

**Attachment 1**

**BATH & NORTH EAST SOMERSET  
LOCAL SAFEGUARDING ADULTS BOARD**

**MINUTES OF MEETING HELD ON  
Tuesday 18<sup>th</sup> March 2014  
2 p.m. – 5 p.m.**

**Venue: Fire & Rescue South West Command Development Centre  
Lansdown, Bath BA1 9BD**

**Those Present**

Robin Cowen – Independent Chair B&NES LSAB  
Lesley Hutchinson – Head of Safeguarding Adults, Assurance & Personalisation  
Ashley Ayre – Strategic Director, People & Communities Dept, B&NES Council  
Val Janson – Associate Director of Quality & Patient Safety (Commissioning), NHS BaNES CCG  
Janet Rowse – Chief Executive Officer, Sirona Care & Health  
Rayna McDonald – Director of Operations & Clinical Practice, RNHRD  
Damaris Howard – Director, Regulated Services, Freeways (Health & Wellbeing Network Rep)  
Sonia Hutchison – Chief Executive Officer, Carers Centre B&NES (Carers rep)  
Mick Dixon – Head of Risk Reduction and Operational Training, Avon Fire & Rescue  
Kevin Day – Senior Probation Officer, Avon & Somerset Wiltshire Probation Service  
Philip Rhodes – Community Service Manager, Liaison & Later Life SBU B&NES, AWP MH Trust  
Jason Everett – Community Services Manager, Access Services B&NES Locality, AWP MH Trust  
Janet Dabbs – CEO Age UK (B&NES) representing Supporting People Forum in B&NES  
Mary Lewis – Associate Director of Nursing, Quality and Patient Safety, RUH, Bath  
Justine Button – CQC Compliance Inspector, B&NES and Wiltshire Team S/W Region  
Geoff Watson – Professional Social Work Lead, Sirona Care & Health  
DI Janice Pearson – Avon & Somerset Constabulary (for Agenda Item 3 Prevent and Channel)  
Clare Tozer – Administrator/Notetaker for LSAB

**Apologies**

Cllr Simon Allen – Cabinet Member for Wellbeing, B&NES Council  
Jane Shayler – Deputy Director Adult Care, Health & Housing Strategy/Commissioning, B&NES  
Jenny Theed – Director of Operations, Sirona Care & Health  
Dawn Clarke – Director of Nursing & Quality, NHS BaNES Clinical Commissioning Group  
Kate Purser – Adults Safeguarding Lead, NHS BaNES CCG  
Helen Blanchard – Director of Nursing, Royal United Hospital, NHS Trust  
Rachel Williams – Acting Det Superintendent, Avon & Somerset Constabulary PPU  
Julie Evans – Director of Neighbourhoods, Curo Group  
Jackie Cooke – Infection Control Co-ordinator, RNHRD  
Liz Richards – Managing Director (B&NES), AWP Mental Health Trust  
Bill Bruce-Jones – Clinical Director for B&NES, AWP Mental Health Trust  
Kevin Elliott – Patient Experience Manager, Bath, Gloucs, Swindon & Wilts NHS England  
David Trethewey – Divisional Director, Policy & Partnerships, B&NES Council  
Dr Louise Leach – GP Safeguarding Lead, NHS BaNES Clinical Commissioning Group  
Kirstie Mann – Manager, Your Say Advocacy Service

	SUBJECT	DISCUSSION
1.	Apologies & Introductions	As above
2.	Notes & Actions from last meeting & Matters Arising (10.12.13)	<p>Minutes of 10<sup>th</sup> December 2013:-</p> <ul style="list-style-type: none"> <li>• <u>Self-Assessment Framework</u>: Work being progressed on another audit model. LSAB to have a look at this to see if any value in adopting this model. Val Janson to bring to QAA&amp;PM sub-group to look at and give feedback. <b>A275 (VJ)</b></li> <li>• Revised LSAB June date: Now <b>Tues 24<sup>th</sup> June</b>.</li> </ul> <p><u>ACTIONS LIST UPDATE</u></p> <p>A274a Mary Lewis to compile some reflections on the RUH 'pilot' process and inspection to share with LSAB. <i>On this agenda and now complete.</i></p> <p>A273 LSCB/LSAB Interface Group: To look at issues around mental health services for children and young people, adults and families, particularly where there is substance misuse and how this impacts on safeguarding. <i>Work in progress.</i></p> <p>A271a Training and Development Framework Audit Report: Geoff Watson to go back to agencies regarding this.</p> <p>270a,b QAA&amp;PM LSAB Self-Assessment Response for Performance &amp; Quality Framework Audit Report: <i>Val reported this item on QAA&amp;PM Agenda for Tues 19<sup>th</sup> March.</i></p> <p>A269 LSAB Multi-Agency Information-Sharing Protocol: Was due to come back to March LSAB, but still awaiting feedback. Aim to bring back to June LSAB. <i>Robin Cowen reminded the LSAB on the need to ensure how the Protocol is used and implemented – agencies need to monitor this. Damaris Howard commented that although this document will go on to the B&amp;NES Council website, there is a question around how often will it be looked at and used. The Policy &amp; Procedures sub-group will meet before the next LSAB in June and will give some thought on how to promote the document and monitor its use.</i></p> <p>A268 LSAB Business Plan: "Green" indicator to stay in for the moment.</p> <p>A267 Sub-Regional LSAB Policy. Using B&amp;NES Policy as the basis for the new sub-regional one. Will bring to June LSAB.</p> <p>A265 MCA/DOLS Annual Report 2012-13: In progress – Dennis Little to liaise with Mary Lewis.</p> <p>A262 Avon Fire &amp; Rescue Comms: Mick Dixon confirmed that someone from AF&amp;R will attend Awareness &amp; Comms sub-group.</p> <p>A259 GoogleAlerts: Not progressed to date – remove from Actions List.</p> <p>A254 MCA/DOLS Quality &amp; Practice sub-group and pros and cons of further indicators: Have tested this out but very difficult – regional work might be better able to progress this. [Assurance Framework from North Somerset].</p>

		<p>A251 Large Scale Investigation Policy: To come back to LSAB in June.</p> <p>A247 Healthwatch reports and how they are disseminated: Janet Dabbs will be attending a Healthwatch meeting tomorrow (Weds 19<sup>th</sup> March) and will look into this.</p> <p>A243 Service User Feedback Return: This will be presented in June and to include update from AWP and Sirona. Also need to include what difference it made to service users from start to end of safeguarding process. Sonia Hutchison will include this in the report.</p>
<b>3.</b>	<b>Agenda Item 3</b>	<b>Prevent and Channel [Attachment 2 refers]</b>
		<p>DI Janice Pearson attended the LSAB to explain the purpose of Prevent and Channel, which is to identify and stop people becoming terrorists or supporting violent extremism and to share Police findings around Prevent and Channel process.</p> <p>“Prevent” covers the safeguarding area. DI Pearson pointed out that the term ‘vulnerable adults’ used by the Police can have a slightly different interpretation to the term being used in a social care context.</p> <p>The four main strategies are to: Pursue, Prevent, Protect (people and buildings/built environment) and Prepare (e.g. Fire &amp; Rescue Services involved with this).</p> <p>The “Prevent” strategy covers the extreme ideologies of institutions, groups and individuals. Need to challenge extreme views both in the religious and political arenas. Police will visit FE colleges and Universities to speak to student about extreme views and ideologies and the dangers of being drawn into these. “Prevent” is also includes identifying risks to vulnerable people (e.g. people with mental health issues, learning difficulties, sexual orientation/trans-gender). At the moment “Prevent” referrals are under-reported.</p> <p>Currently it is the Police who mainly deal with the “Prevent” strategy, but the responsibility needs to be wider to include Local Authorities and other agencies. The information-sharing criteria should be the same as the process used in safeguarding. There is a “Prevent” lead person in in all Local Authorities</p> <p>DI Pearson mentioned a well-known local vulnerable person who had been in the news recently as someone who became ‘radicalised’. If the ‘signs’ had been acknowledged earlier then steps could have been taken to work with this person before he became ‘radicalised’.</p> <p>[MAPPA Level 1; MAPPA Level 2 = Channel] Direction of travel from what is regarded as ‘safeguarding’ to a person becoming ‘criminalised’.</p> <p>Police do intelligence checks and made decisions about whether it is a safeguarding matter or Police matter.</p> <p><b>Ideology:</b> Current statistics show that young people leaving care are at high risk to being drawn into extreme ideologies. Most of the young people the Police have contact with around radicalisation have mental health issues, ADHD/Asperger’s. 31.9% of those convicted have mental health issues.</p>

		<p>Radicalisation predominantly happens via the internet and a high percentage of young people (especially young men) spend large amounts of time on the internet.</p> <p>Robin Cowen agreed that the LSAB needed to have a discussion about safeguarding in the context of “Prevent and Channel”. Need to incorporate this aspect into the Policy &amp; Procedures, along with Domestic Violence, Physical, Emotional and Sexual Abuse.</p> <p>Kevin Day asked about the Prevent Steering Group as this did meet and now seems to have diminished. Janice Pearson said the steering group should meet every ix months. In B&amp;NES Andy Thomas is the contact person. Lesley Hutchinson said it is on the B&amp;NES and CCG agendas.</p> <p>Janice Pearson said that the Police and Health do “WRAP” training which is focused and last for 1hr-2hrs.</p> <p>Janice Pearson said she can be a point of contact for organisations around Prevent and Channel, for advice and guidance, particularly if organisations are unsure about any individual who might be vulnerable to radicalisation.</p> <p>Ashley Ayre queried the comment that young men (or women) who have gone through the Care system are more likely to be ‘radicalised’. Ashley would like these figures to be re-checked – is it that the children/young people are already vulnerable before they come into Care because of their upbringing and what’s happened to them, or did/does the Care system engender attitudes that can lead to someone becoming ‘radicalised’.</p> <p>Janice Pearson said she can raise these statistics nationally to see at what point young men become ‘radicalised’.</p> <p>Rayna McDonald said that hospitals deal with a cross-section of the population and it could be any patient with a medical condition that isolates or restricts (particularly for young people) could make that person vulnerable to ‘radicalisation’ or extreme ideologies.</p> <p>Mary Lewis said the hospital pathway for “Prevent” needed clarification and would most likely need to come under the Safeguarding route. Also that ‘internet abuse’ needs to go into the Adult Safeguarding Policy &amp; Procedures</p> <p>Phil Rhodes (AWP) will check where the “Prevent” pathway lies in AWP processes. <b>A276</b></p> <p>Robin Cowen thanked DI Janice Pearson for her presentation and informing the LSAB on the Prevent and Channel process. The LSAB will discuss this further and ensure it is embedded into the safeguarding procedures.</p>
<b>4.</b>	<b>Agenda Item 4</b>	<b>CQC Methodology Changes and Structure Update</b>
		<p>Justine Button updated the Board on the re-structuring of CQC and inspection process.</p> <p>As from 1<sup>st</sup> April 2014 there will be x3 Directorates, each headed-up with a Deputy Chief Inspector, covering:-</p> <ul style="list-style-type: none"> <li>- Hospitals/NHS Services [Mary Cridge]</li> <li>- Primary Medical Services* [Vacancy]</li> </ul>

		<p>- Adult Social Care [Adrian Hughes]</p> <p><i>* James Child-Evans covering GP/Dentists/Optician and Out-of-Hours</i></p> <p>B&amp;NES and North Somerset are grouped together for Adult Social Care. Currently there is a high vacancy rate for Inspectors for ASC.</p> <p>Also high vacancy rate for Inspectors for Hospital/NHS Services.</p> <p>Changes for portfolio holders and Justine will send out updated list to LSAB when this is available, together with overall structure. Information on the new changes can also be accessed on the CQC website: <a href="http://www.cqc.org.uk">www.cqc.org.uk</a></p> <p>With regard to inspections, there is a change in methodology: Wave 1 and Wave 2. Wave 1 starts from 1<sup>st</sup> April 2014 and comprises 3 months inspection with a review; then implement Wave 2. The new methodology will start for Adult Social Care from 1<sup>st</sup> April and will include inspections on nursing homes, residential homes and domiciliary care.</p>
5.	<b>Agenda Item 5</b>	<b>Sub-Group Chairs Report (Business Plan Update) [Attachment 3 refers]</b>
		<p><b><u>Review frequency of safeguarding documents</u></b>  Damaris Howard checked with the Board the frequency of reviews in respect of the various safeguarding policies. Currently do reviews bi-annually, could this be changed to every three years? Also, clarification needed from which date the review is scheduled. LSAB agreed to change to every three years from date of LSAB approval.</p> <p>Damaris Howard to agree with the individual sub-group Chairs who should be identified to review any given policy. <b>A277</b></p> <p><b><u>Consent Guidance [Attachment 4 for approval]</u></b>  Reviewed by Council's legal time. Some minor amendments. Agreed by LSAB and to go on B&amp;NES Council website. Review in 3 years (March 2017).</p> <p><b><u>LSAB Business Plan:</u></b> Updated Business Plan to go on B&amp;NES Council website. <b>A278</b></p> <p><b><u>Awareness &amp; Communications Strategy</u></b>  Sonia Hutchison talked through.</p> <p>Reviewed/updated the TOR for the sub-group – agreed and review again in 3 years (March 2017).</p> <p>Reviewed Business Plan for the sub-group – have done most of the actions now; need to link with Action Plan.</p> <p>Robin Cowen voiced some concerns that the strategy was ambitious with 49 Actions, but Sonia said the document covers responses to the ADASS guidance and what is required of us. Robin gave the sub-group 'permission' to realistically achieve.</p> <p>Appointment of Chairs of sub-groups: Currently annually, but agreed this was unrealistic – take out.</p>

		<p><b>Update of LSCB/LSAB Interface Group</b></p> <p>Lesley Hutchinson reported. The group have met once since last LSAB. LSCB Business Manager / Administrator (Sarah McCluskey) is now attending the Awareness &amp; Communications sub-group. For Children’s Services the Educare contract comes to an end shortly. Educare provides baseline safeguarding awareness training for anyone in the Council to use.</p> <p>LSCB are going to use the LSABs approach to induction for new Board Members – a joint induction approach is to be pursued.</p> <p>LSCB SCR outcomes highlighted concerns of GP interface/involvement – this issue to be addressed.</p> <p>Robin Cowen said a joint approach to the LSAB and LSCB Business Plans needs to be developed.</p>
6.	<b>Agenda Item 6</b>	<b>RUH Trust CQC Inspection Report</b>
		<p>Mary Lewis updated the Board on the RUH’s recent inspection by the Care Quality Commission.</p> <p>WAVE 1 of the inspection process started in Dec 2014. There was a preparation phase, which was intense with three weeks of in-depth intelligence gathering. CQC were also seeking intelligence from other partners. The CQC used x5 domains to assess the hospital.</p> <p>The next phase comprised visits to the hospital for the actual inspection. A significant large team of inspectors (x40 in all) comprising high profile clinical and CQC inspectors. The inspection team looked at: emergency care, medical care, surgery, critical care, children’s surgery, end-of-life care and out-patients. The inspection covered the whole of the RUH including interviews with a wide range of staff (nursing, doctors, admin, porters, cleaners). It looked at governance and risk, staff and wellbeing, quality of care; equipment safety (PAT testing). Also held ‘listening’ events for people to attend in both Bath and in Wiltshire. A huge amount of data was collected.</p> <p>The CQC then hosted a Quality Summit after the inspection process had finished, to which various representatives and partners were invited. This was a positive experience and helpful in summarising the findings.</p> <p>The final report was written – a 63 page document which is now on the CQC website:  <a href="http://www.cqc.org.uk/sites/default/files/media/reports/20140203_cqc_royal_united_bath_hospital_final.pdf">http://www.cqc.org.uk/sites/default/files/media/reports/20140203_cqc_royal_united_bath_hospital_final.pdf</a> There is a summary at the beginning of the report.</p> <p>The RUH have supported staff whilst the inspection has taken place. Focus groups were set up and staff drop-in sessions, both of which proved popular and helpful.</p> <p>WAVE 2: Will be from 2015. CQC Inspections will then be every 2-3 years.</p> <p>CQC will also do ‘unannounced’ inspections.</p> <p>The ‘warning notice’ has now been lifted and the Chair of the Inspection Panel said the RUH would have received a rating of “Good” if the ‘rating’ system had been operational (this particular inspection was a ‘pilot’).</p>

		<p>On Page 14 of the report, the CQC scoring has given a series of “should do’s” and “could do’s” – most of these the RUH was aware of and in the process of doing improvements.</p> <p>Robin Cowen asked if the inspection had highlighted any issues in relation to safeguarding. Mary Lewis said there were still some issues around DOLS training which the RUH was addressing. Lesley Hutchinson added there were already improvements in the DOLS process at the RUH.</p> <p>Mary Lewis said the RUH had also identified joint actions with AWP.</p> <p>Robin Cowen thanked Mary Lewis for her feedback on the CQC Inspection of the RUH.</p> <p>Justine Button said that CQC would next be looking at Dementia Care Units.</p>
<b>7.</b>	<b>Agenda Item 7</b>	<b>LSAB Chair’s Report</b>
		<p>Verbal update from Robin Cowen.</p> <ul style="list-style-type: none"> <li>• National Independent Chairs 11.03.2014: Robin attended and will send round a summary of the meeting to Board members.</li> <li>• Audit Tool (London) for Boards to use. QAA&amp;PM sub-group to look at this to see if it is something we could utilise.</li> <li>• DH consultation on ill-treatment and neglect in the wake of Mid-Staffs – proposal to include an offence of wilful neglect of patients who lack capacity. This is relevant to all social care and Health organisations.</li> <li>• Making Safeguarding Personal (MSP) [LGA and ADASS project]: Engaging with service users in what they want to achieve by the safeguarding process. x53 Councils involved with the pilot – positive response.</li> <li>• London group of Board are looking at safeguarding thresholds – difficult to define.</li> <li>• NHS England now has a National Safeguarding Forum.</li> <li>• Care Bill and “Right of Entry” – not been accepted as part of the Care Bill.</li> </ul> <p>Robin reported that the Independent Chairs’ Network may not continue due to lack of funding. This would be a retrograde step as it currently harnesses safeguarding issues nationally and acts as a positive information-sharing forum.</p>
<b>8.</b>	<b>Agenda Item 8</b>	<b>Social Care Redesign [Attachment 6 refers]</b>
		<p>Geoff Watson attended the meeting on behalf of Jenny Theed and updated the Board on Sirona’s social care re-design, to take effect from 1<sup>st</sup> July 2014.</p> <p>A single dedicated team (ASIST - Advice, Signposting &amp; Information Service Team) will take all referrals coming into Sirona and include safeguarding referrals. The new system should provide greater efficiency and consistency, improve communication and ultimately thresholds. Existing safeguarding</p>

		<p>investigations will continue to be dealt with by the case co-ordinator currently assigned to that investigation. The single point of contact telephone number will remain the same [01225 396000]. The new team set-up will be able to link into a MASH approach if that is developed. Maggie Hall who is Sirona's Safeguarding Adults Co-ordinator, will link closely with the new team.</p> <p>Thank you to Geoff for his update.</p>
<b>9.</b>	<b>Agenda Item 9</b>	<b>Commissioning Assurance for the LSAB [Attachment 7 refers]</b>
		<p>Robin Cowen spoke to this item (CCG and Council Commissioner have drafted the attached paper in response to commissioning responsibilities and Safeguarding Adults) which arose from the LSAB Away Day held on 8<sup>th</sup> Nov 2013.</p> <p>LSAB members are asked to consider the paper which will be discussed in full at the June meeting. <b>A279</b></p>
<b>10</b>	<b>Agenda Item 10</b>	<b>Proposed LSAB Indicators 2013/14 [Attachment 8 refers]</b>
		<p>Proposed indicated for 2014-15. No change, other than for training to be update every 3yrs rather than 2yrs which the Board has previously agreed to adopt via email.</p>
<b>11.</b>	<b>Agenda Item 11</b>	<b>South West ADASS Draft Indicators [Attachment 9 refers]</b>
		<p>The South West ADASS Safeguarding Group (Lead: Peter Murphy, South Glos). Workstream 5: Using Management Information, Performance Indicators and AVA data effectively.</p> <p>The South West Safeguarding Group trialled a common set of safeguarding indicators asking Councils to collect this information between 1<sup>st</sup> January and 28<sup>th</sup> February 2014. (see Appendix 1 of Attachment 9). Some Directors are not confident that these indicators are the right ones and may change. Lesley will feed back to the LSAB in June on what is decided. <b>A280</b></p>
<b>12.</b>	<b>Agenda Item 12</b>	<b>SCR Action Plan [Attachment 10 refers]</b>
		<p>Robin Cowen thanked everyone for their contributions into the SCR Action Plan. The formal review process has now ceased and now need to concentrate on specifics.</p> <p>Areas that still need specific actions are:-</p> <ul style="list-style-type: none"> <li>• Sharing soft intelligence and making decisions based on this. Need better structure with multi-agency decision-making (MASH possibilities).</li> </ul> <p>MASH meeting held in January 2014: South Glos have decided not to join an Avon-wide MASH at this juncture – they have recently undergone restructuring and need to allow this to embed. The Police would prefer to work across South Glos and B&amp;NES. MASH nationally tends to be around Children, but not all are effective. Therefore, we are not able to move forward as we had hoped under Rec 3 and Rec 8&amp;9 of the SCR Action Plan. However, B&amp;NES is interested in a short-life working group with key agencies, to look at how a MASH would work in the B&amp;NES area. Robin Cowen is willing to lead on this. Will need some commitment from the LSAB both financially and reps to attend the sessions. LSAB members present</p>

		<p>agreed in principle to support this action. Mary Lewis suggested a proposal is circulated to the Board so that agencies could then make a considered decision and get back to Robin. <b>A281</b></p> <p>Rec 5: B&amp;NES funding re: support to MARAC. Ashley Ayre will talk to Andrew Pate (B&amp;NES Council Strategic Director of Resources/Finance) about this. <b>A282a</b></p> <p>Rec 6: MAPPA and actions in respect of Avon &amp; Somerset Constabulary. Letters to go out - Council to circulate links to organisations (links on intranet). Kevin Day to check this out. Link on SA webpage. Link to MAPPA Annual Report. <b>A282b</b></p> <p>Robin Cowen has written to the CEO's of the agencies involved with the SCR, in respect of the Independent Management Reports (IMR's), as those organisations/agencies were going to write their own SCR Action Plans. To date have received back from Police, Sirona and Care South.</p> <p>Robin Cowen will formally sign-off once the agency action plans are back in.</p> <p>Val Janson, in respect of 12.2 on the SCR Action Plan, said that the CCG are taking forward a strategy on Frailty.</p> <p>Damaris Howard said the SCR Protocol would be reviewed again in Dec 2015.</p> <p>Rec 12: Janet Rowse asked that it be made clear that the piece of on-going work supports the SCR and was not borne out of the SCR.</p>
15.	<b>Agenda Item 13</b>	<b>AOB</b>
		<ul style="list-style-type: none"> <li>• <u>Key Messages</u>: LSAB Chairs "Key Messages" will be circulated after this meeting. The LSCB plans to start circulating "Key Messages" in due course.</li> <li>• <u>Safeguarding Week 15<sup>th</sup> – 21<sup>st</sup> June</u>: The Avon-wide Safeguarding Group has requested Councils and agencies in the Avon-wide area use this week to promote safeguarding where possible. World Elder Abuse Awareness Day (being run by Action on Elder Abuse) is on Sunday 15<sup>th</sup> June.</li> <li>• <u>LSCB Annual Report template</u>: Request for partner agencies to complete their summary for the Annual Report. Lesley will circulate this to LSAB members. <b>A283</b></li> <li>• <u>Letter from NHS England</u>: Val Janson updated the Board on a letter received from NHS England in respect of a collective response to events of Winterbourne View, which the NHS share a responsibility for delivering.</li> <li>• <u>MCA/DOLS</u>: NHS England has asked the National Development for Inclusion (NDTi) to run a project entitled "Improving the quality of services to patients who lack mental capacity". If you are interested please contact Val Janson direct.</li> <li>• <u>GP Surgeries and Safeguarding</u>: Mary Lewis informed the Board that Kevin Elliott (NHS England) raised a primary care case of GP abuse that</li> </ul>

		<p>came to the Wiltshire Safeguarding Adults Board. This case was subject to media reporting. A number of “lessons-learned” arising from this case, which Boards need to be aware of. Janet Rowse raised the need for GP ‘provider’ representation at LSAB – item for LSAB Agenda for June. Dr Louise Leach is the CCG ‘Commissioner’ representative for the LSAB. Val Janson said the QAA&amp;PM sub-group will also look at the findings of this case. <b>A284</b></p> <ul style="list-style-type: none"> <li>• <b>Domestic Abuse posters:</b> Lesley Hutchinson brought to the Board’s attention posters about Domestic Abuse the Police are circulating. A workshop run by the Police on Domestic Abuse and Survivors is being held today (18<sup>th</sup> March) and Lesley attended the morning session. Further discussions needed around intelligence-sharing required. A follow-up workshop (run by B&amp;NES Council Strategy &amp; Performance) is being held on Mon 12<sup>th</sup> May, 10am – 1pm in the Brunswick Room, Guildhall, Bath.</li> <li>• <b>B&amp;NES Health &amp; Wellbeing Board:</b> At the H&amp;WB on 29<sup>th</sup> January one of the agreed actions from the meeting was to arrange a bi-annual meeting between the Chairs of the Health &amp; Wellbeing Board, Local Safeguarding Adults Board, Local Safeguarding Children’s Board, Responsible Authorities Group and with the Police and Crime Commissioners Team, to ensure that common agendas are aligned and that we are working together towards a common strategic direction. The first meeting has been arranged for Monday 19<sup>th</sup> May 2014.</li> <li>• <b>Copyright on Safeguarding Pictures:</b> Sonia Hutchison informed the Board that copyright on safeguarding pictures we are currently using needs to be renewed [£75.00] – Agreed, but also to review pictures we are using to see if they need updating – this to be done prior to next renewal date. <b>A285</b></li> <li>• <b>Safeguarding Adults Newsletter:</b> The Awareness &amp; Communications sub-group met on 25<sup>th</sup> March and agreed to circulate a bi-annual Safeguarding Newsletter (May and November). Board members to email Sonia and Clare with information/events they would like included in the Newsletter: <a href="mailto:Sonia.Hutchison@banescarerscentre.org.uk">Sonia.Hutchison@banescarerscentre.org.uk</a> and <a href="mailto:Clare.Tozer@bathnes.gov.uk">Clare.Tozer@bathnes.gov.uk</a></li> </ul>
16.	Agenda Item 14	<b>Dates of future meetings - 2014</b>
		<p><b>JUNE 2014: REVISED DATE IS Tues 24<sup>th</sup> June, 2pm – 5pm at Avon Fire &amp; Rescue Command Centre, Lansdown, Bath BA1 9DB</b></p> <p><b>PLEASE NOTE THAT THE SEPT AND DECEMBER LSAB DATES ARE GOING TO BE CHANGED. CLARE IS IN THE PROCESS OF SORTING THIS OUT.</b></p> <p><b>SEPT 2014:</b> Tues 23<sup>rd</sup> -Sept, 9.30am – 1pm [in Room 8, B&amp;NES Council, Riverside, K’sham]</p> <p><b>DEC 2014:</b> Tues 16<sup>th</sup> -Dec, 2pm – 5pm [in Room 8, B&amp;NES Council, Riverside, K’sham]</p>

These minutes can be available in an accessible format if required – contact 01225 477180