

Bathscape Partnership Board (BPB)

Key notes and actions from meeting held 2pm Thursday 19th October 2017 at Bath City Farm, Kelston View, Whiteway BA2 1NW

Attended by: Andrew Grant (Chair), Mark Minkley (B&NES), Lucy Rogers (AWT), Caroline Kay (Bath Preservation Trust) Simon Smith (Cotswolds Conservation Board), Ruth Barden (Wessex Water), Tony Crouch (B&NES) Mark O’Sullivan (FoBRA), Dan Merrett (Bathscape), (Bathscape), Sarah Jackson (B&NES), Denice Burton (B&NES), Rennie Dickins (JLAF)

Apologies: Dave Dixon (B&NES), Alison Rasey (Wiltshire Council), David James (Visit Bath) Marion Harney (Univ of Bath), Tom Boden (NT), Sarah Moss (Curo),

Item		Actions
1.0	Declarations of Interest: None	
2.0	Actions from previous meeting 13.07.17	Red text=-updates since meeting
2.1	All actions completed with exception of: 3.2 DM to contact Board partners 4.4 Draft LCA on Dropbox 5.3 University/college - intern/apprenticeship contact details	DM to contact partners DM to check uploaded All to provide to SJ
3.0	Andrew Grant – introduction to Partnership	
3.1	Andrew welcomed as the new Partnership Board Chair. AG expression of interest cover letter circulated prior to meeting outlined his experience and interest in Bathscape.	
3.2	AG mentioned initial challenges from the information he had viewed to date; communication to a wide audience with different perspectives; mechanisms of how the scheme will work; how do projects deliver impact; identifying full costs of projects and determining priorities; ensuring team and admin required to deliver the scheme.	
4.0	Bathscape summary update and overview	
4.1	Bathscape project report had been circulated prior to meeting. DM had produced as summary as introduction for AG as new Chair with updates and issue information relating to each of the 27 projects.	
4.2	Agreed to upload all consultancy reports to Dropbox.	DM upload info to Dropbox - Done
4.3	Bathscape Steering Group had met prior to this meeting. Jenna Spellane Archway project officer had attended to update on that project. The Natural Area is one of their interpretation themes. Idea that people will	

4.4	<p>spend 20 mins in centre then go and explore city and surrounds. Bathscape and Archway will work together to ensure branding/interpretation work linked.</p> <p>Board discussed being aspirational but also setting tangible outcomes. At end need to know if we have fixed degraded landscape or at least turned tide on degradation; Established a sustainable way to deliver that goes beyond Bathscape HLF funding period; Are we as organisations in a better place – joint working and changed mind frame. Be able to identify the sustainable things that are in place that were not there at the start.</p>	
4.5	<p>DM referred to the evaluation framework that has been commissioned from Heritage Insider - that will identify performance measures, outcomes/outputs. Reference was made to being challenged to ensure measuring the right things.</p>	
4.6	<p>Agreed to arrange session for Board/Steering Group members with Heritage Insider. Day agree Vision – what is it we are seeking to achieve and how will we know we have achieved it?</p>	<p>SJ/DM to arrange day – 8th Dec confirmed</p>
5.0	Bathscape Retention of staff	
5.1	<p>Key notes of meeting held 18.9.17 had been circulated in advance. Actions were being followed up.</p>	
5.2	<p>MM had spoken to HR who had confirmed able to extend contracts to end of funding period as externally funded.</p>	
5.3	<p>Funding gap 31st July- mid Oct – DB confirmed £5k from Public Health and RB confirmed WW had need of staff resource that could be funded. Meeting with DD planned to discuss B&NES Community Empowerment Fund.</p>	
5.4	<p>Work programme for retention period to be produced and circulated.</p>	<p>SJ/MM to devise and circulate work programme</p>
6.0	Bathscape and Festival of the future city Bath	
6.1	<p>Current festival focuses on architecture. Discussed briefly how Bathscape can develop</p>	

6.	new relationships and widen the liveable city agenda. Agreed to give further thought to future programme and events including use of the Bathscape LCA to help understanding of value of the landscape. What are the innovations that might be the next chapter of landscape?	
7.0	A.O.B	
	None	
8.0	Dates of next meeting(s)	
8.1	Dec date (ref 4.6 above) for day event to discuss Vision, & scheme evaluation with a walk with lunch	Doodle poll set up for Dec 4 th , 8 th , 11 th – Confirmed 8th Dec – programme to follow
8.2	2018 Partnership Board meeting dates: Jan/April/July and Oct Wed and thurs either side of dates previously circulated as Thurs not suitable for everyone.	SJ to set up doodle poll for all dates and confirm dates