



Safeguarding Adults

Fact Sheet: Number 5

What is a Review Meeting?

Information for adults at risk

What decisions will be made in the Review Meeting?

Your review meeting will consider what evidence has been found in the enquiry about the concern or allegation that has been made in relation to you. Information about the enquiry will be shared with you.

The meeting will also consider whether you remain at risk of further abuse or neglect and whether you need a more detailed Protection Plan. A Protection Plan records any arrangements that have been agreed with you, to help keep you safe. You may already have an interim plan that was put in place following the planning meeting and whilst waiting for the enquiry to conclude.

Sometimes a further review meeting will be needed in order to make sure the Protection Plan is being carried out and is helping to keep you safe.

I have been invited, but do I have to go?

No. The meeting is about you, but you do not have to go. It's your choice. However, it is important that your views and wishes can be shared within the meeting.

If you are worried about attending, you may wish to talk to the Safeguarding Lead Worker or the Chair of the meeting. They will be able to talk to you about any concerns you may have.

You may also like to discuss with them ways in which you may feel more comfortable about attending, such as preparing for it with your worker, meeting with the Chair beforehand or asking for the meeting to be held in a place that feels more familiar. It may not be possible for whatever reason to meet all requests but this shouldn't prevent you from asking.

Can I bring someone with me?

Yes. You can bring someone to support you at the meeting. You might want to ask a family member, friend or an advocate to come with you. Let your Safeguarding Lead Worker or the Chair know if you wish to bring someone with you.

If you have particular communication needs these will be taken into account when arranging the meeting.

If you decide not to come...?

You may want to do one of the following instead:

- you may wish to give your views in writing, or in some other way
- ask someone to attend on your behalf, for example an advocate, friend or family member, or
- ask the Safeguarding Investigating Officer or Safeguarding Lead Worker to pass on your views

Will people listen to what I have to say?

Yes. The meeting is about you, your views are very important. The Chair of the meeting will make sure your views are heard and listened to by everyone else.

Your views will also be clearly recorded in the minutes/notes of the meeting.

The meeting will need to decide whether the enquiry has found evidence of abuse or neglect. This will be a group decision and your views will form part of this decision.

Your Protection Plan will be put together with you and it is important that you agree with the decisions that are made.

If you have been assessed as not having mental capacity to make a particular decision, then it will need to be made

in your 'best interests'. Your views, wishes, feelings and beliefs will be taken into account. Such decisions are made in line with Mental Capacity Act 2005.

Who else will be at the Planning Meeting?

There may be range of people at the meeting.

- The Independent Chair
- The Safeguarding Lead Worker and Safeguarding Investigating Officer – sometimes this may be just the one person
- Safeguarding Coordinator – this is usually the Safeguarding Lead Worker's supervisor or manager.
- Professionals who have been involved in the Investigation, sometimes, this may include the police
- People who provide you with support or care
- A person recording the minutes of the meeting

When an allegation has been made against another person then sometimes this person is also invited to the meeting. If this was being considered, you would be asked how you feel about this. This will only happen with your agreement.

Will I be sent a record of what was agreed?

Yes. You will be sent minutes of the meeting. If you think anything has been recorded wrongly, you can ask for it to be amended.

What happens if I disagree with the decisions made?

The Protection Plan is about your safety. It may also involve other people's safety. If you disagree with the suggestions you can say so at the meeting. If you have concerns after the meeting, speak to the Safeguarding Lead Worker.

If I have questions, who can I speak to?

You can speak to your Safeguarding Adult Lead Worker. You can also speak to the Independent Chair who has been involved in your case. To do this contact the Bath and North East Somerset Adult Safeguarding Team on 01225 396149.

You will also be given an information sheet within the Review meeting asking if you would be prepared to take part in a feedback interview, seeking your views and experience of the safeguarding process and whether you feel safer as a result. This information is used to improve the safeguarding experience for other service users. You can opt out of this if you so wish.

You can use this space to record useful contact details or information you may wish to share:

This is one of a series of Fact Sheets, these are:

No.1: What happens after abuse is reported?

No.2: Easy read: What happens after abuse is reported?

No.3: What is a Planning Meeting/Planning Discussion?

No.4: What is a Safeguarding Adult Enquiry?

No.5: What is a Review Meeting?

No.6: Information for relatives and friends

No.7: Safeguarding Adults Investigation

The Fact Sheets and the Bath and North East Somerset Safeguarding Adult Multi-Agency Policy and Procedures are available for anyone to read at:

<http://www.bathnes.gov.uk/services/care-and-support-and-you/safeguarding-and-legal-information>

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