

SECTION:	Waste Disposal
SERVICE:	Waste Services
ASSESSMENT REVIEWED:	1 st August 2008 1 st July 2010 22 nd August 2012
LOCATION:	Midland Road Recycling Centre Old Welton Recycling Centre Pixash Lane Recycling Centre
No. OF STAFF:	26 plus visitors and contractors
FREQUENCY:	Daily

ASSESSMENT DATE:	1 st April 2014
ASSESSOR'S NAME:	Rodney Cook
	Glyn Jones Tom Dunscombe Paul Gard
	Geoff Dicker Martin Hellyer
H&S REP:	
REVIEW DUE:	April 2015

TASKS UNDERTAKEN (associated with this post)	SIGNIFICANT HAZARD (associated with this task)	EXISTING CONTROL MEASURES IN PLACE.	ADDITIONAL CONTROL MEASURES REQUIRED	Risk Rating	Target Date: (for action by)	Completed on: (date and initial)
General assessment of Recycling Centres	Vehicle/Plant movements Slips Trips and Falls Adverse weather conditions	SSOW WD01 – WD18 Site regularly cleaned throughout the day PPE – hi-vis clothing, safety boots, ballistic trousers, gloves, eye protection, dust mask Staff training		Tolerable		
Site management		Site Supervisor – regular inspection Site supervised during opening times by 3 staff. Hand held radios		Tolerable		

Litter Picking around site	Cuts / injury from handling litter by hand	Litter pickers supplied. 'Needle resistant' gloves available Pedestrian Walkways	Trial commence Mar 14	Trivial		
Illegal dumping of waste along the wall and outside of gates or office	Possible back injury due to heavy lifting Cuts and grazes Risk of infections from contaminated refuse/needles	Use of loading shovel for lifting heavy objects Biennial Manual Handling Training provided to staff		Tolerable		
Building maintenance	Noise levels Electric shocks Possible exposure to asbestos Dust levels	Provision of agreed RA & method statements Asbestos Survey carried out on all sites. Details available through Intranet. Type 3 survey carried out for major works		Moderate		
Site Drainage – Cleaning and Maintenance	Lifting Heavy weights Moving Vehicles/Plant Exposure to possible contaminated water Slips Trips and Falls Damaged drains, channels, etc	Contractor risk assessments and method statements Contractor induction and 'signing in' Vehicle and plant movements prohibited during works		Tolerable		

Delivery of Waste	Hit by moving vehicles / plant	Signs and verbal instructions given to site users, stating children must be kept in vehicles		Tolerable		
Traffic movements	Speed of vehicles					
Pedestrians (customers, contractors and visitors) on site	Weather conditions	Pedestrian walkways				
	Staff neglect to abide by Safe Systems of Work	Speed restriction signs / speed ramps				
	Slips, trips, falls, cuts and puncture wounds	Contractor method statements and initial site induction				
	Over-loaded vehicles	Visitors and contractors use signing in system				
	Unsafe loads/vehicles	Contractors Permit to Work system where applicable				
	Hazardous waste	Site Rules				
	Fire	Procedures on unauthorised deliveries of hazardous waste				
		Spillage training and kit available				
		Verbal instructions as appropriate				

Storage of fridges and freezers	Possible injury to persons when moving fridge/freezers	<p>Instructions given to persons delivering fridge/freezers</p> <p>Biennial Manual Handling Training provided to staff</p> <p>Handling minimised by use of Front End Loading Shovel</p>		Trivial		
Acceptance of batteries	<p>Possibility of fire</p> <p>Possibility of persons being burnt by battery acid if batteries are dropped</p> <p>Upper limb disorders from moving heavy batteries</p>	<p>Security cages for the storage of batteries</p> <p>Fire extinguishers + fire hose reels</p> <p>First aid kit + eye wash available with trained first aiders</p> <p>Biennial Manual Handling Training provided to staff</p>		Tolerable		
Loading waste from rubble bay (at Bath HWRC) and greenery bay (in Collections yard) into container by plant	<p>Persons being crushed by vehicle movements</p> <p>Waste falling out of bucket, flicked across by loading shovel wheels</p>	<p>Loading of waste from rubble bay to take place outside of site normal operational hours</p> <p>Loading of greenery - area 'closed off' by use of barriers</p> <p>Competent and trained staff only to operate FEL</p>		Tolerable		

Emptying paper recycling containers	Possibilities of persons being hurt or crushed in vehicles when manoeuvring around stationary lorries	<p>Where traffic not segregated from customers:</p> <ul style="list-style-type: none"> - Operation normally carried out before or after public opening times - Site (or part of site) closed to public if emptying occurs during opening hours <p>Verbal instructions given to driver before operation commences</p> <p>Supervision by staff</p>		Tolerable		
Checking on waste inputs to Recycling Centres for suspected trade waste	Verbal abuse or physical violence to site personnel	<p>Procedure for managing hostile customers</p> <p>Radios issued to site personnel</p> <p>Site supervised by site manager & 3 staff</p> <p>All staff given training on customer care and on dealing with confrontational situations.</p>	<p>Further development of ANPR system and permitting</p> <p>Review / refresh training</p>	Tolerable	<p>End June 14</p> <p>End Dec 14</p>	
Site Closure (for operational reasons or at the end of the day)	Abuse from members of the public	All staff given training on customer care and on dealing with confrontational situations.	Review / refresh training	Tolerable	End Dec14	