

Cultural & Creative Strategic Advisory Board

Purpose and remit of CC SAB

Purpose and remit of the Board (agreed September 2016)

1. The role of the Board is advisory.
2. The members of the Board represent the national / regional bodies for the cultural and creative sector.
3. The term 'Board member' refers to the national / regional body which is represented, and not to the individual employee who attends meetings on behalf of the body.
4. The individual bodies represented on the Board retain exclusive independent control of their respective strategies, policies, and funding streams.
5. The Board will:
 - Provide impartial advice and information to Bath & North East Somerset Council.
 - Provide cultural and creative sector insight.
 - Provide strategy and policy information (including information about funding streams) which can enable cultural & creative organisations to access funding for cultural projects. In particular, advance information about future strategy and policy changes will enable the Council and the cultural & creative sector to plan for innovation and change.
 - Share knowledge and best practice.
 - Communicate openly about concerns, issues or opportunities relating to collaborative working, including issues arising from the different policies or priorities of each Board member.

 - Support the Council to implement the Cultural & Creative Strategy by prioritising short and long-term goals, and setting targets and milestones.
 - Act as 'critical friend' for implementing the Strategy, guiding the Council and helping it to determine priorities.
 - Challenge the Council to achieve its ambitions by deploying budgets and people across and between departments.
 - Ensure the Council actively enables the development of culture and the creative industries.
 - Assist the Council to identify strategic priorities for the area, and possibilities for external investment.

 - Identify opportunities for cultural organisations (locally, regionally and nationally) to develop innovative projects.
 - Identify and facilitate large-scale opportunities eg. major national and international bids.

- Work collaboratively to identify solutions, eliminate duplication of effort, mitigate risk, and reduce costs.
6. The Board will *not*:
 - Have its own budget.
 - Influence the funding decisions of the bodies represented on the Board.
 - Consider or discuss individual organisations which intend to apply, or have applied, for funding to any of the bodies represented on the Board.
 7. The Board will meet every 6 months, with written updates in the interim as required.
 8. The Board members may from time to time agree to issue a joint press release, on behalf of the Board, on any significant events that are connected with the work of the Board.
 9. Membership of the Board is not intended to, and shall not be deemed to, establish any partnership or joint venture between the members, nor authorise any of the members to make or enter into any commitments for or on behalf of the other members.

Membership of the Cultural & Creative Strategic Advisory Board

The Board members are committed to investing in the development of cultural and creative activity which creates economic and social value, develops stronger communities, and enriches people's lives.

The Board members have agreed to work together to develop and support the cultural and creative sector in the Bath and North East Somerset area.

ARTS COUNCIL ENGLAND

Third Floor, St Thomas Court, Thomas Lane, Bristol BS1 6JG

BATH & NORTH EAST SOMERSET COUNCIL

The Guildhall, High Street, Bath BA1 5AW

CREATIVE ENGLAND

1st Floor College House, 32-36 College Green, Bristol BS1 5SP

HERITAGE LOTTERY FUND

Third Floor, Balliol House, Southernhay Gardens, Exeter EX1 1NP

VISIT ENGLAND

Sanctuary Buildings, 20 Great Smith Street, London SW1P 3BT

WEST OF ENGLAND LOCAL ENTERPRISE PARTNERSHIP (LEP)

Engine Shed, Station Approach, Temple Meads, Bristol BS1 6QH

Representatives (2016)

Chair:

Councillor Patrick Anketell-Jones, Cabinet Member for Economic Development, Bath & North East Somerset Council

B&NES Council	Ben Woods (Group Manager, Economy & Culture)
Arts Council England	Ruth Kapadia, Sarah Crown
Creative England	Mehjabeen Patrick
Heritage Lottery Fund	Nerys Watts
Visit England	Lyndsey Swift
West of England LEP	Paul Appleby