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| People & Communities Department  |  |
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| **B&NES-PC-Spot**Riverside, Temple Street, Keynsham, Bristol BS31 1DNTel: 01225 394195 | Description: Bath and North East Somerset Clinical Commissioning GroupCOL |

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| **Meeting title** | **SCHOOLS FORUM** |
| **Date** | Tuesday13 May 2014 – Room 8, Riverside |
| **Forum Members Present** | Mark Mallett (Chair), Anne Hewett, Mark Everett, Ruth Haines, Jim Crouch, Julie Dyer |
| **Forum Members Not Present** | Kevin Burnett, Andrea Aldridge, Susan Robbins, Suzanne McDonald, Lianne McCarthy, Ed Harker, Annie Smart, Tim Withers |
| **Officers Present** | Richard Morgan, Mike Bowden, Cllr Dine Romero Jen Southall |
| **Officers Not Present** | Ashley Ayre, , Richard Baldwin, Charlie Moat, Sara Willis |
| **Contributors** | Michael Gorman, Rainer Dolz,  |
| **Observers** | Richard Vanstone, Alison Perry (EFA) Joanne Hampton (EFA) |
| **Distribution** | As above; Theresa Gale, Colleen Collett, Cllr Bellotti, Cllr Sally Davis, Cllr Paul Crossley, Tim Richens, Jeff Wring, Wendy Jefferies, All Headteachers |
| **Next meeting** | Tuesday 8 July 2014, 3 – 5 pm, Room 8, Riverside |

**ACTION**

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| **1.** | **Apologies Received** |  |
|  | Kevin Burnett, Alison Creech, Suzanne McDonald, Annie Smart, Ed Harker, Tim Withers, Susan Robbins, Lin Bartlett |  |
| **2.** | **Minutes of Last Meeting – 18 March 2014** |  |
|  | Agreed as an accurate record of the meeting |  |
| **3.** | **Matters Arising** |  |
|  | * Term dates 2015/16 have gone to scrutiny panel – decision tomorrow
* Unions have now been involved in consultation on term dates
* Mike Gorman and Julie Dyer will meet to discuss the Sensory Impairment contract
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| **4.** | **Music Education Hub Update** |  |
|  | Thanks to Rainer Dolz, Head of Music Service, for his update:* Cuts in service
* MM – felt ‘out of touch’ and Music Service is ‘struggling but coping with the cuts’
* Standard fund has come to an end and there is a hiatus in funding
* DfE controls, not LA, using FSM criteria etc
* Music Hub proposes an opportunity for every 5 – 18 year old to play an instrument, with further opportunities for progression and to play in an ensemble
* Separate singing strategy for every school
* Music Hub provides (1) instrument hire for struggling families (2) CPD (3) opportunities to work with professionals in proper venues
* Partners come from in and out of Bath
* Provides something that makes a difference – improvements through music
* Working with young carers
* Savings have been made through redundancy
* DSG cannot support
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| **5.** | **Pupil Premium Plus** |  |
|  | Mike Gorman gave an update on Pupil Premium Plus, acknowledging that much had already been covered at the previous meeting:* Now have DfE guidance
* £1900 to each child in care but funding is held by the Virtual School to be distributed on a needs basis, for which individual schools can apply.
* Virtual School say all would benefit from 1:1 tuition
* It is necessary to have good designated teachers
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| **6.** | **Behaviour and Attendance Partnerships** |  |
|  | * 5 out of 6 Panels have accounts (not Bath Secondary)
* Midsomer Norton Radstock Primary underspend has now been spent
* Proposal – can DSG support the Keynsham Chew Primary overspend? After discussion it was felt this was not the best way forward. Panels should carry forward balances, whether credit or deficit, to be managed in the following financial year.
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| **7.** | **Energy Efficiency Project Update** |  |
|  | Amy Dartington has produced Energy Efficiency reports and information.* On-going training for site managers / caretakers
* Over 50% B&NES schools took part in the HPC project
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| **8.** | **Schools Funding Formula – National Analysis** |  |
|  | * A new National Funding Formula is on the horizon, but won’t be in place for 2015/16
* Do we consider making changes to the funding formula for 2015/16, which may result in doing something different for one year only? The general view of Forum was to stick with current arrangements for one more year.
* One issue that will need to be addressed is the need for a factor to support new schools. Schools will need funding prior to opening and we will need to develop a proposal. Officers will work with formula review group to develop a proposal for forum.
* B&NES is in the bottom quarter/third of funded LAs
* Richard Morgan thinks future funding will not be site specific, e.g. school has large grounds and/ or old, maybe listed, buildings, and schools with these characteristics will not be supported unless the financial issues are significant.
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| **9.** | **De-Delegated Funding 2013 – 2014**  |  |
|  | Three significant overspends:1. Broadband – not particularly concerning as new contract will bring savings in following year/s
2. Maternity Cover – looked at maintained schools where significantly large amounts of maternity cover costs have occurred. If this continues will have to de-delegate additional funding. It’s a ‘watching brief’. Analyse spend in 2014/15 and if cases continue to rise we will retarget resources. Stable ‘costs per case but rise in cases by 25%. Funding is linked to pupil numbers
* Union Duties – Richard Morgan will check out miscoding. Richard, ATL, read out a statement and has questions for a meeting to be held with RM at a later date.
* Be aware of de-delegated budgets. Hold until November/December 2014 and adjust when the Forum is setting the budget for 2015/16
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| **10.** | **Schools Planned Maintenance Programme 2014/15** |  |
|  | Thanks to Chris Kavanagh for the paper and to the cabinet for additional resources. |  |
| **11.** | **AOB** |  |
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| **Next Meeting: Tuesday 8 July 2014, 3 – 5 pm, Room 8, Riverside** |