

**OFFICER DECISION REPORT - TRAFFIC REGULATION ORDER (TRO)**

3

**APPROVAL TO PUBLICLY ADVERTISE THE TRO**

PREPARED BY: Traffic Management Team, Highways and Traffic Group

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| <b>TITLE OF REPORT:</b> | <b>Review of Bath off-street parking charges</b> |
| <b>PROPOSAL:</b>        | <b>Off Street parking charge review</b>          |
| <b>SCHEME REF No:</b>   | <b>25-079</b>                                    |
| <b>REPORT AUTHOR:</b>   | <b>Andrew Dunn</b>                               |

**1. DELEGATION**

The delegation to be exercised in this report is contained within **Part 2 Section 2.35** of the Constitution under the **Delegations of Functions to Officers**, as follows:

|                  |  |
|------------------|--|
| <b>Section A</b> | The Chief Executive, Executive Director - Chief Operating Officer, Directors and Heads of Service have delegated power to take any decision falling within their area of responsibility....”                       |
| <b>Section B</b> | Without prejudice to the generality of this, Officers are authorised to: serve any notices and make, amend or revoke any orders falling within their area of responsibility.                                       |
| <b>Section D</b> | An Officer to whom a power, duty or function is delegated may nominate or authorise another Officer to exercise that power, duty or function, provided that Officer reports to or is responsible to the delegator. |

For the purposes of this report, the Director of Place Management and the Head of Highways Delivery hold the delegated power to make, amend or revoke any Orders.

**2. LEGAL AUTHORITY**

This proposal is made in accordance with the Road Traffic Regulation Act 1984, section 35 (Variation of charges at off-street parking places). An order under section 35(1)(a)(iii) of this Act makes provision as to the charges to be paid in connection with the use of off-street parking places, the authority making that order may vary those charges by notice given under this section.

### **3. PROPOSAL**

3.1. Following consideration of feedback from a preliminary public consultation, undertaken in October/November 2025, the council is proposing to review off street parking charges to include:

A. Increase the charge for all day parking at Bath Park and Ride sites for motorists not using the bus service.

3.2. Proposed charges described in paragraph 3.1 are set out in more detail in Appendix A.

3.3. It's also proposed that the following changes are made:

A. Update the operational hours of the daytime charges at the Sports and Leisure Centre car park, Bath, from 08.00 to 20.00 to 06.00 to 20.00.

B. Removal of the Holburne Museum, as a car park not controlled by the council, as a location from the TRO.

C. To remove the 4-hour maximum stay between 20.00 and 08.00 (overnight) for an electric vehicle whilst charging at Larkhall Square Car Park.

D. Clarification that a digital authorisation within a council car park does not require the display of a physical ticket.

### **4. REASON**

Please refer to the Statement of Reasons.

The Council has had in mind and discharged the duty (as set out in section 122(1) of the Road Traffic Regulation Act 1984) to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) so far as practicable. It has also had regard to the factors which point in favour of imposing the changes to parking charges and operational hours at some locations. It has balanced the various considerations and concluded that it is appropriate to promote the changes as proposed. The Council has also considered and discharged its network management duty under section 16 of the Traffic Management Act 2004. It has concluded that the proposed introduction or increase in charges is consistent with that duty, having regard to its other policies and objectives.

### **5. IMPACT ON EQUALITIES**

An Equality Impact Assessment has been undertaken in relation to the introduction or increase in charges, which is available upon request. The Council has had due regard to the needs set out in section 149(1) of the Equality Act 2010. It considers that the proposed Order is consistent with the section 149 public sector equality duty, which it has discharged.

**6. IMPACT ON HUMAN RIGHTS**

The proposals are considered to have a minimal impact on human rights (such as the right to respect for private and family life and the right to peaceful enjoyment of property). However, the Council is entitled to affect these rights where it is in accordance with the law, necessary (in the interests of public safety or economic well-being, to prevent disorder and crime, to protect health, or to protect the rights and freedoms of others), in pursuit of a legitimate aim and proportionate to do so. The proposal(s) within this report are considered to be in accordance with the law, necessary, in pursuit of a legitimate aim and proportionate.

**7. SOURCE OF FINANCE**

The scheme is a standalone scheme funded from existing revenue budgets and revenue generated from the proposals themselves.

**8. CONSULTATION REQUIREMENT**

The proposal requires consultation with the Chief Constable, Emergency Services, Road Haulage Association, Freight Transport Association (Logistics UK), Parking Services, Waste Services, Ward Members and the Cabinet Member for Sustainable Transport Delivery.

**9. COMMENTS RECEIVED TO DATE**

**Chief Constable** – No comment.

**Emergency Services** – No comment

**Road Haulage Association** – No comment

**Freight Transport Association** – No comment

**Parking Services** – No comment

**Waste Services** – No comment

**All Ward Members**– No comment

**All Parish / Town Councils**

**Hinton Blewett Parish Council** – Thank you for the opportunity to comment on your proposal. Firstly, I support the increase in parking at Park & Ride locations I think the clue is in the title Park & Ride I use Newbridge and it can be difficult to find spaces so anyone parking but not supporting the bus service should pay a fair charge. As to parking generally, both available parking and charges please remember residents from rural areas such as mine. We have virtually no access to

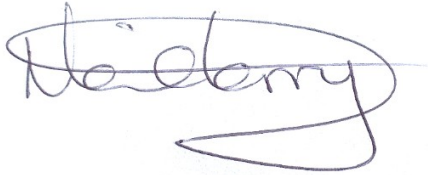
public transport so trips to Bath city centre or more importantly RUH are very difficult and extremely time consuming to achieve. Place too many costs/restrictions on travel to Bath will mean people going to other places that are more car friendly.

**Cabinet Member**

Cllr Lucy Hodge - My comments are – Please proceed to consultation.

**10. RECOMMENDATION**

As no significant objections and/or comments have been received following the preliminary consultation described above, the public advertisement of the Traffic Regulation Order should progress.



Neil Terry  
Traffic Management & Network Manager

Date: 20/04/2026

**11. DECISION**

As the officer holding the above delegation, I approve the progression of this Traffic Regulation Order.



Chris Major  
Director for Place Management

Date:21/04/2026

**Appendix A – Proposed P&R charges**

| <b>Duration</b> | <b>Current charge</b> | <b>Proposed charge from Oct 2026</b> |
|-----------------|-----------------------|--------------------------------------|
| Up to 3 hours   | £2.00                 | £2.00 (no change)                    |
| Up to 24 hours  | £3.00                 | £4.00 (£1 increase)                  |