**Appendix 8B**

**Safeguarding Adults - B&NES**

**Safeguarding Adults Section 42 Enquiry Report**

*Text in italics is for guidance only; please remove when preparing your report*

This is a safeguarding adults Section 42 enquiry template and can be used to support accurate recording. The outcomes identified by the adult at risk will be paramount. Where there are contributions from other agencies / staff, these should be forwarded within agreed formats and timeframes, so that there is **one comprehensive report that includes all sources of information**.

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| **Safeguarding Adults Coordinator** | |
| **Lead Worker: name, title and organisation:** | |
| **Person causing harm** (if staff member use x): | |
| **Name of Adult at Risk:** | **ID:** |

**This section is to be completed by Lead Worker only.**

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| **Outcome to the Enquiry**  Decision should be made whether:   |  |  | | --- | --- | | The adult has needs for care and support | Yes / No | | They were experiencing or at risk of abuse or neglect | Yes / No / Undetermined | | They were unable to protect themselves | Yes / No | | Further action should be taken to protect the adult from abuse or neglect | Yes / No |   These decisions are made by the Lead Worker in consultation with the adult and other parties involved in the Enquiry, but should also take into consideration the following:   * Outcomes to each allegation made (fully substantiated, partially substantiated, inconclusive, not substantiated). Rationale/evidence for decisions reached should be recorded. * Where there are wider public interest concerns identified * Where it has not been possible to mitigate risks, especially where in relation to self-determination and making ‘unwise decisions’ * Where consent has been withdrawn. * Decision to remain under safeguarding procedures.   **Details of any conflict of opinion or disagreement from Enquiry undertaken:**  **Recommendations identified from the enquiry:** |
| **Evaluation by adult at risk**  *Review the outcomes of the enquiry with the adult at risk and the extent to which this has met those agreed initially or through the enquiry process. At the end of this enquiry, identify what action the adult at risk wish to be taken. Evaluation should include extent to which desired outcomes were met, does the person feel safer and if there is any further support they have identified as needing.*  1. Were the desired outcomes met?  a) fully met;  b) partially met;  c) not met.  2. Do they feel safer?  a) yes;  b) partially – in some areas but not others;  c) no. |
| **In evaluating what actions are required in the adults case, the following factors should be considered:**   * *the adult’s needs for care and support;* * *their wishes;* * *important relationships* |

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| **Safeguarding Plan**  *Please detail the plan that has been considered, led and agreed by the adult at risk to prevent repeat occurrences of harm or reduce the risk of future abuse. Individuals should be supported and empowered to keep themselves safe in the future with a focus on recovery and resilience. If the adult at risk has declined any safeguarding plan, please note below why and what information / advice has been given.*  *There is a risk assessment and safeguarding plan template available for use.*  *There should be an emphasis on the enquiry contributing to and improving* ***wellbeing*** *as defined by the adult at risk.* |

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| **Details any appendices:** |

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| **Signed:** *This report should be signed by the Lead Worker (Virgin Care/AWP). Please include job titles when signing. All section 42 reports must be counter signed by the Coordinator.* |
| **Date:** |
| **Safeguarding Coordinator:** |
| **Date:** |

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| **Signed:** *This should be signed by the Safeguarding Chair* |
| **Date:** |
| **Comments:** |