central Government	£106,047	£4,104,394	£589,148
Other contracting authorities	£164,176	£4,104,394	£589,148

What does this mean for you?

- Less onerous for SMEs
 - More self-certification (normally only request evidence from winning bidders)
 - Consistent across buying organisations
 - Less time consuming
 - Lower cost for bidding, avoidance of previous costly PQQ process
 - Develop standard responses

Points to note.....

- Issues with self-declaration
 - if unsatisfactory, public body may choose to amend contract award decision and award to second placed supplier
 - terminate the procurement process
- Consequences of misrepresentation
- Opportunity for Self-cleaning

Additional information

- <https://www.gov.uk/guidance/transposing-eu-procurement-directives>
- <http://www.procurementportal.com/blog/blog.aspx?entry=490>
- http://www.legislation.gov.uk/ukxi/2015/102/pdfs/ukxi_20150102_en.pdf

Questions?