

INFORMATION SHEET: INTERVIEWS

STUDY TITLE: COVID-19. IMPROVING UNDERSTANDING TO STAY SAFE

You are being invited to take part in a research study. To help you decide whether or not to take part, please read the following information about why the research is being done.

What is the purpose of the study?

The purpose of this study is to help us reduce the spread of COVID-19 in a part of Bath that has higher numbers of people with COVID-19.

We are specifically interested in learning about people's views on following guidance on social distancing, testing and self-isolation, and their ideas on ways to help more people follow these guidelines.

Who is eligible to take part in this study?

You have been invited to take part because the organisation you work for, or volunteer with, is in a part of Bath that has had higher numbers of people with COVID-19.

What will happen to me if I take part?

You will be invited to an on-line interview to learn more about your knowledge and experience working with people in Bath. Total participation time will be approximately 45 minutes.

Do I have to take part?

No. It is up to you to decide whether or not to take part. If you decide to take part, you will be asked to read and electronically sign the consent form below. If you change your mind at any time during the study, you can withdraw without providing any reason and any data you may have contributed will be destroyed.

What are the possible benefits and risks of taking part?

The information you provide will allow us to design future COVID-19 interventions and communications for this community. There are no foreseeable risks involved in taking part.

Will what I say in this study be kept confidential?

Yes. Any data you provide will remain confidential and you can request to withdraw it at any time up to two weeks following this interview after which point it will become anonymised and cannot be traced back to you. Your name and any other identifying information you provide will be anonymised and a pseudonym will be used in any report produced. Your

interview will be recorded for the purposes of transcribing, after which the recording will be destroyed.

What should I do if I want to take part?

If you wish to take part, please carefully read the information sheet and consent form below and electronically sign the consent form. Send the form back to yourviews@bath.ac.uk. The researcher will then email you to agree on a convenient date and time to carry out the interview.

Who has reviewed the study?

This study is an evaluation of Bath and North East Somerset Councils communications and interventions around COVID-19. Evaluations do not require review by an Ethics Committee. However – it has been designed in line with the Guidelines for [Best Practice in the Ethics and Governance of Service Evaluation](#)

Contact for Further Information

For further information regarding this study please contact either Julie Barnett or Becky Reynolds using the contact details below.

Thank you for taking time to read this information.

STUDY LEADS:

JULIE BARNETT: Email j.c.barnett@bath.ac.uk Phone **07711 708164**

BECKY REYNOLDS: Email: Rebecca_reynolds@bathnes.gov.uk

Interviews: Consent

The University of Bath attaches high priority to the ethical conduct of research. We therefore ask you to consider the following points before signing this form. Your signature confirms that you are happy to participate in the study.

The purpose of this form is to ensure that you are willing to take part in this study and to let you understand what it entails. Signing this form does not commit you to anything you do not wish to do.

Please answer each statement concerning the collection and use of the research data.

- | | | |
|---|------------------------------|-----------------------------|
| I have read and understood the information sheet. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have been given the opportunity to ask questions about the study. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have had my questions answered satisfactorily. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I understand that I can withdraw from the study without having to give an explanation and request my data be destroyed up to two weeks post the interview/focus group. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I understand that my data will be confidential and that it will contain identifiable personal data but that will be stored with personal identifiers removed by the researcher. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I understand that my data will be stored for a period of at least 10 years before being destroyed | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have been made fully aware of the potential risks associated with this research and am satisfied with the information provided. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I agree to take part in the study | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

CONSENT

I _____ (FULL NAME), hereby consent to:

participate in a recorded interview / focus group. I understand that data will be kept confidential and that it will be fully anonymized by removing any information that could identify individuals.

Signature: _____ Date: _____