

Longvernal Primary School

Admissions Criteria 2018-19



Introduction

Longvernal Primary School is an Academy and part of the Midsomer Norton Schools Partnership, and as such the Governing Body is the admissions authority.

Our governing body applies the regulations on admissions fairly and equally to all those who wish to attend the school.

Longvernal Primary school is part of Bath & North East Somerset's Coordinated Admissions scheme. All applications for admissions must be submitted to the Local Authority (LA) by the published closing date. The LA will forward all application to the school and the Governing Body will rank all applications against the admissions criteria. The list will then be returned to the LA under the coordinated admissions scheme and they will make a single offer of a place on the published date.

Admissions criteria are as follows:

PRIORITY A

Children in Public Care (looked after children) or a child who was previously looked after but immediately after being looked after became subject to an adoption, care arrangement, or special guardianship order.

PRIORITY B

The 3 categories in this criterion will be given equal consideration

- Children who live within a 1.5 mile radius* of the school and for whom there will be a sibling in attendance on the admission date of the preferred school.
- Children who live outside a 1.5 mile radius* of the school but their sibling was offered a place prior to September 2013 and will be in attendance at the time of admission
- Children who live outside a 1.5 mile radius* of the school but it is their closest Community or Voluntary Controlled school and for whom there will be a sibling in attendance on the admission date.

PRIORITY C

Children who live closest to the school as measured in a direct line.

Additional Notes

To be considered under the above criteria parents must have named the school as a preference. Under the above criteria all preferences are considered equally. If a child qualifies for more than one school they will be offered their highest preference as stated on their application form.

*The 1.5 mile radius will be measured from the address point of the school as defined by the Local Land & property Gazetter (LLPG).

In all cases distances will be measured in a direct line from the address point of the child's home address to the address point of a school as defined by the LLPG. Measurements will be determined using the Local Authority's GIS computerised mapping system.

If under all the above criteria any single category resulted in oversubscription those living closer to the preferred school would receive the higher priority. Where there is more than one applicant ranked equally according to the published admission criteria and there are insufficient places available to allocate all of the equally ranked applicants place(s) will be allocated by random allocation.

The child's home address is defined as the permanent address where he or she generally resides with their parent. Temporary address may not be used to obtain school places. A random sample of 10% of all applications received each year will be checked to confirm address using the Council Tax Office or Electoral Role. A copy of a utility bill may also be requested.

Children with an Education Health & Care Plan (EHC) are dealt with separately through the statutory assessment process or a review of their plan. All schools are consulted before being named on a pupil's plan and schools have the opportunity to draw attention to any difficulties arising from oversubscribed year groups. If a particular school is named this will take priority over the Admissions Criteria although wherever possible the place will be offered within the Admission Number for the school.

Published Admission Number

The published admission number is the number of children the Governing Body considers the school can accommodate. The Published Admission number is 25

Multiple Birth Applications (for example twins)

In the event of the school being oversubscribed where the applicant for the final qualifying place(s) available within the admission number is the parent/carer of twins, triplets or other multiple births the Governing Body will breach the admission number to allow these children to be offered places. In the case where there would be Infant Class Size issues such children will remain as an 'excepted pupil' to the class size limit for the time they are in an infant class or until the class numbers fall back to the normal class size limit of 30.

Admission of children outside their normal age group

The Governing Body will consider applications for delayed or accelerated entry in cases where parents would like their child to be admitted to a year group either side of their chronological age group. The reasons for the request must be fully explained and included with the application form.

A parent of a 'summer born' child entitled to start school in September 2018, may choose to delay his/her entry to school until September 2019, where the parent(s) considers this arrangement to be in the best educational interests of the child. The parent(s) may request to apply for reception in September 2019 rather than Year 1. However, there is a risk attached to deciding this approach, which the parent must be clear about. Although the Governing Body may agree to a new application being submitted for a reception place in September 2019, there can be no indication given as to whether a place will be available until the 2019 'normal' admissions round is complete. The following process will apply:

The parent **must** submit an application to the home local authority during the 2018 'normal' admissions round, making it clear in the text box on the application form that he/she wishes to delay the child's entry until September 2019. Where the intention is for the child to start with the 2019 reception cohort, this must also be clearly stated on the form. The Governing Body will formally note the parent(s) instruction and will consider the request. If a request to delay is approved, parent/carers should withdraw their application and effectively, the child will no longer be part of the 2018 'normal' admissions round. Parents will then need to make a new application as part of the main admission round for the following year in September 2019.

Late applications for Reception places

Any late applicants should complete their home LA's common application form and return it to their home LA as soon as possible. In line with agreed co-ordinated admission procedures the School will be informed of any late applications received.

Admission Appeals

Parents/carers who make a formal appeal against their allocated school will have their child's name kept on a waiting list for any places that may become available at their preferred school. If the governing body does not offer a child a place at this school it will be because to do so would prejudice the education of the other children by allowing the number of children in the school to increase too much. Details of how to appeal will be explained in the decision letter.

In Year Admissions (i.e. all applications for existing year groups)

All In Year applications must be made directly to Longvernal Primary School. An application is made by completing an application form which must be forwarded directly to the school. If no form is submitted the Governing Body will not be able to process the application.

All applications will be considered by the Admissions Committee of the Governing Body. Where there are more applicants at any one time than there are places available, priority will be determined by applying the Admissions criteria.

The Local Authority

The Local Authority's annual admissions prospectus informs parents how to apply for a place at the school of their choice. Parents have the right to express a preference but this does not in itself guarantee a place at that particular school. Applications should be made on a form that can be

obtained on line from the LA and should be returned by the date stipulated. Details of the scheme are available on their website www.bathnes.gov.uk or by contacting them directly as below

Telephone 01225 394312

email - admissions_transport@bathnes.gov.uk

Address Admissions & Transport

Bath & North East Somerset Council

Lewis House

Manvers Street

Bath

BA1 1JG