

IMPORTANT INFORMATION REGARDING PLANS OF THE AREA REQUESTED FOR PAVEMENT LICENCES

All plans that are submitted in support of your application must be of a certain standard. We require all plans to include the following:

- All plans should clearly show the boundary of the area applied for marked clearly in red.
- Accurate representation of the shape of the area applied for.
- Accurate measurements showing the size of the area applied for.
- Accurate measurements of the proposed tables & chairs.
- Accurate measurements of the proposed food serving area (if appropriate)
- Accurate measurements of the gaps between any proposed street furniture allowing for social distancing,
- Accurate measurements of the areas allowing social distancing to be maintained for pedestrians passing the premises outside of the proposed area.
- Accurate placement and measurements of proposed non-smoking seating.
- All plans should be produced in such a way as to enable clear identification of the proposed area and how that area sits within the larger local area immediately adjacent to the business applying for a Pavement Licence
- Plans that are sketched or drawn freehand will not be accepted.

Plans that do not include ALL the above criteria will result in your application being invalid and your application will not be progressed until an amended acceptable plan is re-submitted.