

## Bathscape Partnership Board (BPB)

### Key notes and actions from meeting held 2pm Thursday 13<sup>th</sup> July 2017 at Curo, Mulberry Park, Visitor Centre, Fox Hill

**Attended by:** Marion Harney (Univ of Bath), Tom Boden (NT), Mark Minkley (B&NES), Lucy Rogers (AWT), Mark Connelly (Cotswolds Conservation Board), Sarah Moss (Curo), Ruth Barden (Wessex Water), Tony Crouch (B&NES) Mark O’Sullivan (FoBRA) , Amy Coulthard (NE), Dan Merrett (Bathscape), Lucy Bartlett (Bathscape), Sarah Jackson (B&NES), Andrew Sharland (B&NES), Joanna Robinson (BPT), Zoe Hughes Gough (Bathscape Univ of Bath student)

**Apologies:** Denice Burton (B&NES), Dave Dixon (B&NES) Caroline Kay (Bath Preservation Trust), Alison Rasey (Wiltshire Council), David James (Visit Bath)

Item		Actions
1.0	<b>Declarations of Interest:</b> DM/LB– with regard Item 8 Staff Retention	Noted
2.0	<b>Actions from previous meeting 24.4.17</b>	
2.1	Confirmed agreement of revised Bathscape Partnership Terms of Reference previously circulated for approval.	
2.2	Agreed the Key notes from previous Board meeting	SJ to upload to Bathscape web page
3.0	<b>Landscape Conservation Action Plan- (LCAP) Structure</b>	
3.1	DM highlighted sections of his report circulated prior to the meeting and requested assistance from Board members to write particular parts of the Scheme plan by November and project plans by Jan 2018.	
3.2	DM agreed to insert existing information into relevant sections and indicate where work currently underway will fit to see where expertise of individual Board members is required for editing or writing new text. DM will contact members direct to provide content. Partners agreed to assist accordingly	DM to provide outline structure/text and contact partners  All to respond when contacted
3.3	Discussion of the LCAP included reference to natural capital/ecosystem services and climate change as well as legacy planning	
3.4	Agreed partners would view 2 example LCAPs: A forgotten Landscape <a href="http://www.aforgottenlandscape.org.uk/wp-">http://www.aforgottenlandscape.org.uk/wp-</a>	All to view example LCAPs

	<a href="content/uploads/2016/05/Landscape-Conservation-Action-Plan.pdf">content/uploads/2016/05/Landscape-Conservation-Action-Plan.pdf</a> 5th Continent <a href="http://www.kentwildlifetrust.org.uk/what-we-do/projects-and-campaigns/fifth-continent">http://www.kentwildlifetrust.org.uk/what-we-do/projects-and-campaigns/fifth-continent</a>	
<b>4.0</b>	<b>Landscape Character Assessment</b>	
4.1	AS presented overview on the work he and Di Sheppard have been commissioned to produce.	
4.2	Basing the assessment on the Cotswolds AONB LCA model and using the European Landscape Convention guidance -6 landscape types and 18 landscape character areas have been identified.	
4.3	Assessment work has identified key character features, sense of place factors (eg bird song – sky larks on Solsbury Hill and Reed Warblers in reed beds) Forces for Change( including inappropriate tree planting and use of kerb stones, risk of loss of hedgerows).	
4.4	Draft LCA will be uploaded to Bathscape Dropbox when completed.	Draft LCA to be uploaded to Dropbox
<b>5.0</b>	<b>Bathscape Steering Group Report</b>	
5.1	DM highlighted items in his report circulated prior to the meeting.	
5.2	Commissioned work underway with exception of Volunteer and Training plan that no tenders were received for. Now looking to do this in- house working with other Bath HLF projects, and will commission specialist sections eg Univ/colleges internships/apprenticeships.	
5.3	Requested all partners to email SJ contact details for their organisations Univ/College contacts if have established intern/apprenticeship programmes.	ALL- Univ/College contact details to SJ
5.4	Gateway element of Circular paths and radial routes brief has been removed whilst initial work on circular and radial routes is in progress and interpretation work is underway. Will review as work develops.	
5.5	Walking festival web site will be launched shortly.	

5.6	Entry Hill Golf Course day -August 17 <sup>th</sup> pilot events day will include nature walks and activities. This is event is being led by Active Lifestyle team- flyers will be available soon.	
6.0	<b>Chair Recruitment</b>	
6.1	Chair Recruitment working Group meeting had been held immediately prior to Board meeting. MM, MO, TB, LR , TC, SM, SJ attended.	
6.2	The following proposal was agreed:  <b>Advertise Chair position end of July 2017</b> inviting Expressions of Interest via CV and cover letter. Include selection date on advert. All partners to promote  <b>Deadline for Expressions of Interest 11<sup>th</sup> Sept</b>  <b>Short list candidates by 15<sup>th</sup> September –</b> Chair recruitment working group to short list – max of 4.  <b>Hold selection day week of 25<sup>th</sup> Sept /first week of Oct.</b> Three Board members to form selection Panel and all other Board members available on date chosen involved in informal session.	SJ to draft advert to be agreed by working group  All partners to promote advert  Chair Recruitment Working Group  SJ to set up doodle poll to select selection day date
6.3	Will set up meeting prior to selection day to agree the panel , format and selection questions for candidates.	SJ to set up doodle poll to meet prior to selection day
7.0	<b>Staff Retention August – October 2018</b>	
	MM highlighted need to identify work programme and funding to retain the two Bathscape staff after the Round 2 bid work is completed.  Agreed to proposal that meeting is held late September 2017 to discuss opportunities and match funding	SJ to set up doodle poll for Sept date
8.0	<b>A.O.B</b>	
	Reminder to consider entering team to Julian House Circuit of Bath 24 <sup>th</sup> Sept (last event of Bathscape pilot walking festival )  LB mentioned launch event will be in Sydney Gardens when walk from University finishes there in afternoon. MH offered assistance to sort parking permits at Univ if required and	All to consider entering  LB to follow up if required

	RB offered use of WW car park.	
<b>9.0</b>	<b>Dates of next meeting(s)</b>	
	<p>Sept – Chair selection day – Sept/Oct TBC</p> <p>Sept – Staff retention meeting – Sept TBC</p> <p>19<sup>th</sup> Oct 2-4pm Partnership Board (Venue TBC)</p>	SJ to confirm dates and venues