

APPLICATION FOR A CONVERSION/NEW/CHANGE OF NAME

UNLICENSED FAMILY ENTERTAINMENT CENTRE GAMING MACHINE PERMIT

(Please refer to guidance notes at the back of this form before completing)

SECTION A - What do you want to do?

- 1 Please indicate what you would like to do:
- a) Apply to **convert** an existing Section 34 permit issued under the Gaming Act 1968, into an unlicensed family entertainment centre gaming machine permit (if you choose this option then please complete Sections B, C and E)
- b) Apply for a **new** unlicensed family entertainment centre gaming machine permit (if you choose this option then please complete Sections B, C and E)
- c) Request that the licensing authority **changes the name** on the permit due to the existing permit holder's change of name or wish to be known by another name (if you choose this option then please complete Sections C, D and E)

SECTION B - Application for grant (includes both new and conversion applications)

- 2 Do you have an existing Section 34 permit issued under the gaming Act 1968? Yes/No
- If 'Yes' the permit should be enclosed. Please keep a copy of your existing permit on the premises to which it relates
Existing Section 34 permit enclosed
- If 'No' the date an application was made to obtain one
.....
- 3 Are you aware of any premises licence, issued under the Gambling Act 2005, which exists in relation to the premises to which this application relates? Yes/No
- If 'Yes' please provide details (e.g. premises license reference number).
.....

SECTION C - General Information

4	Name of premises	
5	Address of premises	
6	Telephone number of premises	
7	Name of applicant	
8	Date of birth of applicant	
9	Address of applicant	
10	Daytime telephone number of applicant	
11	Email address of applicant	
12	Name, address, telephone and email of agent (e.g. solicitor) if submitted on behalf of the applicant	

SECTION D - Change of Name

13	What is the name of the permit holder on the existing permit?	
14	What is the reference (e.g. number) of the existing permit?	
15	What name should now be shown on the permit?	
16	Why is this change of name being requested? (see guidance note 8)	

SECTION E - Fee and Signature

I enclose the sum of £100 for a conversion application
£300 for a new application
£ 25 for a change of name application

Cheques to be made payable to Bath & North East Somerset Council

I confirm that I occupy/propose to occupy the premises to which this application relates

I confirm that I am 18 years of age or older

Please note: It is an offence under Section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.

Dated

Signed

(by or on behalf of applicant/permit holder)

Please send your completed form and relevant fee to:

**Licensing Services
Bath & North East Somerset Council
Lewis House
Manvers Street
Bath
BA1 1JG**

If you require further information please do not hesitate to contact us on:

Telephone: 01225 477531
Fax: 01225 477596
Email: licensing@bathnes.gov.uk

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Guidance Notes

- 1 This form is to be used for an application for a grant (or to request a change of name) of a unlicensed family entertainment centre gaming machine permit under the Gambling Act 2005 Section 247 and Schedule 10. This form can be used for both new applications and for applications to convert an existing Section 34 permit under the Gaming Act 1968 in accordance with the Gambling Act 2005 Statutory Instrument 2006/3272.
- 2 An unlicensed family entertainment centre is entitled to provide an unlimited number of category D gaming machines available for use on the premises. Category D gaming machines are defined in the Gambling Act 2005 as the lowest category of gaming machine. Category C (adult) gaming machines CANNOT be made available for use and thus there will be no 'designated adult areas' required at the premises.
- 3 The permit's duration is 10 years. A renewal application must be made 2-6 months before the expiry date of the permit (Schedule 10 paragraph 18 Gambling Act 2005).
- 4 The fee for a new application for grant is £300. The fee for the conversion of an existing Section 34 Gaming Act 1968 permit is £100. The fee for a change of name is £25.
- 5 Applicants should be aware that this Licensing Authority has published a 'Statement of Principles' under Schedule 10 paragraph of the Gambling Act 2005. The Statement of Principles is available via this authority's website or via a request made to the contact details provided at the top of this form.
- 6 This licensing authority must notify the applicant of its grant/refusal of the application for a permit as soon as is reasonably practicable after that decision to grant/refuse has been made.
- 7 If an application has been made to convert an existing Section 34 Gaming Act 1968 permit before 31 July 2007, then the applicant can assume that, even where a decision has not been formally made by this licensing authority, his/her application is to be treated as granted from September 2007. Following this, a permit must be provided by this authority as soon as reasonably practicable.
- 8 These permits cannot be transferred. Change of name is only permitted where the permit holder changes his/her name or wishes to be known by another name (Schedule 10 paragraph 11(2)).