

OFFICER DECISION REPORT - TRAFFIC REGULATION ORDER (TRO)

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APPROVAL TO PUBLICLY ADVERTISE THE TRO

PREPARED BY: Traffic Management Team, Highways and Traffic Group

TITLE OF REPORT: Review of on-street parking permit charges

PROPOSAL: A review of the charges for on-street parking permits

SCHEME REF No: 25-051

REPORT AUTHOR: Andrew Dunn

1. DELEGATION

The delegation to be exercised in this report is contained within **Part 3, Section 4** of the Constitution under the **Delegation of Functions to Officers**, as follows:

Section A	The Chief Executive, Strategic Directors, Divisional Directors and Heads of Service have delegated power to take any decision falling within their area of responsibility...."
Section B	Without prejudice to the generality of this, Officers are authorised to: serve any notices and make, amend or revoke any orders falling within his/her area of responsibility.
Section D9	An Officer to whom a power, duty or function is delegated may nominate or authorise another Officer to exercise that power, duty or function, provided that Officer reports to or is responsible to the delegator.

For the purposes of this report, the Director of Place Management and the Head of Highways Delivery holds the delegated power to make, amend or revoke any Orders.

2. LEGAL AUTHORITY

This proposal is made in accordance with the Road Traffic Regulation Act 1984, which under Section 1 provides, generally, for Orders to be made for the following reasons, and in the case of this report specifically for the reason(s) shown below:

(a)	for avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising, or	X
(b)	for preventing damage to the road or to any building on or near the road, or	
(c)	for facilitating the passage on the road or any other road of any class of traffic (including pedestrians), or	

(d)	for preventing the use of the road by vehicular traffic of a kind which, or its use by vehicular traffic in a manner which, is unsuitable having regard to the existing character of the road or adjoining property,	
(e)	(without prejudice to the generality of paragraph (d) above) for preserving the character of the road in a case where it is specially suitable for use by persons on horseback or on foot, or	
(f)	for preserving or improving the amenities of the area through which the road runs, or	X
(g)	for any of the purposes specified in paragraphs (a) to (c) of subsection (1) of section 87 of the Environment Act 1995 (air quality)	X

1. **PROPOSALS**

1.1. In line with savings agreed by Full Council in February 2025 as part of the budget setting process for 2025/26, the Council is proposing a review of on-street parking permit charges, including:

- A. An increase in the baseline charge for on-street parking permits from £100 to £120 for an annual permit (20%), with corresponding increases across bands where permit charges are emission based.
- B. Where an on-street permit charge does not align to the £100 baseline charge its charge will be increased by an equivalent 20%.
- C. Removal of the 50% discount for EV vehicles.
- D. The council proposes to introduce an annual review of permit charges, linked to inflation, into the Fees and Charges process as part of the council's annual budget setting, agreed by Full Council, from April 2026.

1.2. More details of the proposals, including a breakdown of the charges, are included in appendix A.

4. **REASON**

Please refer to the Statement of Reasons.

The Council has had in mind and discharged the duty (as set out in section 122(1) of the Road Traffic Regulation Act 1984) to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) so far as practicable. It has also had regard to the factors which point in favour of imposing an increase in permit charges. It has balanced the various considerations and concluded that it is appropriate to promote the increase in permit charges. The Council has also considered and discharged its network management duty under section 16 of the Traffic Management Act 2004. It has concluded that the proposed increase in permit charges is consistent with that duty, having regard to its other policies and objectives.

5. IMPACT ON EQUALITIES

An Equality Impact Assessment has been undertaken in relation to the proposed increase in permit charges, which is available upon request. The Council has had due regard to the needs set out in section 149(1) of the Equality Act 2010. It considers that the proposed Order is consistent with the section 149 public sector equality duty, which it has discharged.

6. IMPACT ON HUMAN RIGHTS

The proposals are considered to have a minimal impact on human rights (such as the right to respect for private and family life and the right to peaceful enjoyment of property). However, the Council is entitled to affect these rights where it is in accordance with the law, necessary (in the interests of public safety or economic well-being, to prevent disorder and crime, to protect health, or to protect the rights and freedoms of others), in pursuit of a legitimate aim and proportionate to do so. The proposal(s) within this report are considered to be in accordance with the law, necessary, in pursuit of a legitimate aim and proportionate.

7. SOURCE OF FINANCE

The scheme is a standalone scheme with funded from existing revenue budgets and revenue generated from the proposals themselves.

8. CONSULTATION REQUIREMENT

The proposal requires consultation with the Chief Constable, Emergency Services, Road Haulage Association, Freight Transport Association (Logistics UK), Parking Services, Waste Services, Ward Members and the Cabinet Member for Transport Strategy and for Sustainable Transport Delivery.

9. INFORMAL CONSULTATION FEEDBACK

Chief Constable

Thank you for your email and the attached documentation regarding the review of on-street parking permit charges as outlined within the attached. The proposals should meet the aspirations behind their introduction.

Emergency Services

No comment.

Road Haulage Association

No comment.

Freight Transport Association

No comment.

Parking Services

No comment.

Waste Services

No comment.

Ward Members

No comment.

Parish / Town Councils

Keynsham Tow Council Response:

Keynsham Town Council Planning and Development Committee considered 25-051 - On-Street Permit Review 2025 TRO - Preliminary Consultation and resolved the following: *RESOLVED: That Keynsham Town Council consider the proposal reasonable and have no comment in respect of this consultation.*

Paulton Parish Council Response:

Good afternoon, I have not received any comments from councillors so please accept this as a nil return from Paulton Parish Council.

Radstock Town Council Response:

- Increase of 20% too high. An increase in line with inflation should be considered.
- EV subsidy removal is not supporting climate attempts and would be a great impact to EV owners.
- The quality impact assessment seems to say otherwise but it is likely the most vulnerable groups would own older cars with higher emissions.

Cabinet Member for Transport Strategy:

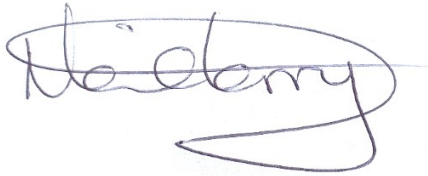
Cllr Joel Hirst – Please proceed with the consultation.

Cabinet Member for Sustainable Transport Delivery:

Cllr Lucy Hodge - No comments, please proceed.

10. RECOMMENDATION

As no significant objections and/or comments have been received following the preliminary consultation described above, the public advertisement of the Traffic Regulation Order should progress.

A handwritten signature in blue ink, appearing to read 'Neil Terry', with a large, stylized flourish at the end.

Neil Terry
Traffic Management & Network Manager

Date: 09/10/2025

11. DECISION

As the officer holding the above delegation, I approve the progression of this Traffic Regulation Order.

A handwritten signature in blue ink, appearing to read 'Paul Garrod', with a large, stylized flourish at the end.

Paul Garrod
Head of Highways Delivery

Date: 9th October 2025

Appendix A – Proposed charges

Part 1 – The baseline charge

All permits linked to the baseline charge (for example Medical and Social Care permits, GP permits) will be uplifted accordingly.

current permit costs	
1 st permit	£100.00
2 nd permit	£160.00

proposed permit costs (20% uplift)	
1 st permit	£120.00
2 nd permit	£192.00

Part 2a – Emission based residents permits – current charges

Breakdown of current bands and charges

		Annual charge				Monthly Charge			
		Non diesel Permit Cost		Diesel Vehicle Permit Cost		Non diesel Permit Cost		Diesel Vehicle Permit Cost	
		1st Permit	2nd Permit	1st Permit	2nd Permit	1st Permit	2nd Permit	1st Permit	2nd Permit
CO2 emissions (g/km)	0	£50.00	£80.00			£4.79	£7.29		
	1-50	£100.00	£160.00	£125.00	£200.00	£8.95	£13.95	£11.04	£17.29
	51 - 75	£100.00	£160.00	£125.00	£200.00	£8.95	£13.95	£11.04	£17.29
	76 - 90	£100.00	£160.00	£125.00	£200.00	£8.95	£13.95	£11.04	£17.29
	91 - 100	£100.00	£160.00	£125.00	£200.00	£8.95	£13.95	£11.04	£17.29
	101 - 110	£100.00	£160.00	£125.00	£200.00	£8.95	£13.95	£11.04	£17.29
	111 - 130	£100.00	£160.00	£125.00	£200.00	£8.95	£13.95	£11.04	£17.29
	131 - 150	£105.00	£168.00	£131.25	£210.00	£9.37	£14.62	£11.56	£18.12
	151 - 170	£110.00	£176.00	£137.50	£220.00	£9.79	£15.29	£12.08	£18.95
	171 - 190	£115.00	£184.00	£143.75	£230.00	£10.20	£15.95	£12.60	£19.79
	191 - 225	£120.00	£192.00	£150.00	£240.00	£10.62	£16.62	£13.12	£20.62
	226 - 255	£125.00	£200.00	£156.25	£250.00	£11.04	£17.29	£13.64	£21.45
	Over 255	£130.00	£208.00	£162.50	£260.00	£11.45	£17.95	£14.16	£22.29
Engine capacity (where no CO2)	0-1550	£125.00	£200.00	£156.25	£250.00	£11.04	£17.29	£13.64	£21.45
	1550-1950	£150.00	£240.00	£187.50	£300.00	£13.12	£20.62	£16.25	£25.62
	1951-2950	£175.00	£280.00	£218.75	£350.00	£15.20	£23.95	£18.85	£29.79
	Over 2951	£200.00	£320.00	£250.00	£400.00	£17.29	£27.29	£21.45	£33.95

Part 2b – Emission based residents permits – Proposed charges.

Breakdown of proposed banding charges

		Annual charge				Monthly Charge			
		Non diesel Permit Cost		Diesel Vehicle Permit Cost		Non diesel Permit Cost		Diesel Vehicle Permit Cost	
		1st Permit	2nd Permit	1st Permit	2nd Permit	1st Permit	2nd Permit	1st Permit	2nd Permit
CO2 emissions (g/km)	0	£120.00	£192.00			£10.74	£16.74		
	1-50	£120.00	£192.00	£150.00	£240.00	£10.74	£16.74	£13.24	£20.74
	51 - 75	£120.00	£192.00	£150.00	£240.00	£10.74	£16.74	£13.24	£20.74
	76 - 90	£120.00	£192.00	£150.00	£240.00	£10.74	£16.74	£13.24	£20.74
	91 - 100	£120.00	£192.00	£150.00	£240.00	£10.74	£16.74	£13.24	£20.74
	101 - 110	£120.00	£192.00	£150.00	£240.00	£10.74	£16.74	£13.24	£20.74
	111 - 130	£120.00	£192.00	£150.00	£240.00	£10.74	£16.74	£13.24	£20.74
	131 - 150	£126.00	£201.60	£157.50	£252.00	£11.24	£17.54	£13.87	£21.74
	151 - 170	£132.00	£211.20	£165.00	£264.00	£11.74	£18.34	£14.49	£22.74
	171 - 190	£138.00	£220.80	£172.50	£276.00	£12.24	£19.14	£15.12	£23.74
	191 - 225	£144.00	£230.40	£180.00	£288.00	£12.74	£19.94	£15.74	£24.74
	226 - 255	£150.00	£240.00	£187.50	£300.00	£13.24	£20.74	£16.37	£25.74
	Over 255	£156.00	£249.60	£195.00	£312.00	£13.74	£21.54	£16.99	£26.74
Engine capacity (where no CO2	0-1550	£150.00	£240.00	£187.50	£300.00	£13.24	£20.74	£16.37	£25.74
	1550-1950	£180.00	£288.00	£225.00	£360.00	£15.74	£24.74	£19.49	£30.74
	1951-2950	£210.00	£336.00	£262.50	£420.00	£18.24	£28.74	£22.62	£35.74
	Over 2951	£240.00	£384.00	£300.00	£480.00	£20.74	£32.74	£25.74	£40.74

Part 3a – Business Permits – Current charges.

current permit costs		
	12 months	6 months
1 st permit	£110.00	£55.00
2 nd permit	£160.00	£82.50

Part 3b – Business Permits – Proposed charges

20% uplift in line with baseline charge increase

current permit costs		
	12 months	6 months
1 st permit	£132.00	£66.00
2 nd permit	£192.00	£96.00