

Participation Standards in Commissioned Services (2019 - 2020)

We expect all commissioned services to recognise and actively promote Article 12 of the UN Convention on the Rights of the Child.

‘Children and young people have a right to be involved in all decisions that affect their lives’

We have identified five RAG rated self-assessment standards will help you to demonstrate and evaluate how well your organisation is implementing the principles of participation within your decision making, service design, delivery and evaluations.

We know that our commissioned services do ask children and young people to give regular feedback and evaluations on the service they are receiving and that this is undertaken in a way that is appropriate to their age and stage of development. These standards have been devised to help demonstrate how they are achieving this.

These standards will be submitted as part of the Q4 monitoring but should be added to at each quarter (There is a pdf example template available to help you complete this document.)

Supporting documents

Useful supporting documents such as the Participation Strategy 2016 -2020 and Commissioning Framework will be found on the following page:

Participation and Consultation webpage

<http://www.bathnes.gov.uk/services/your-council-and-democracy/consultations/consulting-children-and-young-people/strategy-part>

RAG RATING please give examples under the Evidence Box

Green

- There is clear supporting evidence with range of good examples given, which clearly demonstrate that the service is delivering its outcomes.
- Children and young people are clearly able to input into the service at a variety of levels.
- Good examples of co-production across the service are clearly evidenced.

Amber

- Work has been identified to ensure that the organisation will work towards the standard.
- Clear timescale is given as to when and how this will be achieved.
- Actions for further development are identified

Red

- The standard is currently not being met
- Significant actions need to be identified for the service. in order for work to start on meeting the standard
- Additional support may be required from the commissioning manager.
- Actions to be reviewed at next monitoring session

PLEASE FILL IN THE BOXES BELOW

| | | | | | | |
|--|-----------------|---|----------------|--------------|----------------------------|--------------|
| Name of Organisation/Service | | Name and job title of person completing the form | | email | | |
| No of cyp your organisations works with | | | Age 0-4 | 5-11 | 11-18 | 18-25 |
| Standard | Evidence | R | A | G | Future developments | |
| <p>1.Children and young people are given a range of opportunities to give feedback on the service they receive and are clear about how that feedback will be used.</p> <p><i>e.g children and young people are asked to give regular feedback and evaluations on the service they are receiving.</i></p> | | | | | | |

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|---|--|--|--|
| <p>2. Children and young people are encouraged and supported to participate and contribute to service delivery and development.</p> <p><i>e.g cyp can clearly see how they have contributed to changes in service delivery, policies and plans.</i></p> <p><i>There is an active service user group or accessible systems in place so that cyp can see they make a difference to the service.</i></p> | | | |
| <p>3. We actively ensure those in minority groups have equal capacity to participate within our organisation e.g SEND, LGBTQ+, BAME and those affected by mental health issues.</p> <p><i>e.g Staff have an understanding and awareness of the particular needs of young people in minority groups and</i></p> | | | |

| | | | |
|---|--|--|--|
| <p><i>can support them to participate fully .</i></p> <p><i>(Question written by members of B&NEs Youth Forum)</i></p> | | | |
| <p>4. We have a clear commitment to participation within our organisation, which all staff are aware of.</p> <p><i>e.g. policies, participation charter, staff training, worker who leads on participation and engagement.</i></p> <p><i>Young people participate in key in the recruitment and selection of key staff.</i></p> | | | |
| <p>5 Sufficient budget and finance is made available to support participation.</p> <p><i>e.g. when young people participate they have travel costs /reasonable expenses reimbursed</i></p> | | | |

Suggested evidence sources to demonstrate achievement of the Standards

- Vision for the organisation or Mission Statement
- Participation Policy or Strategy
- Minutes of meetings
- Participation Charter/statement
- Minutes of meetings
- Accessible summary documents for cyp
- Evidence of involvement of cyp in policy and procedure development
- Children and young people service user groups
- Annual Report or annual review identifying progress and successes in cyp participation
- Budgets identified to support cyp involved in participation
- Relevant job descriptions that include promoting cyp participation
- Involvement of cyp in recruitment selection and induction of staff in roles relevant to them
- Supervision and appraisals of staff that review participatory work with cyp
- Training for staff and trustees
- Feedback from service users
- Celebration of successes and appropriate accreditation

Further support and information contact

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