

Bath City Centre Security

Project Progress Meeting, Wednesday 4th March 2020

Attendees	Organisation
Simon Thomas	B&NES
Lynda Deane	B&NES
Steve Froggatt	B&NES
Gary Peacock	B&NES
Wendy Maden	B&NES
Vaughan Thompson	B&NES

Notes

- **Actions from Previous Meeting**

- York St/ Archway Project - Felt that a further piece of work in relation to assessment of the weak structure is now required together with an assessment of risk to users within the vaults.
- WM to visit Bath Quays public exhibition for the project and update at next meeting. Waiting for reserve matters/ public realm details to be dealt with.
- Approach speeds consideration – outstanding. To be considered as part of the design process and brought back to steering group.
- Lead-in period for provision of equipment – starting to consider procurement options through Steve Frampton. **ST** to determine time-line for lead-in period.
- Following meeting with Roman Baths, SF noted return comments regarding booking for events in 2020/21 and what affect this will have on customers. An appropriately worded letter/ statement required to advise customers of the potential changes – outstanding. **ST/ LD** to speak to Roman Baths again once we have started consultation.
- Need to add in benefits the project derives into the overall consultation message.
- Strategy on form of consultation for remaining stakeholders e.g. exhibitions/ drop-ins to be agreed.
- Internal consultation has thrown up various challenges. Met with Cleansing and Waste Team 5/2/20, where it appears that they could re-arrange their operations to suit the current proposals, without need to open up Westgate Buildings. Also suggested discussion with Suez Waste.
- Further meeting required with licensing regarding Street Traders.
- Following acceptance of the Planning App, we've now started to engage with Heritage Team.

- **Progress Update**

- Footfall data now collated into a report, together with the ATTRO extent plan (central core and outer area extent) and accident data and sent to Avon and Somerset Police for consideration by Chief Constable.
- Wider stakeholder consultation on hold until we have a decision from Chief Constable on a potential ATTRO/ TRO proposal for the 9am-7pm and 7pm-9am within the inner core.
- CTSA Joanne Johnson-Taylor has drafted a letter to Chief Constable in support of what we are trying to achieve. Police Communications (Sam Malone) to engage to work with our Comms Team once decision has been made.
- Starting design through a series of design workshops, leading to further discussion with BPT and other heritage organisations once consultation begins. **ST/ SF** and **WM** leading.
- **VT** suggested having a separate programme for the design element to chart against the consultation programme. **ST**
- Met with Age UK (26/2/20) regarding St Michaels Day Centre highlighted further the difficulty of retaining services for elderly in the city centre. Further consideration required, as the project progresses.
- Update provided to the Emergency Services – 2/3/20.
- Internal meetings required regarding ATTRO drafting once we have an understanding of what is being proposed. Draft TRO plans drafted and currently considering the form of signage, through discussion with DfT and other Authorities.
- Decision to delay site investigation until after consultation and ATTRO advisement.
- Traffic Study brief and plan now ready for procurement through framework, which includes similar study period as previously completed, with additional analysis of Lower Borough Walls/ Stall St/ Hot

Bath St/ York St. Will also include bay occupancy analysis of particular lengths of parking to determine usage both within the zone and just outside. May also look to include BBH occupancy within B&NES car parks.

- **Project Costs (Capital & Revenue)**
 - Capital cost (phases 1-4) – circa £2.8M
 - Revenue costs – circa £110k/ annum.

- **Programme**
 - Indicative programme in place for workstreams up to construction stage - [..\01 Project Management\City Centre Programme Rev D 040220.xlsx](#)
 - Programme to be updated following commencement of consultation process.

- **Other Project Priorities**
 - York St/ Archway Project - Felt that a further piece of work in relation to assessment of the weak structure is now required together with an assessment of risk to users within the vaults.

- **Access Restrictions**
 - ATTRO's discussion and drafting as above.
 - Meeting with CCTV Team to discuss protocols/ mitigations. CCTV Team tasked with drafting protocols further and forming the vetting script. **LD** to update
 - Currently getting brief ready for 2nd tranche of traffic surveys. Not had a chance to consider December 2019 data.
 - What is the process for TRO's post consultation? **ST** to speak to AMS

- **Stakeholder Consultation**
 - Initial round of consultation with internal B&NES Teams now complete. Further consideration required in some areas. Stakeholder consultation has been delayed until decision
 - Meeting with Independent Equality Advisory Group and St Michaels Day Centre.
 - Consultation projected to start Monday 24th February, subject to Police agreement to the ATTRO.
 - Exhibition in the Guildhall – Wednesday 11th March

- **Finance & Project Governance**
 - Spend to date – circa £86,000 (end February 2020).
 - Draft amended "Project Plan" gateway to include various approvals, particularly those around HVM design and designer's risk assessments.

- **A.O.B**
 - LD has put out an invite to all front line officers, including steering group, to undertake SCAN training over the next few weeks.

- **Date of next meeting**
 - April - TBC