

**Cycling Projects- wheels for all - bath&west**

**Cycling Opportunities for adults and children with health, learning, mobility & social needs to enjoy cycling**

* **Please also refer to our ‘User Agreement’ at the end of this form,**

To be completed at the first session only.

Please return: via email: [wheelsforall.bathnes@cycling.org.uk](mailto:wheelsforall.bathnes@cycling.org.uk) or hand in to a session leader at ‘Wheels for All’.

**Wheels for All activity – participant details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Participants Name** |  | | | | |
|  |  | | | | |
| Date of Birth | Age: | | | | |
| Home Address  Post Code |  | | | | |
| **Email address – or carer contact**  (if you are a carer /support staff please supply the most relevant e-address) |  | | | | |
| Home Telephone Number |  | | | | |
| Young Person’s Mobile Number (if applicable) |  | | | | |
| **If under 18 CONTACT DETAILS OF PARENT/GUARDIAN DURING ACTIVITY** | | | | | |
| Contact Name |  | | | | |
| Contact Address (if different from above) |  | | | | |
| Contact Telephone Number (if different to above) |  | | | | |
| **MEDICAL** | | | | | |
| **IF THE ANSWER TO ANY OF THE FOLLOWING QUESTIONS IS YES**  **PLEASE PROVIDE ADDITIONAL INFORMATION IN THE BOX PROVIDED OVER THE PAGE** | | | | | |
| Do you/son/daughter/ward have any allergies | | Yes |  | No |  |
| Do you/ son/daughter/ward have any medical condition | | Yes |  | No |  |
| Do you/ son/daughter/ward take any daily prescribed medication | | Yes |  | No |  |
| **Do you/your family member/ward /consider yourself to have a disability?**  If ‘yes’ please describe | | Yes |  | No |  |
| **Additional Information:** | | | | | |
| **Consent - please circle the appropriate answer**  **Parent/Carer Consent - Medical**  I consent to any emergency medical treatment necessary during my child’s stay at the group. I authorise the group staff to sign any written form of consent required by the hospital authorities if the delay in obtaining my signature is considered by the doctor to endanger my child’s health and safety. **YES / NO**  **Image consent**  I consent to Cycling Projects(wheels for all bah&west) taking photographs/film of my child in relation to their participation in this activity programme for publicity purposes, which may include internet/video **YES / NO**  **Data protection:** I understand that the above information will be stored on the ‘Wheels for All’ (B&NES) user database and only used by them and not disclosed to a 3rd party. | | | | | |
| **Signed** (add role if signing on behalf of someone else **Dated** | | | | | |

**Emergency contact details**:

Please supply up to 2 phone numbers and show the relationship to participant

1. ……………………………….
2. ………………………………

**About you as a ‘Wheels for All’ participant:**

Are there any adjustments that we would need to make in order to enable you to fully enjoy taking part in the session? Please describe below and/or discuss with the session leader.

**Confidence**

Please describe how confident you feel as a cyclists or **Wheels for All** user before your first session with us. **Circle or tick** the description that most suits how you feel

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Not at all confident – little experience | I have a limited amount of confidence | Fairly confident | Increasing confidence | Gaining confidence all the time | Confident but still need more practice | Confident and happy on several bikes |
|  |  |  |  |  |  |  |

**Tick Ethnic Group**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| White | Mixed/Multiple Ethnic Group | Asian/Asian British | Black/African/Caribbean/  Black British | Chinese | Arab | Other Ethnic Group |
|  |  |  |  |  |  |  |

**Thank you for completing this form.**

**NOW: Please read and retain our ‘User agreement’ which sets out our terms and conditions of use which by signing this form you are agreeing to comply with.**

**We hope that you have a great time on our bikes but please let us know if there is anything that we could do to improve your experience of ‘Wheels for All.’**

Further information can be obtained from: ​

[facebook:wheelsforallbathandwest](http://www.facebook.com/wheelsforallbathandwest)

<http://bathnes.gov.uk/wheelsforall> & <http://cycling.org.uk>

**wheels for all – bath&west**

**User agreement – to be retained by all users**

**1. Open sessions – ‘pay and ride’**

**About us.**

* Our primary aim is to make cycling as accessible as possible by helping disabled people and their families/carers enjoy cycling using our range of adapted bikes, trikes, hand cycles and other bikes.
* All are very welcome to ride however priority will be given to disabled people and those who would not be able to cycle without our bikes.
* We are mainly a group of volunteers who are giving our time on a Saturday to help people who otherwise might not get a chance to cycle with family, friends or carers. Please bear this in mind.
* ‘Wheels for All’ B&NES receives fundraising support from ‘The Friends of Wheels for All’ who are a voluntary constituted group who are all volunteers. Please make a donation and/or find out how to get involved if you are interested in helping keep Wheels for All going.

**We will**

* Try our best to match you, your family or your group with bikes that are best for you.
* Be clear with you if there is likely to be a wait at our ‘open sessions’ for the right bikes.
* Offer guidance on how best to enjoy the bikes and the cycle circuit depending on your needs.
* Make sure that considerations of your safety and the safety of others are clear to your-self as a rider, carer or family member. This will include safety equipment, how to operate individual bikes/trikes, advice and additional tuition for those who in our opinion may need it.
* **Expect you as a user of our service to comply with all conditions contained in this agreement**

**We would ask that riders help us by following our guidance as follows.**

**Please:**

* Fully complete a registration form before handling or riding a cycle and tell us as much about yourself (or the person you are supporting) including details of any learning needs, mobility impairments or medical conditions.
* Ensure that children and young people (under 16) are accompanied by an adult during the session.
* Ensure that children and young people (under 16) wear a cycle helmet when riding
* Be aware of other users who may be vulnerable individuals and help others to remain safe
* Wear suitable clothes for the conditions on the cycle circuit. Odd Down is frequently windy!

**Please:**

* Ensure that any staff who accompany individuals have received a safety briefing before using any of our bikes and equipment
* Be patient if the bike that you want is not immediately available. We have a limited number of bikes and sometimes during busy periods it may be necessary to share and take turns.
* Come in good time especially if you need to register yourself or someone else for the first time
* Inform a member of staff of any accidental breakages or damage to cycles.
* Inform a member of staff of any incidents or ‘near misses’ on the cycle circuit that you think may compromise the safety of themselves or other users
* If you use your own bike at our sessions then you are responsible for it being in a safe & roadworthy condition before riding it.

**Wheels for All users must not:**

* **Enter the bike store** unless accompanied by a member of our staff

**At our open sessions (typically Saturdays) we regret that we are unable to:**

* Offer refunds if you choose not to ride in inclement weather. Please bring a good quality waterproof.
* Pre-book – or reserve a particular bike from our own stock
* Hire bikes ‘off site’ without a member of our staff being present
* Offer discounts other than those that we advertise on our webpage and other official publicity

**We can also offer:**

A range of ‘tailor made’ packages of support to groups and individuals for more information:

Contact: Chris Revill, ‘Wheels for All’ coordinator.

Phone: 0753 0263014;

email: [chris.revill@cycling.org.uk](mailto:chris.revill@cycling.org.uk)

(‘Wheels for All’ February 2016)