

**Vehicular Access / Hard Standing and
Footway Crossing Application**
Highways Act 1980, Section 184

Complete this form to get the informal opinion of the Planning Authority on whether the proposed development might require formal planning permission or listed building consent and to receive a letter of approval from Highways for carrying out the works associated with the footway crossing/dropped kerb

Please read these notes before completing your application:

1. Include a sketch / photographs showing the proposed development. Measurements should be in metric and you may be requested to provide sectional drawings and photographs.
2. You do not need to complete Part 3 if you are not making any changes to your access, driveway, walls or enclosure and are proposing works to the footway crossing only.
3. Works to construct a crossing cannot proceed until a written letter of approval has been received from B&NES Council, Highway Maintenance department.
4. This approval will only be forthcoming if the Highway Maintenance department has no objections and is satisfied that B&NES Planning Department has no objections to the proposal(s) outlined by the applicant.
5. Approval from the Highway Maintenance department for the construction of a footway crossing will be valid for a maximum of **3 months** from the date the approval is granted.
6. Please note that your property may not be inspected by Planning. The advice given as to whether or not planning permission is required will be given entirely on the basis of the information supplied by you. If any of the information you have provided is found to be inaccurate or incomplete, the Council reserves the right to reconsider the need for planning permission or listed building consent.
7. It is important to note that the opinion of the local planning authority is given on an informal basis only and does not therefore constitute a formal planning permission, where this would be necessary.

Part 1
GENERAL INFORMATION

(a) Applicant Name

.....

(b) Address:

.....

(c) Email address:

.....

(d) **Telephone number (which will be used to call for payment):**

.....

(e) Location of proposed works if different from above:

.....

(f) Description of proposed works:

.....

Part 2

CROSSING DETAILS

- a) New Dropped Kerb Single (Min hardstanding area 2.8m wide x4.8m depth required)
- b) New Dropped Kerb Double (Min hardstanding area 4.8 wide x 4.8m depth required)
- c) Will the crossing be used regularly by vehicles other than cars?
Yes No
If so please describe the vehicle(s) you intend to use
.....
- d) If hardstanding works are already complete and / or you already have planning permission please provide the reference number of the application:
.....

Part 3

DO YOU NEED PLANNING PERMISSION OR LISTED BUILDING CONSENT?

- a) Will the proposal be used solely for domestic purposes (i.e. no business use)?
Yes No
- b) Does the property include 2 or more flats? Yes No
- c) Have there been any previous alterations/extensions to the property or sheds/
outbuildings/greenhouses etc. erected in the garden since 1948?
Yes No Don't Know
- d) Is your property a new-build, or have works been carried out at the property following a
recently approved planning application? Yes No
- e) If the answer is yes to question (d), is the construction of the property or other recently
approved works substantially complete? Yes No
- f) Is your property a listed building? Yes No
- g) Is your property located within a Conservation Area, World Heritage Site or Area of
Outstanding Natural Beauty? Yes No Don't Know
- h) Are you aware of any restrictions to your permitted development rights? (*This information
may have been included as a condition of planning permission when your property was
originally given planning permission, or when subsequent alterations were approved*).
Yes No Don't Know
- i) Will the new road access be situated on a classified road (i.e. an A, B or C road)?
Yes No Don't Know
- j) Does your proposal involve any change in ground levels/engineering works (i.e. for
hardstanding etc.)? Yes No

k) Will the new access require the removal of any wall, gates, fences or other means of enclosure? Yes No

l) If YES to question k), what is the height of the enclosure?.....

m) If your proposal includes the erection of a wall, fence, gates or any other means of enclosure, please answer the following questions:

n) What is the maximum height in metric of the proposal above ground level? (Please indicate all heights on your sketch)

o) Is the proposed wall/fence/gate to be attached to any part of a listed building?

Yes No

p) Will the hard surface be situated on land between a wall forming the principal elevation of the dwelling house and a highway? Yes No

q) Will the proposed hard surfaced ground area, or the area of hard surface replaced, exceed 5 sq. metres? Yes No

Part 4

Signature of applicant: _____

Date: _____

SKETCH PLAN

The completed form should be emailed to development_management@bathnes.gov.uk or posted to **Planning Services, Development Management, Lewis House, Manvers Street, Bath, BA1 1JG.**