

Bath & North East
Somerset Council

Improving People's Lives

On-Street Parking Permits Terms and Conditions

MIPERMIT

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1. Introduction

- 1.1.** As a Council we recognise the importance of responding to the climate and ecological emergency. To help reduce transport related emissions, improve air quality and general well-being for all, we encourage everyone to consider more active ways to travel through walking, cycling and the use of public transport where possible.

Parking Permits and Resident Parking Schemes play a part in supporting the Council's Liveable Neighbourhoods strategy. You can find out more about the Council's Low Traffic Neighbourhoods strategy, Residents Parking Schemes strategy and Electric Vehicle Charging strategy on our website at <https://beta.bathnes.gov.uk/liveable-neighbourhoods-consultation> .

- 1.2.** This document sets out the Terms and Conditions for the operation and use of On Street parking permits in Bath and North East Somerset Council.

Data Protection Information

The Council will process any personal information in accordance with the Data Protection Act 2018. This authority is under a duty to protect the public funds it administers, and to this end may use the information provided when applying for or administering a permit for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Personal data may be used to enforce the parking terms and conditions and where Bath & North East Somerset believes a contravention has occurred we are processing your information in order fulfil our legal obligations under the Traffic Management Act (2004). Your personal data may be collected and retained in order to carry out the performance of a legal obligation and information may be shared with third parties for reasons permitted by law.

If you would like more information about how we use your data, please see <http://www.bathnes.gov.uk/council-privacy-notice>

2. General terms and conditions

- 2.1.** These general terms and conditions apply to **all** on-street parking permits. Additional terms and conditions apply for each different type of permit.
- 2.2.** A vehicle deemed by an authorised council officer to be parked in contravention of a valid parking restriction without a valid permit, may be issued with a Penalty Charge Notice (PCN).
- 2.3.** Possession of a valid parking permit does not guarantee a parking space. A parking permit gives authorisation to park and is not itself 'paid for parking'.
- 2.4.** Parking is only permitted in a parking bay as authorised by the terms and conditions of issue outlined in the relevant section of this document.
- 2.5.** Vehicles must be parked wholly within the bay markings.
- 2.6.** A permit is only valid for the vehicle registration mark allocated to the permit. It is the permit account holder's responsibility to update the permit if the vehicle registration is changed. Alternative parking should be sought by the vehicle owner/keeper until the vehicle registration mark on the permit has been updated.
 - A.** If you have more than 1 vehicle linked to a digital permit account, it is your responsibility to ensure the correct vehicle is allocated to the permit.
- 2.7.** Where issued, all paper permits must be completed in ink or the relevant information scratched off the correct panels. Alterations to the details on a paper permit, failure to remove a required panel; or incorrect usage will automatically render it invalid.
- 2.8.** It is the permit holder's responsibility to renew a permit at expiry where an auto renewal is either not available or not chosen. No grace period is provided by the Council. A 'renewal reminder' email may be sent as a courtesy to a permit account holder where they have registered a valid email address against their account. Reliance on receipt of this reminder to renew an expiring permit is at the account holder's own risk.
- 2.9.** The council or Police may temporarily suspend the whole or part of a parking place. This will be indicated accordingly using authorised signage. Vehicles must not park in a suspended parking place without signed authorisation from a council Officer or Police Officer. Alternative parking locations will not be provided by the Council in lieu of parking places that are suspended from use.
- 2.10.** The maximum laden weight of a vehicle permitted to use a permit to park in a parking bay is 3.5 tonnes; the maximum vehicle length is 6 metres and a

maximum of 12 passenger seats. Permits can only be used with passenger vehicles; Car derived vans; and Goods vehicles with a taxation class of PLG.

- 2.11.** Information provided for a permit application may be subject to further verification. Parking Services can request evidence to verify information for a permit or for the purpose of undertaking compliance checks at any time for any permit type. Failure to provide information within 21 days of a request, or in the event of evidence of false or untrue information being provided, may lead to the cancellation of parking permits with no refund being provided.
- 2.12.** You are not permitted to lend or sell a parking permit to anyone (such as friends or commuters).
- 2.13.** New developments and new builds within existing residents' parking zones are not generally entitled to parking permits. This includes properties which may have been subject to a change in use, for example from business use to residential use and/or where planning permission may have been required. Prospective purchasers/tenants or residents/developers considering building alterations or new builds are strongly advised to contact Parking Services for advice regarding eligibility or implications for a Residents' Parking Permit, or any other type of permit.
Read our Policy for Allocation of Parking Permits in Controlled Zones at <https://www.bathnes.gov.uk/services/parking-and-travel/parking-permits/residents-parking-permits>
- 2.14.** Failure to apply for or use a permit in accordance with these terms and conditions may result in the refusal or cancellation of a parking permit.
- 2.15.** In the event of dispute concerning eligibility or use of a permit not in accordance with these terms and conditions, the decision made by the Head of Parking Services will be final.
- 2.16.** Under Section 15 of the Road Traffic Regulation Act 1984, as defined by the Road Traffic (Permitted Parking Area and Special Parking Area) (District Bath and North East Somerset), anyone who with the intent to deceive or misuse a parking permit in any way shall be guilty of a Criminal Offence. It is also an offence to knowingly make a false statement to obtain a parking permit.
- 2.17.** A Parking permit does not remove the requirement to tax and insure a motor vehicle for use on the public highway.
- 2.18.** Vehicles parked with a permit must be in a 'roadworthy' condition for the permit to be valid. A roadworthy condition means that all wheels are attached and that the vehicle, in the opinion of an authorised Council officer, is capable of being driven safely under its own power.

2.19. The Council reserves the right to make changes to these Terms and Conditions from time to time as appropriate, and this will be undertaken in accordance with the Council's decision-making process and powers of delegated authority.

3. Residents on-street permits

General

- 3.1.** Resident Parking Schemes operate across Bath & North East Somerset including areas of Bath, Keynsham and Peasedown St John.

You can find out which parking zone you live in by checking the maps on our Residents parking permits web page

<https://www.bathnes.gov.uk/services/parking-and-travel/parking-permits/residents-parking-permits>

- 3.2.** Resident Parking permits give priority to permit holders to park their own vehicles within a reasonable distance of their homes during the operational hours of the parking zone in which they reside. They do not guarantee a space and are not intended to solve all parking problems.
- 3.3.** Digital Resident Parking permits are available in durations of 1, 3, 6 months and 1 year through MiPermit <http://www.wanttopark.com/bathnes>.
- 3.4.** Monthly permits incur an additional surcharge of £0.62 per permit to cover additional costs incurred by the council. All other durations are charged pro rata.
- 3.5.** Proof of residency is required as part of the application process.
- 3.6.** Bath Residents' Permit holders can park in all on-street resident parking bays and dual use bays (resident parking/on-street pay and display bays) located within their zone.
- 3.7.** Keynsham Residents' Permit holders are permitted to park in on-street residents' parking bays in the zone (street) that their permit is valid for: Mayfields, Rock Road, or Labbotts.
- 3.8.** Peasedown St John Residents' Permit holders are permitted to park on Bath Road, Peasedown St John.
- 3.9.** Resident parking permits cannot be used to park in Pay & Display only parking bays or time limited waiting parking bays.
- 3.10.** Bath Central Zone and Zone 6 permit holders are permitted to park within Charlotte Street car park overnight between 5.30pm and 10am daily free of charge.
- 3.11.** The charge paid for a Residents Parking permit covers the membership, administration; maintenance and enforcement of permit schemes. We will not provide a refund if a permit is no longer required or unable to be used and

recommend residents consider short permit durations if this flexibility is required.

- 3.12.** We will transfer an existing permit to a newly purchased property address, subject to proof of residency and the property being eligible for a residents' parking permit.

Vehicle emissions-based permits

- 3.13.** Permit costs are based on a vehicle's carbon dioxide (CO₂) emissions in line with the DVLA Vehicle Excise Duty (VED) classifications (bands match 1st April 2017 classification). Vehicles where there is no VED emissions rating available, including all vehicles registered before 2001, are charged at a standard level based on engine capacity, matching the approach to VED.
- 3.14.** You can check your vehicle's emissions rating or engine capacity free of charge online <https://www.gov.uk/get-vehicle-information-from-dvla>
- 3.15.** A 25% surcharge applies for diesel vehicles due to higher Nitrogen Dioxide (NO₂) emissions.
- 3.16.** Permits are only valid for the vehicle registration marks pre-registered when the permit is purchased via a MiPermit account. A maximum of 4 vehicles can be registered per permit at the point of purchase.
- A. If more than one vehicle is added to a permit, only 1 vehicle can be active and use the permit at a time. It is the account holder's responsibility to ensure the correct vehicle registration mark is active against the permit.
- 3.17.** The permit cost is based on the highest polluting vehicle preregistered to the permit at the time of purchase.
- 3.18.** If you have a change in vehicle and need to update your permit, you can only do this by contacting Parking Services either by email at parking@bathnes.gov.uk, or calling 01225 47 71 33. A £10 administration charge is payable for any vehicle registration mark changes that are accepted.
- A. If the new vehicle is in a higher emissions band than the vehicles already registered to the permit, the permit must be cancelled and a new permit purchased. This will be charged at the rate for the vehicle with the highest emissions classification. See the table of permit costs at 3.25. No refund will be provided. We therefore recommend the purchase of a short duration permit where a future vehicle change may be expected.

Eligibility

- 3.19.** You can apply as a resident if you live and sleep more than four nights a week at your property within a residents' parking zone.
- 3.20.** Permits are linked to the resident's property and are subject to proof of residence. You cannot have a resident's permit for more than one property or zone.
- 3.21.** Permits are for use by residents when using their own vehicle to park within the parking zone where they live.
- 3.22.** Vehicle used with the permit must be registered with the DVLA to the applicant's residential property address within a residents parking zone. The council reserves the right to request proof of the address the vehicle is registered to (the Vehicle Registration Document – V5C). This must be provided within 21 days of any request by Parking Services. Failure to provide information may lead to the permit being cancelled with no refund provided.

Zones, operational hours and permit entitlement

- 3.23.** Due to the limited availability of kerb space on street, residents parking permits are restricted to a maximum of 2 permits per property. In the Bath Central Zone and Peasedown St John zone, the maximum number of permits is one per property.
- 3.24.** Permit entitlement within new zones created from 2019 will be offset by the availability of any off-street parking at the property. For example, a property with access to 1 off street parking space will have its eligibility for parking permits reduced by 1. This condition will apply to any new approved residents' parking zones and may apply to other zones upon review. See section 12 for information on what constitutes an 'off-street parking space'.
- 3.25.** The operating hours and permit entitlement for each residents parking zone is shown in the Table 1 below.

Table 1: Permit entitlement and operational hours

Zone	Hours (Mon to Sun)	Maximum permit entitlement*
Bath		
Central Zone	8am to 7pm	1
Zone 1	8am to 7pm	2
Zones 2 to 14	8am to 6pm	2
Zones 15 to 16	8am to 7pm	2
Zones 17 to 19	8am to 6pm	2
Zones A, B and C	8am to 6pm	2
Keynsham		
Mayfields, Rock Road, Labbotts	8am to 6pm	2
Saltford		
Zone 20	8am to 7pm	2
Peasedown St John		
6, 7 and 8 Bath Road only	8am to 6pm	1

* permit offset to entitlement may apply – see section 12

Permit costs

3.26. Table 2 below shows the annual charges for emissions-based residents' parking permits.

3.27. 6 and 3 month permit durations are charges pro rata the annual charge.

Table 2: Emissions-based residents parking permits - annual cost

	Non-diesel vehicle permits		Diesel vehicle permits	
	1st	2nd	1st	2nd
VED band (g CO2 per km)				
0	£50	£80	£62.50	£100
1 to 50	£100	£160	£125	£200
51 to 75	£100	£160	£125	£200
76 to 90	£100	£160	£125	£200
91 to 100	£100	£160	£125	£200
101 to 110	£100	£160	£125	£200
111 to 130	£100	£160	£125	£200
131 to 150	£105	£168	£131.25	£210
151 to 170	£110	£176	£137.50	£220
171 to 190	£115	£184	£143.75	£230
191 to 225	£120	£192	£150	£240
226 to 255	£125	£200	£156.25	£250
Over 255	£130	£208	£162.50	£260
Pre-2001 engine capacity (cc)				
0 to 1555	£125	£200	£156.25	£250
1551 to 1950	£150	£240	£187.50	£300

Table 2: Emissions-based residents parking permits - annual cost

	Non-diesel vehicle permits		Diesel vehicle permits	
	1st	2nd	1st	2nd
1951 to 2950	£175	£280	£218.75	£350
Over 2950	£200	£320	£250	£400

3.28. Table 3 below shows the monthly charges for emissions-based residents' parking permits

3.29. Monthly costs include a small additional surcharge to cover the increase transaction charges.

Table 3: Emissions-based residents parking permits – monthly cost

	Non-diesel vehicle permits		Diesel vehicle permits	
	1st	2nd	1st	2nd
VED band (g CO2 per km)				
0	£4.78	£7.28	£5.82	£8.95
1 to 50	£8.95	£13.95	£11.03	£17.28
51 to 75	£8.95	£13.95	£11.03	£17.28
76 to 90	£8.95	£13.95	£11.03	£17.28
91 to 100	£8.95	£13.95	£11.03	£17.28
101 to 110	£8.95	£13.95	£11.03	£17.28
111 to 130	£8.95	£13.95	£11.03	£17.28
131 to 150	£9.37	£14.62	£11.55	£18.12
151 to 170	£9.78	£15.28	£12.07	£18.95
171 to 190	£10.20	£15.95	£12.60	£19.78
191 to 225	£10.62	£16.62	£13.12	£20.62
226 to 255	£11.03	£17.28	£13.64	£21.45
Over 255	£11.45	£17.95	£14.16	£22.28
Pre-2001 engine capacity (cc)				
0 to 1555	£11.03	£17.28	£13.64	£21.45
1551 to 1950	£13.12	£20.62	£16.24	£25.62
1951 to 2950	£15.20	£23.95	£18.85	£29.78
Over 2950	£17.28	£27.28	£21.45	£33.95

4. Visitor permits

General

- 4.1.** We encourage visitors to use sustainable modes of transport such as public transport (including Park and Ride), walking and cycling to reduce vehicle emissions and improve air quality for all. However, we recognise that residents may wish for visitors to park a vehicle in the zone they are visiting.
- 4.2.** We offer digital permits usable in hours via MiPermit and paper permits in some zones which cover a full or half day. Restrictions apply to the number and type of permits available in each zone per year.
- 4.3.** A valid visitor permit allows the visitor to park their vehicle in all on-street residents' parking bays and dual use bays (resident parking/ on-street Pay and Display bays) within the zone of the permit holder, for the appropriate duration during the operational hours of the zone.
- 4.4.** Digital visitor parking permits are available via MiPermit at <http://www.wanttopark.com/bathnes>. Digital visitor permits can be purchased in bundles of 100 hours and are valid for 1 year from the date of purchase. A resident cannot purchase more than 1000 hours (100 hours only in the central zone) of visitor permits in any one 12-month continuous period. This is to manage supply of the total visitor permits purchased, against the limited availability of permit spaces.
- 4.5.** The charge paid for visitor parking permits covers the membership; administration; maintenance and enforcement of permit schemes. A permit is not paid for parking and a space is not guaranteed. We will not provide a refund if permits are no longer required or unable to be used.

Eligibility

- 4.6.** Visitor permits are available to all residents that reside in Bath, Keynsham, and Salford Residential Parking Zones regardless of whether they own a vehicle themselves. Proof of residency must be provided to apply for and purchase permits. The Peasedown St John zone is not entitled to visitor permits
- 4.7.** Paper visitor parking permits are available for some zones at our Bath One Stop Shop (3-4 Manvers Street, Bath, BA1 1JQ) or by contacting our Parking Services team. You can email parking@bathnes.gov.uk or call 01225 47 71 33. Full-day and half-day paper permits are available for eligible zones.
- 4.8.** Paper visitor permits are not available in Bath's Central zone, or any new zones implemented from 2019 onwards, which includes zones 17 to 20.

4.9. We will consider, on a case-by-case basis, any applications for paper permits, to meet the needs of vulnerable residents in zones where paper permits are not normally available.

Digital permits

4.10. Digital visitor permits can be used 'by the hour' via MiPermit using the mobile app, website, or via text message. The minimum stay that you can log is 1 hour.

4.11. All purchased digital visitor permits will expire one year from the date of purchase if not used. No refund is provided.

4.12. A visitor parking stay must be activated via MiPermit for the required duration and this can be done up to 7 days in advance or immediately upon a guest's arrival. The stay can be activated as hours or days. An active visitor permit stay automatically ends at the end of the requested time period.

4.13. A stay booked in advance can be cancelled via MiPermit subject to the cancellation taking place before the stay was due to start. Your allowance will not be deducted.

4.14. It is the permit holder's responsibility to activate a 'further stay' if the guest wishes to stay longer. If no further stay is activated and the vehicle is issued with a PCN it is the owner/keeper of the illegally parked vehicle, and not the permit account holder, that will remain liable for the penalty charge.

Paper permits

4.15. One-day permits are available in batches of 10 and half -day permits are available in batches of 20. It is not possible to purchase mixed batches (e.g 10 half day and 5 full day), but residents can buy any combination of batches, up to their maximum entitlement. Permits expire one year from the date of purchase if not used. No refund will be provided.

4.16. All relevant panels must be 'scratched off' correctly from the relevant boxes on the permit, and any text boxes completed in ink for the permit to be valid. The vehicle registration mark of the visitor's vehicle must be written clearly in the relevant space on the permit. The permit must be clearly displayed in the windscreen of the vehicle, immediately upon arrival.

Permit entitlement & costs

4.17. The cost of visitor permits, and the maximum entitlement, are shown in Table 4 below. For properties with more than one household, such as HMOs, please note that permit entitlement is per property, not per household within the property. We will issue permits on a first-come, first-served basis, and recommend that different households within a property negotiate together, with the aim of sharing parking allocation fairly.

Table 4: Visitor permit annual entitlement and cost			
Zone	Permit entitlement	Cost	
Bath			
Central Zone	100 digital hours	£15	
Zones 1 to 16, A, B, C	1000 digital hours, purchased individually or in batches of 100 hours, in the form of: <ul style="list-style-type: none"> • 10 x one-day permits • 20 x half-day permits 	£15 per	100 hours 10 one-day permits 20 half-day permits
Zones 17 to 18	1000 digital hours	£15 per	100 hours
Keynsham			
Mayfields, Rock Road, Labbotts	1000 digital hours, purchased individually or in batches of 100 hours, in the form of: <ul style="list-style-type: none"> • 10 x one-day permits • 20 x half-day permits 	£15 per	100 hours 10 one-day permits 20 half-day permits
Saltford			
Zone 20	1000 digital hours	£15 per 100	hours
Peasedown St John			
No visitor permit entitlement			

5. Trade permits

General

- 5.1.** We encourage tradespeople & landlords to use sustainable modes of transport such as public transport, walking and cycling to reduce vehicle emissions and improve air quality for all. However, we recognise that there are occasions where it is necessary due to the nature of the service provided to park in a Bath car park, on street pay and display bay, or Residents' Parking Zone in order to provide services to residents and businesses.
- 5.2.** A trade permit allows the holder to activate digital parking stays to park in a council owned Bath car park, residents' parking bay, or on-street pay & display bay for as long as required, without having to purchase a ticket at a pay & display machine. This provides the flexibility of allowing the permit holder to stay for longer periods than the maximum time advertised.
- 5.3.** You can apply for a digital trade permit through [MiPermit](#).
- 5.4.** A trade parking stay must be activated via [MiPermit](#) in advance, or upon arrival for the required duration.
- 5.5.** A stay can be cancelled via the [MiPermit](#) mobile app, if booked in advance, and if done so before the requested time starts. A parking stay cannot be cancelled once it has started.
- 5.6.** It is the permit holder's responsibility to activate a 'further stay' if you wish to stay longer than the activated parking stay. Failure to do so may result in the issue of PCN.
- 5.7.** Trade permits are not vehicle specific. There is no limit to the number of vehicles that can be linked to a trade permit account. All parking charges incurred on the account are charged against the registered bank card on a daily basis.

Eligibility

- 5.8.** Tradespeople using a vehicle as an essential on-site base while working with heavy materials, equipment and tools, and landlords who rent at least one property within a residents' parking zone are eligible for a trade permit.
- 5.9.** Applicants do not have to reside or be based within Bath & North East Somerset to apply.
- 5.10.** All applications are considered on a case-by-case basis. Examples of trades that may be entitled include (but are not limited to) services which may need to deliver heavy equipment and tools, such as the following:
 - Aerial installation

- Bathroom fitting
- Building
- Carpentry
- Carpet fitting
- Painting & Decorating

5.11. Applicants are required to provide proof of the business undertaken as part of the application process.

Location codes and costs per stay

5.12. Table 5 below shows the current trade permit location codes and costs per stay.

Table 5: Trade permit location codes and cost			
Trade area	Residents' parking zone	Location code	Cost
Inner zones	Bath Central and Zone 1	755999	£3.50 per hr up to £28 daily maximum
Outer zones	All other residents' parking zones	755998	£7 per day
Bath council car parks	n/a	Location codes and car park charges as per individual signs and Pay & Display machines	

6. Business permits

General

- 6.1.** We encourage business owners and their visitors to use sustainable modes of transport such as public transport, walking, and cycling, to reduce vehicle emissions and improve air quality for all. We recognise that there are occasions where it is necessary for a business to use a vehicle to undertake its services or enable visitors to park close to its premises.
- 6.2.** Business permit holders can park in all on-street resident parking bays within the zone where the business is located.
- 6.3.** A business permit **must not** be used for staff or owner parking, as a form of commuter parking.
- 6.4.** If you have a change in vehicle, your permit must be updated and proof of business vehicle insurance provided. This can only be done by contacting Parking Services. Email parking@bathnes.gov.uk or call **01225 47 71 33**. There is a £10 administration charge for transferring your permit to the new vehicle.
- 6.5.** The charge paid for a business parking permit covers the membership, administration, maintenance, and enforcement of permit schemes, it does not represent paid for parking and does not guarantee a parking space. We will not provide a refund if a permit is no longer required or unable to be used.
- 6.6.** There are two types of permit:
 - A. Business Vehicle permit**
 - i. A business vehicle permit is for use with a vehicle required by the business for its day-to-day operations, for example to undertake customer deliveries. This can be a passenger vehicle, car-derived van or goods vehicle. A business vehicle permit is vehicle specific and can only be used for the nominated vehicle.
 - ii. You will need to provide evidence that the vehicle is registered to the business as the registered owner or keeper (V5 documents). If the vehicle is not registered to the business, you will need to supply evidence that it is insured for business use.
 - iii. Digital business vehicle permits are available on an annual or six-monthly, basis through MiPermit.
 - iv. Upon application and once approved, you will be able to purchase a permit. Permits are virtual meaning there is nothing to display in the vehicle and there is no need to activate a parking stay when using this permit.
 - B. Business Visitor permit**
 - i. A business visitor permit can be used by the permit holder to activate a parking stay for a visitor to the business when using a passenger vehicle, car derived van or goods vehicle. A business visitor permit is not vehicle specific.

- ii. Upon application and approval, you will be able to purchase a permit and activate a parking stay for visitors through a Permit On Demand (POD) account in MiPermit. It is the permit holder's responsibility to activate a parking stay upon each visitor's arrival in order for the permit to be valid. See our website for details

Eligibility & entitlement

- 6.7.** The owner of a business located in a Resident Parking Zone, with the exception of businesses in Central Zone, can apply for a Business Vehicle permit or Business Visitor permit. A business is entitled to a maximum of 2 permits in any combination.
- 6.8.** Eligibility for either permit will be offset by the availability of any off-street parking at the business property. For example, a property with access to 1 off street parking space will have its eligibility for parking permits reduced by 1. You can read more about what constitutes an off-street parking place in section 12.
- 6.9.** The business must be registered for Business Rates (NNDR).

Permit costs

- 6.10.** The business must be registered for Business Rates (NNDR).
- 6.11.** Costs are outlined in Table 6, below.

Table 6: Business permit costs		
Permit	12-month cost	6-month cost
1st	£110	£55
2nd	£165	£82.50
Total for 2 permits	£275	£137.50

7. Hotel permits

General

- 7.1. We encourage all visitors to use sustainable modes of transport such as public transport to reduce vehicle emissions and improve air quality for all. However, we recognise that hotel, holiday let, and guest house permit holders may wish to continue to offer parking to their guests as part of their package when staying at the establishment.
- 7.2. Hotel permits now include all permits previously called Hotel, Holiday Let or Guest House permits.
- 7.3. Only businesses with an existing Hotel, Holiday Let or Guest House permit on the date the Traffic Regulation Orders outlining this permit became operational are entitled to purchase the new Hotel permits.
- 7.4. Hotel permits are only available digitally via our MiPermit service. Permit holders are able to activate parking stays for guests on their behalf using MiPermit.
- 7.5. Hotel permits now operate within an Inner and an Outer permit zone, with permits able to be used differently within each zone. The distribution of these zones against current RPZ boundaries has been based on the distribution of properties which have Hotel permits and an analysis of permit demand in June 2021.

A. **Hotel Inner Zone (Bath Central, Zone 1 & Zone 6)**

- i. Permits are only valid in council long stay car parks where parking of more than 4 hours is available, subject to the availability of spaces. They do not provide reserved parking in specific bays.
- ii. Guests who hold a valid Blue Badge may park in on-street resident parking bays and dual use bays (resident/on-street pay & display bays) within the Inner Hotel Zone when staying at properties within this area with a valid Hotel permit AND where they display their Blue Badge. Blue Badge holders may also use their Hotel permit to park in a council long stay car park.

B. **Hotel Outer Zone (all other resident parking zones)**

- i. Guests issued with a Hotel permit in these zones may park in on street residents permit bays and dual use bays (resident/on-street pay & display bays) in the zone the establishment is located.

- 7.6.** Parking stays are valid for 24 hours and start from noon on the activation date and end at noon the following day. It is possible to activate stays lasting multiple days.
- 7.7.** When parking at a council car park with a valid hotel permit, guests must comply with the terms and conditions for parking as advertised in the car park, for example, not parking in reserved bays, or out of a bay. Failure to comply may result in the issue of a PCN
- 7.8.** Activating a parking permit stay does not guarantee a parking space at a Long stay car park or entitle the permit user to park in a reserved bay.
- 7.9.** A Hotel parking permit is not valid at any private car park or council short stay car park.
- 7.10.** Upon application and once approved, you will be able to activate parking stays for visitors through a Permit On Demand (POD) account in MiPermit. It is the permit holder's responsibility to activate a parking stay upon the guest's arrival, in order for the permit to be valid.
- 7.11.** Parking stays can be activated in advance, for example, at the time of the guests' reservation or booking. A parking stay can be cancelled if done so before the hotel permit stay has started and there will be no charge.

Eligibility & Entitlement

- 7.12.** Only the owner or business manager of a hotel, guest house or holiday let that had a qualifying permit on the date according to Paragraph 7.3 and is located within a Residential Parking Zone, may apply for a hotel permit account
- 7.13.** The number of simultaneous stays that can be active at any one time (previously the number of permits) for Hotels remains linked to a property's number of discrete rooms, up to a maximum of 15. This number is also offset by the availability of off-street parking (or historic parking where this has been surrendered to development).
- 7.14.** Holiday Let/Guest House entitlement remains at 1 permit per property. This number is also offset by the availability of off-street parking (or historic parking where this has been surrendered to development).
- 7.15.** The business must be registered for Business Rates

Cost of parking stays

- 7.16.** All Hotel permit parking stays are charged at the 24-hour parking rate at a long stay car park. Current charges (June 2021) are £15 per day.

- 7.17.** Multiple day stays are charged at the equivalent multiples of the daily rate. No discount is available for longer stays.
- 7.18.** No reduction or refund is provided for any part days not required within an activated stay.
- 7.19.** No refund will be provided for an activated parking stay in the event a parking space is not available at any of our long stay car parks.
- 7.20.** All parking charges incurred on the account are charged against the registered bank card on a daily basis.

8. Medical permits and Social Care permits

General

- 8.1. We encourage all medical and social care staff to use sustainable modes of transport such as public transport, walking and cycling, to reduce vehicle emissions and improve air quality for all. We recognise that medical and social care workers may require a vehicle to provide essential health and personal care services to people living at home within a residents parking zone.
- 8.2. Digital medical and social care permits are available via our MiPermit service.
- 8.3. Upon application and once approved, it is the applicant's responsibility to log in to their account and to purchase the permit. You do not need to reapply each year, simply log into your account and renew your permit when it expires.
- 8.4. Once a valid permit has been purchased the permit holder will then be able to activate a free parking stay upon arrival at a destination for the permit to be valid.
- 8.5. Medical and social care permits allow permit holders to park in a resident's parking bay or dual use bays (residents/pay & display bay), within any residents parking zone, for up to 2 hours when visiting patients or service users at their homes.
- 8.6. Free parking stays are limited to 2 hours. If a visit takes longer than 2 hours, or if a number of visits are taking place in the same area, additional parking stays must be activated at the expiry of each 2hr period. There is no limit to the number of concurrent stays that can be activated.
- 8.7. If you are issued with a PCN, it is the responsibility of the recipient of the PCN to either pay the penalty charge or to submit a challenge the PCN. Details of both are provided on the reverse of the PCN on our website.
- 8.8. Permits cannot be used in the following places:
 - council car parks,
 - Where there is a loading ban,
 - A marked cycle lane,
 - Sections of a road with any marking associated with a pedestrian crossing,
 - Where obstruction or danger will be caused,
 - A Blue Badge Holders only bay,
 - A clearway/bus stop/taxi rank.
- 8.9. Medical and social care parking permits are designed to allow **home visits** to patients in the course of work and **must not be used to provide daily or commuter parking** on public roads with parking controls. This means permits should not be used when parking near a place of work, such as a surgery or

medical practice, even when attending patients at a medical practice; before going on a visit or when returning to work after a visit. Vehicles observed in close proximity to the user's regular surgery or medical practice may be issued with a PCN and the permit may be cancelled.

8.10. Permits are not vehicle specific, meaning a number of vehicles can be registered as eligible to use a permit. However, **only one vehicle can actively use the permit at a time**. If your medical practice requires two or more staff to perform house calls at the same time, you will need to buy more permits for their use.

8.11. It is the applicant's responsibility to ensure that all permit users who have their vehicle linked to a permit account are aware of the terms and conditions of permit use.

8.12. We are unable to provide refunds for permits that are no longer required.

Eligibility

8.13. Medical permits - These permits are available to medical professionals providing essential medical services to patients at their home within a Residents' Parking Zone. All applications are considered on a case-by-case basis. Examples of those eligible include (but are not limited to) the following:

- Doctors (please note there is a separate parking permit scheme for GP's)
- District nurses
- Midwives
- Occupational therapists

8.14. Social care permits - **These** are available to social care professionals providing personal care to residents at the resident's home within a Residents' Parking Zone. All applications are considered on a case-by-case basis. Examples of those eligible include (but are not limited to) the following:

- Home care assistants
- Community support and outreach workers

8.15. Applicants do not have to reside or be based within Bath & North East Somerset to apply.

Permit costs

8.16. The cost of a permit is £100 per year in line with the baseline cost of a resident's permit.

9. GP permits

General

- 9.1.** We encourage the use of sustainable modes of transport such as public transport, walking and cycling to reduce vehicle emissions and improve air quality for all. However, we recognise that GP's will require a vehicle when on call so they can respond to medical emergencies.
- 9.2.** GP permits are for medical visits and to facilitate parking close to a place of work when on call to enable a prompt response in an emergency. They must not be used for general or commuter parking.
- 9.3.** Digital GP permits are available via our MiPermit service.
- 9.4.** When on call, or when responding to medical emergencies at someone's home, GP Permit holders can park in the following places:
- Doctors only bays
 - Resident's only parking bays
 - Pay & Display bays
 - Limited waiting bays (without time limit)
- 9.5.** Permits cannot be used in the following locations or circumstances:
- Council car parks
 - Where there is a loading ban
 - A marked cycle lane
 - On a part of the road with any markings associated with a pedestrian crossing
 - Where obstruction or danger will be caused
 - Blue Badge Holders only bay
 - A clearway/bus stop/taxi rank
 - On a no waiting or yellow line restriction (unless attending an emergency)
- 9.6.** If attending an emergency and no other legal parking space is available, the permit holder can park on a no waiting/yellow line restriction. If a PCN (Penalty Charge Notice) is issued, it is the PCN recipient's responsibility to either pay the charge or submit a challenge through the statutory process as advised on the reverse of the PCN and on our website at <http://new-banes-website-dev/challenging-parking-fine>.
- 9.7.** Permits are vehicle specific and can **only be used by the GP named in the application using their nominated vehicle(s)**. A maximum of 2 vehicles can be

associated to a permit.

- 9.8.** If a vehicle change is required, the current permit must be updated and proof of business vehicle insurance provided. This can only be done by contacting the Parking Services team via email parking@bathnes.gov.uk or on 01225 47 71 33. There is a £10 administration charge for updating your permit.
- 9.9.** We are unable to provide refunds for permits that are no longer required.

Eligibility

- 9.10.** GP Permits are available to registered general practitioners who are required to be on call to respond to medical emergencies. Evidence of registration; or the GP's full name and GMC reference number must be provided with the application.
- 9.11.** Applicants do not have to reside within Bath & North East Somerset to apply.
- 9.12.** Permit users must have business level insurance for the vehicle(s) linked to the permit.

Permit costs

- 9.13.** The cost of a permit is £100 per year in line with the baseline cost of a residents permit

10. Zero emission vehicle – permit offer

- 10.1.** In support of our aims to improve air quality and promote the use of zero emission vehicles, we are offering a limited number of some of our permits, for permit users with a zero emissions vehicle.
- 10.2.** This discount is offered on a first-come first-served basis until March 2022 as part of a trial funded by government grant in support of the Clean Air Zone
- 10.3.** If the vehicle is eligible for a discounted permit at the time of application, you will be given the option to select this offer at the point of purchase.
- 10.4.** If you accept the discount option, you will not be permitted to change the vehicle registered against the permit.
- 10.5.** If you need a parking permit for use with more than one vehicle, you must purchase a standard permit at the relevant permit cost.
- 10.6.** Costs of permits where the zero emission discount is available are outlined in Table 7 below

Table 7: Zero Emissions permit discount		
Permit type	Normal cost	Zero emission offer
Emissions based Residents' Permit		
1st permit	£50 to £200	£10
2nd permit	£80 to £320	£10
Business Permit		
1st permit	£110	£10
2nd permit	£165	£10
Medical Permit		
GP Permit	£100	£10
Car park permit	various	50%

11. Other historical permits

- 11.1.** Other On street permit types not listed in this terms and conditions that remain in circulation will be reviewed on a case-by-case basis as and when we receive requests for renewal. Permits which are not in line with Council policies may not be renewed and may be removed from circulation.
- 11.2.** Where renewal of the permit is agreed, the council will by default look to renew as a digital permit within MiPermit.
- 11.3.** Charges for the renewal of these permits will be in line with the baseline charge for a resident permit at £100 per year.

12. Offsetting parking permit entitlement against off-street parking spaces

- 12.1.** Eligibility for Business permits and Resident parking permits within all zones implemented after 2019 will be offset by the availability of any off-street parking at the property. If there is space to park your vehicle on your property, then we will reduce the number of on-street permits you can purchase.
- 12.2.** An off-street parking space is defined as any of the following:
- i. Private parking within the curtilage (inside the boundaries) of the property
 - ii. Garages or other private off-street space, such as a driveway within a 200m walking distance.
- 12.3.** For the purposes of an off-street parking space, a garage is defined as a building designed to accommodate a parked motor vehicle and with a minimum internal dimension of 5m long and 2.5m wide (wall to wall). Any multiples of this space will count as multiple parking spaces. Any garage that measures smaller than the minimum dimensions will not be classed as an off-street parking place.
- 12.4.** A driveway is defined as an area of hardstanding (concrete or similar surface) accessible from the road and designed to accommodate a parked motor vehicle, with minimum dimensions of 5m long and 2.5m wide. Any multiples of this space will count as multiple parking spaces. Any driveway that measures smaller than the minimum dimensions will not be classed as an off-street parking space.
- 12.5.** The council's Residents Parking Schemes strategy sets out the strategic vision for resident parking schemes in the city of Bath and sets out the revised policy for the implementation of residents' parking schemes within wider B&NES. This policy applies to the consideration of new schemes and the review of existing schemes where necessary. This will include proposals for design of schemes for example,

the layout; times of operation, and the process for community engagement; public consultation; and traffic regulation order approval. The policy can be viewed at <https://beta.bathnes.gov.uk/sites/default/files/2020-09/DRAFT%20RESIDENTS%20PARKING%20SCHEMES.pdf>

12.6. The Parking Strategy adopted in 2018, set out an action, subject to resource being available, to “*consider undertaking a strategic review of the existing residents parking scheme zoning system to determine whether an alternative zoning structure would result in more efficient use of on-street spaces.*”. This review may provide the opportunity to assess the implementation of this offset to all residents parking zones; however, it should be noted that it is expected this change could only be applied where the ownership or tenancy of a property changes.