ENVIRONMENTAL SERVICES – WASTE COLLECTIONS SITE ASSESSMENT RECORD

LINE MANAGER TO COMPLETE FORM.	SITE LOCATION:	ROUND NUMBER:	DATE OF INSPECTION:	PERSONS INSPECTING SITE:
	Bailbrook Lane	RM2	13/03/2013	Mick Wallis

DETAILS OF ISSUES ASSOCIATED WITH THE SITE:	REPORTED BY:	DATE REPORTED:	MEASURES ALREADY IN PLACE TO REDUCE RISK TO PERSONNEL:
Collections have been made from the front of Bailbrook Lane since a resident stopped us turning our collection vehicle around on his private land at the rear. A re-assessment was requested following concerns from a resident opposite, that residents do not take the bins/boxes back in after collection.			Collections are made from the front edge of properties on Bailbrook Lane. Site visit 14 March 2013 by Mick Wallis – Residents are already using the suggested collection point to store their waste prior to collection.

SITE DESCRIPTION	HAZARDS NOTED	DETAILS OF ACCIDENTS OCCURRING AT THIS SITE	RISK TO STAFF	REMEDIAL ACTION REQUIRED	DATE IMPLEMEMENTED
221 & 223 Bailbrook Lane. The complainant has asked if we could collect refuse and recycling from the top of the steps instead of the bottom of the steps which is edge of property.	Steep uneven steps	None	High risk of causing slips, trips and falls due to unevenness of the steps. These steep steps are slippery when damp or wet. Increased risk of musculoskeletal issues with carrying waste down steps.	Residents are requested to place waste for collection at the front edge of their properties in suitable position at the bottom of the steps. It is suggested that they use the wide step approx. 3 steps up. In this case even if the resident requested an "Assisted Collection" this would be refused due to the steepness and condition of the	

				steps.	

Managers signature: Pete Wakenshaw		**Assessment review date** N/A
RISK RATING (High, Medium, Low)	High	