

Integrated Working Newsletter

Updates

Good news for children and young people!

The statistical information we collect is showing the really great work the workforce is doing to support children, young people and families in the area via integrated working. We are proud to say that during Quarter 3 (October-December 2012) we received 92 common assessments – an increase on both Q1 and Q2 totals! This means that 92 children/young people were offered integrated packages of support and we hope this figure will be exceeded for Quarter 4. Positive outcomes have been secured for children and young people which includes successful transition to secondary school and improved, settled behaviour at home. 318 common assessments have been completed and logged with us to date since 1st April 2012!

Securing consent

We note that some common assessments we hold are not signed by the parent and/or assessor. We would therefore ask that any common assessments sent to us, have signatures from both the parent/carer/young person and the professional. This means that should there be future enquiries about the status of the common assessment, we are confident that the information contained in it was correct at the time of the assessment. Holding a signed copy will also support any future transitions.

Training Dates

New training dates have been planned for 2013 for those new to integrated processes, and those staff seeking a refresher. These multi-agency, practical training sessions are designed to support you in helping children, young people and families understand the benefits of integrated processes and use them to best advantage with children, young people and families.

Date

12th March

19th April

16th May

11th September

Training

Lead Professional/Team around the child/family

Common Assessment Refresher

11-19 Common Assessment

0-11 Common Assessment

For more information or to book a place, please contact the Training Administrator on 01225 394210 or email childrensworkforce_training@bathnes.gov.uk.

Introducing the Integrated Working Administrator

Alex Hobbs is the Administrator for the Integrated Working Team. She can be contacted on 01225 395021 or emailing alex_hobbs@bathnes.gov.uk. Please send common assessments, review action plans and permissions forms to Alex.

What is the process? Once a new common assessment is received by Alex, it will get logged and passed onto Lyn or Kevin (Assessment and Information Officers) for a response. They aim to contact the assessor within 5 working days and then follow up with a written response letter within 15 working days.

Has a common assessment already been completed? Alex is always happy to check our database to see if we hold a copy of a common assessment already. With the correct permissions obtained, you can just update it!

I know a common assessment has been completed, how do I get a copy of it? Firstly it is always helpful to check with the family to see if they have a copy of it and to check they are happy for you to see it. If they don't have a copy, you may be able to get one from the professional who completed it. Otherwise, feel free to give us a call to see if we hold one. Our aim is to hold all common assessments that are completed (as you can imagine, that is a big task!) If we have a copy of it, we will be happy to release it once you have obtained the parents' or young person's consent to share it by using our permissions form. Once completed and returned, we can share the common assessment with you!

Sending in a common assessment? If you have a BANES or Sirona email address you are able to securely email confidential information to us. If you're from another organisation, please contact us for advice.

Contact Us

Alex Hobbs	Integrated Working Administrator	01225 395021
Lyn Tapping	Assessment and Information Officer (N.E Somerset)	01225 395448
Kevin Clark	Assessment and Information Officer (Bath area)	01225 395308
Caroline Dowson	Integrated Service Manager	01225 395092
CAF@bathnes.gov.uk		www.bathnes.gov.uk