**The Community Awards 2022/2023**

Recognising the positive contributions made within the local community and inspiring others to get involved

**Guidance notes**

**1. About the Awards**

We are delighted to see the return of our Community Awards which are taking on a new look this year and will recognise the positive contributions the community, businesses and organisations make to Bath and North East Somerset.

During the pandemic the awards were held virtually in 2020 and as an in-person event in 2021. This year we are excited to return with an awards event that reflects the council's priories, tackling the Climate and Nature Emergency and Giving People a Bigger Say.

We have seven categories where you can nominate and celebrate people that are making a difference in Bath and North East Somerset. The successful winner of each category will be invited to a special event hosted by The Chair of the Council where they will have a tree planted in recognition of their achievements.

The trees will be planted together at a single location within Bath and North East Somerset which will be selected by the council’s parks team to fit in with the tree planting programme in the autumn.  A plaque will be placed by the trees acknowledging each of the winners.

The Awards are organised in partnership with B&NES CCG, CURO, Student Community Partnership, Bath College Sirona Care and Health, HCRG Care Group.

**2. Categories**

**Category 1 - The Peter Duppa-Miller Lifetime Achievement** - This award been named in honour of Peter Duppa Miller who sadly passed away in 2015.  Peter was an extremely committed person, he dedicated much of his life to serving his community and was an advocate for the rural communities and parishes across the area.

Parish Councillor of the Year and Town Councillor of the Year will recognise the contribution made by councillors within their local communities.

Qualities that may describe your nominee: *devoted, unselfish, stalwart, dedicated, energetic, passionate, good humoured, inspiring, skilled, inspirational.*

**The nominee is not required to be a resident of Bath and North East Somerset although their voluntary work has to benefit residents of the area.**

**Category 2 - The Beryl Dixon Community Leader of the Year** - This award will recognise a paid employee or volunteer of a charity who has shown outstanding leadership.  This Award has been named in honour of Beryl Dixon MBE, who sadly passed away in 2017.  Beryl was an advocate for the Black and Minority Ethnic (BME) Communities and promoted equality in all the groups and services she championed. She laid the foundation for BME groups in Bath and across the South West.  Some of these groups are still in existence today, for example, Bath Ethnic Minority Senior Citizen’s Association (BEMSCA) (older people), MOSAIC (Mental Health) and Black Families Education Support Group which runs a weekly Saturday school and is the voice of BME pupils.  Beryl worked for the NHS for 29 years and was also a campaigner for the Sickle Cell Society as well as other health and other related organisations linked to BME people.

**Category 3 - Charity of the Year** - This award will recognise an organisation with charitable purposes that supports residents and the community of Bath and North East Somerset.

**Category 4 - Volunteer and Young Volunteer of the Year** - These awards will recognise a volunteer who has shown the most outstanding contribution to the community.

This Award will recognise a volunteer who has shown the most outstanding contribution to the community. Examples include: an individual who has given time to support an organisation either as a trustee or board member; running a club or group; helping run a community facility or helping out with running a group or activity

*Qualities that may describe your nominee: passionate, selfless, inspiring, enthusiastic, generous, dedicated, positive, role model, patient.*

**Category 5 - Volunteer Team and Young Volunteer Team of the Year** - These awards will recognise a volunteer team which has made an outstanding positive contribution to the community.

**Category 6 - Carer and Young Carer of the Year** - These awards will recognise an individual or couple who has supported or cared for a family member or friend including special guardians. This is an opportunity to highlight and reward individuals who support and care for children and adults every day across Bath and North East Somerset and go the extra mile.

*Qualities that may describe your nominee/s: caring, kind, patient, generous, hard-working, compassionate, inspiring, selfless, dedicated.*

**The nominee is not required to be a resident of Bath and North East Somerset although they must support an individual who lives in the area.**

**Category 7 - Green Business Leader of the Year** - This award will recognise a business who have shown leadership in helping to tackling the climate emergency and contributing to carbon neutrality across Bath and North East Somerset by 2030 and supporting their customers to lead lower carbon lives.

 **If your nomination is for a volunteer, team or carer, who is aged 25**

**and under, please confirm that they were born on or later than 1997 at the time of submitting your nomination form.**

**3. How to nominate?**

1. **Eligibility**

The Awards will be given to those individuals that contribute towards activities and services within Bath and North East Somerset.

We encourage nominations from employees, businesses, charities, voluntary or community organisations and individuals within the authority area. We will accept nominations from individuals or organisations that are registered outside of the authority area but their community work must benefit residents of Bath and North East Somerset. Please see above individual categories for eligibility.

A word limit of 600 words is now applied to all nominations. Please do not send any additional information as this will not be considered. Nominations received after the deadline date may not be accepted.

The information provided in the nomination form will be used in publicity about the Awards. Please ensure the information you provide is a true and accurate summary of the volunteer, team or business. Please ensure that your nominee is aware of the nomination and the details within the application.

1. **About the nomination**

Nomination forms must be completed in full providing the following details;

* Name and contact details of the person nominating the volunteer
* Name and contact details of the volunteer. If under 18 please ensure the name of a parent or guardian is supplied.
* Information about what they have done to deserve the nomination
* One category only that applies to the nomination.

Nomination forms can be obtained from:

* Council’s Website, <https://www.bathnes.gov.uk/services/neighbourhoods-and-community-safety/awards/community-awards-202223>
* By email to: connecting\_communities@bathnes.gov.uk
* In writing to: Mark Hayward, The Community Awards 2022/23, Bath & North East Somerset Council, The Guildhall, High Street, Bath BA1 5AW

**c. Who can make nominations?**

Local residents, staff, councillors, businesses, organisations and groups, teachers, volunteers.

1. **Deadline**

Nomination forms must be returned by no later than 5pm, 29th September 2022 Forms must be sent by email or postal address and be clearly marked **“The Community Awards 2022/23”**:

1. **What happens next**

You will receive acknowledgement of your nomination once we have registered the nomination details. If your nomination results in the nominee being successful, you will be contacted during October 2022 where you and your nominee will receive an invitation to the tree planting ceremony planned for early November 2022

1. **The Awards**

The successful winners in each category will be invited to a special event hosted by The Chair of the Council planned for early November 2022 where they will have a tree planted in recognition of their achievements.

The trees will be planted together at a single location within Bath and North East Somerset which will be selected by the council’s parks team to fit in with the tree planting programme in the autumn.  A plaque will be placed by the trees acknowledging each of the winners.