****

***Office Use Only:***

**Licence**

**Number: …………………..**

**Bath & North East Somerset Council**

Highways & Traffic, Environmental Services,

Lewis House, Manvers Street, Bath, BA1 1JG

**Telephone: 01225 394265 / 394328**

**Email:** **highways@bathnes.gov.uk**

**APPLICATION TO PLACE A BUILDING SKIP ON THE HIGHWAY**

**Please complete this application form and return it via the address details above at least 4 working days before you wish to place the skip on the highway.**

**The administration fee of £50\* per application can now be paid by credit or debit card over the phone on 01225 394328/394265 once the application has been received.**

**\*Renewal applications to extend a current licence will be £40**

**\* The retrospective licence application fee is £100**

Highways Act 1980, Section 139, 140 & 140A Road Traffic Regulation Act 1984, Section 65 Chapter 8 Traffic Signs Manual pt2

Environmental Protection Act 1990, Section 34 Builders Skips (Markings) Regulations 1984 (S.I 1984 No. 1933)

**Applicant Details** (*The applicant must be the company/person intending to deposit the building skip*)

**Name: Telephone**

 **Number:**

**Address: Out of Hours**

 **Telephone**

 **Number:**

**Email:**

**Skip details**

**Qty:**

**Size:**

Being the owner(s) (referred to as above) of the building skip(s), I/we apply for permission to place

building skip(s) on the carriageway for the purpose of containing:-

**Location of drop/placement**

*Full description of the address where the skip will be placed*

 **Post Code:**

**Location/**

**Address**

*Please tick licence required:-* ***New******Renewal*** *…………………* ***existing licence no.***

**Proposed dates**

**From: To:**

**Each issued licence is valid for a maximum period of 28 days.**

*For periods in excess of 28 days additional applications should be made.*

*Note:* The licensee (the company) intending to deposit a building skip must be covered by **public liability insurance** which should be available for inspection; **minimum cover to be £5 million**. Such insurance must indemnify the Highway Authority from and against all actions, claims, losses and expenses whatsoever in the respect of loss of life, or personal injury or damage to property, howsoever caused, arising out of or in any way attributable to the building skip.

*Note:* Where the skip(s) occupy highway space upon which there is a traffic regulation relating to on street parking the skip owner must contact the **Council’s Parking Services** **(01225 477133)** in order to reimburse them for any loss of income caused.

August 2015

**This application must be signed, dated and the declaration completed. Failure to make the declaration will result in a delay in processing this application.**

**DECLARATION**

**Signed:**

|  |  |
| --- | --- |
|  | I/we agree and acknowledge that we shall be contacted over the phone for a credit or debit card payment prior to the processing of the application. |
|  | I/we confirm that I/we have read the ***Builders Skips on the Highway - Regulations and Conditions*** document and I/we understand and accept any specific conditions placed on this licence. |
|  | I/we confirm a copy of the Builders Skips Regulations and Conditions document will be given to the hirer. |
|  |  |

**On behalf of the company**

**Name:**

**Block Capitals**

**Date:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***B&NES OFFICE USE ONLY***

|  |
| --- |
|  Permission is **granted** for the deposit subject to the ***Builders Skips on the Highway - Regulations and Conditions*** and to any special conditions cited below. |
|  Permission is **not granted** for the deposit because |  |
| **Special Conditions** *(tick where applicable)* |  |
|  | The skip may only remain overnight until  | (time) |  | (date) |
|  | The skip may only remain between the hours of 09.30 and 15.30 hours |
|  | The skip may only remain between the hours of 08.00 and 18.00 hours |
|  | The skip must be guarded by temporary traffic signals because the width of available carriageway is less than 5.5 metres. |
| Other | Lights, cones and reflective ends. …………….………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….… |
| **B&NES Authorising Officer:**………………………………………………**Date** ………….………………………..….. | **Bath & North East Somerset Council**Highways & Traffic, Environmental Services,Lewis House, Manvers Street, Bath, BA1 1JG **Telephone: 01225 394328 / 394265****Email:** **highways@bathnes.gov.uk** | **Licence Number:** |

August 2015