



**Short Breaks Statement and how to access short
breaks and activities for Children and Young People
with Special Educational Needs and Disabilities
(SEND) in Bath and North East Somerset**



Revised: June 2016

Introduction

This document specifically focuses on short break provision for children and young people with a special educational need and disability aged 0-21 years in Bath and North East Somerset, however the legislation refers to young people aged 0-25 years. This document has been put together with the views and support of key partners and stake holders including the Parent Carer Aiming High group and the SEND Strategy Group.

In recent years access to short breaks for disabled children and children and young people with identified Special Educational Needs and Disabilities has significantly improved as the volume and range of short breaks has increased. The short breaks that are commissioned by the Council; parent carer groups report that this has led to improved outcomes for children, young people and their families and has also provided evidence for those planning and providing services. Examples of improved outcomes include young people forming friendships with peers in their community and being supported to develop independent skills.

Since October 2011 there is a duty for local authorities to provide a range of short breaks for children with Special Educational Needs and Disabilities under the Breaks for Carers of Disabled Children's Regulation 2011. These regulations require each local authority to produce a short break statement. The needs of children and young people with Special Educational Needs and Disabilities and their families are evaluated to through timely consultations which last took place in August 2013, through data collected such as attendance sheets, performance levels and levels of satisfaction of services commissioned by the Council as well as demographic data and reach data. By collecting data in this way the Council can demonstrate value for money and set out clear outcomes when developing strategic plans and commissioning of short breaks.

Population of Disability

Age	Number of Pupils
0 to 4	350
5 to 9	416
10 to 14	526
15 to 19	533
20 to 24+	328
Total:	2153

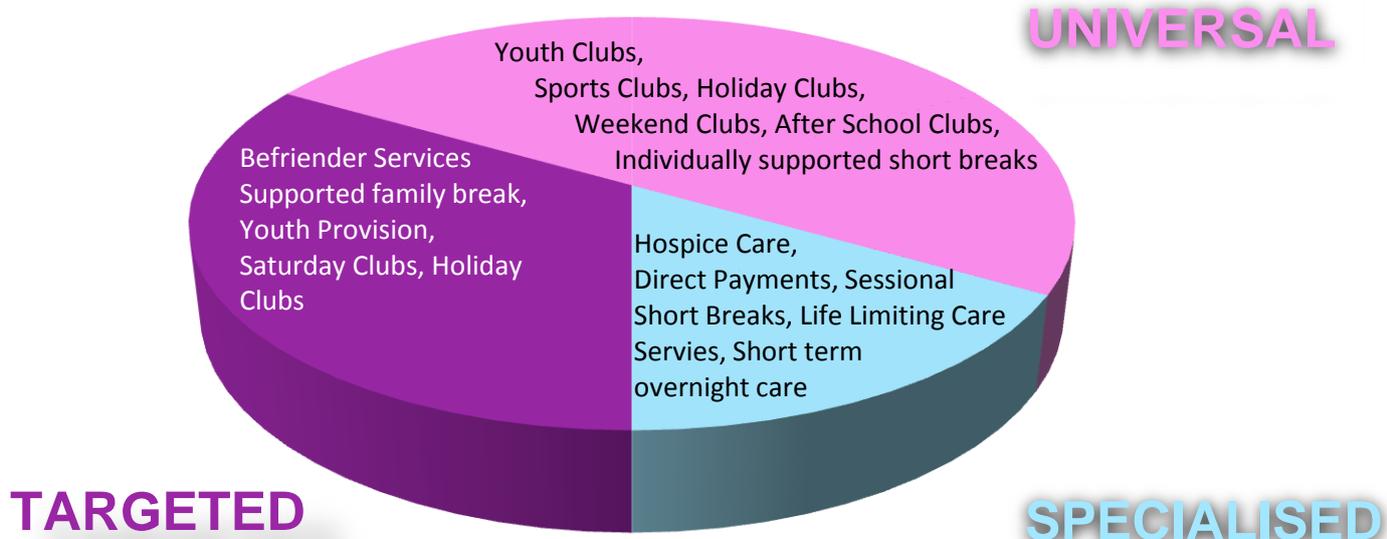
Gender

Gender	Number of Pupils
Male	1091
Female	1062
Unknown	0
Total:	2153

Source 0-24+ years: Data from ONE, Liquid Logic and Early Years database March 2016



Range of short breaks



Range of Short Breaks

The aim of offering a range of short breaks is to ensure children and young people with special educational needs and disabilities have the necessary support to access and participate in society. Mainstream services and specialised agencies should work alongside each other to offer fair access and offer the same opportunities to children with special educational needs and disabilities including those with a sustainable and permanent disability so that disabled children and young people can make positive connections and develop friendship with their disabled and non-disabled peers. Short breaks also provide the opportunity for young people to go out to places in their local community and develop independence skills.

A short break can last a few hours to an overnight in or away from the home. They can take place in a community setting; the child's own home; the home of an approved carer or in a

residential setting. They can take place during the day, in the evening, during the weekend or during school holidays. Short Breaks also provide parents and families with a necessary and valuable break from their caring responsibilities.

What is a short Break?

Short Breaks were previously known as 'respite care'. A short break takes place to allow families to spend time together, with or without their disabled child, doing ordinary family things. As well as providing a break from caring, short breaks offer children and young people the opportunity to go places, have fun, spend time with friends, develop independence skills and increased self confidence in a range of activities both indoor and outdoor and in the wider environment.



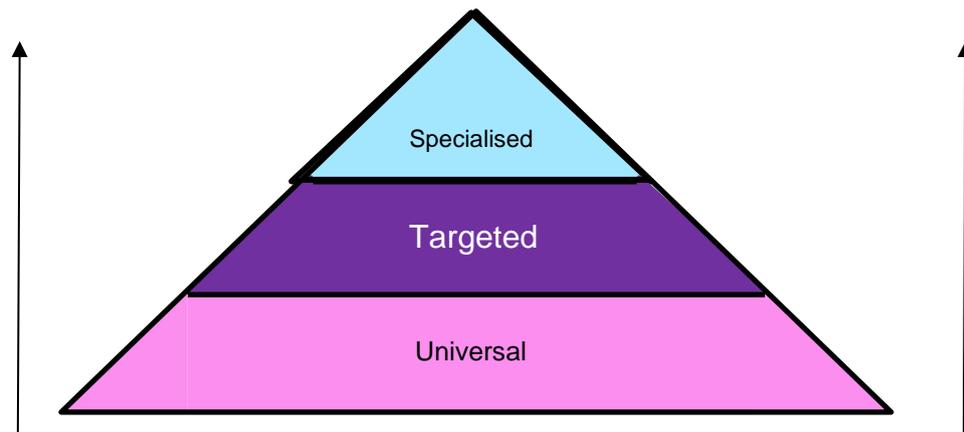
Who is entitled to a short break?

Children and young people are eligible for short breaks if they have a “physical or mental impairment, which has a substantial and long term effect on their ability to carry out day-to-day activities.” (Source: The Equality Act 2010). This may include:

- Physical or mental impairment
- Sensory impairment
- Autistic Spectrum Disorder
- Children who may have challenging behaviour as a result of their disability
- Children who have complex healthcare needs and who may have palliative, life limiting or life threatening conditions
- Children/young people with an statement of Special Educational Needs or Educational Health and Care plan (EHCP)

How to access Short Breaks and activities for disabled children and children with SEND

Bath and North East Somerset believe that in order for services to be provided fairly and within an equality framework there must be consistency throughout all of Children's Services. Some services can be accessed by contacting the provider directly e.g. holiday play schemes whereas other services such as short term overnight care will require an assessment. The level of support a child would need to access provision depends on the severity of the child's disability and the needs of the rest of the family. This support is categorised into three levels



Many children will access a mixture of services, some specialised ones that are provided through an assessment and some that are accessed through universal and targeted activities, which have been commissioned from voluntary or independent sector groups.

Universal services

These are services available to all children and young people and cover educational or leisure activities for disabled children and children and young people with identified special educational needs and disabilities outside their home. They include activities at youth clubs, sports and leisure centres and after school clubs. Universal services will be the first point of contact for many families. Providers of short breaks services and of children's and young people's universal play and leisure services, take active steps to make reasonable adjustments to ensure that access for children and young people with special educational needs and disability is possible.

Disabled children and children and young people with identified special educational needs would not need an assessment to access universal services. Parent/carers should contact the provider of the provision directly to find out what is on offer. It is usual to complete some form of registration document for planned Short Breaks, like a Holiday Play Scheme, which gives a brief introduction to your child or young person. Following the promotion of the Schemes, some providers request that application forms for holiday schemes are returned up to 6 weeks before the provision is to take place. In any event a short breaks practitioner - a youth worker or play worker may wish to contact the family to ask questions about the individual needs of your child.

The Council has Information and Advice Officer – SEND and additional needs who can provide specialist advice and support for families in the area. This could include advice around sensory impairment, physical disability, learning difficulties and behavioural problems. The worker also updates the **Local Offer website** www.rainbowresource.org.uk which sets out arrangements for supporting disabled young people and those with SEN aged 0-25, detailing the services available and linking to information about education settings, early years settings, schools and further education. As well as providing guidance to complete the wide range of forms required for support.

Families can also apply for a Rainbow Resource Card which gives some concessions to activities, some organisations and events. Details can be found on the Rainbow Resource www.rainbowresource.org.uk in the turquoise box on the home page.

To talk to, or find out more about, the Information and Advice Officer – SEND and additional needs please contact the Family Information Service.



Targeted Services

The Council recognises that families may have additional needs if they are bringing up a disabled child or a child with special educational needs that the children or young people may need extra support, either short or long term, to be able to take part in activities. Targeted services aim to offer support to prevent difficulties building up and to encourage children and young people to try new things. Examples of targeted services include youth clubs, Saturday clubs and holiday clubs that are specifically run to support the individual needs of disabled young people. Other targeted services include daytime care in the homes or in the local community of disabled children as well as services available to assist carers in the evening, at weekends and during school holidays.

Access is not necessarily dependant on a formal assessment although each service may operate their own criteria. Some services will be available for children assessed as needing a short break through a multi-agency integrated assessment process. This is a voluntary process where a lead professional such as a health adviser, school teacher or youth work professional supports the family to identify what interventions and services can be offered. The aim is to offer earlier interventions to prevent difficulties escalating and to increase the likelihood of positive outcomes for disabled children and their families.

The Council commissions two **Family Play Inclusion Workers (FPIW)** work with children aged 5-15 years who use their experience and expertise in play to help people understand how important play is in supporting children's emotional and physical development. One worker is based in Bath and one in Norton Radstock. Their job is support children and young people to enjoy play opportunities and try new things. The FPIW service can be accessed by contacting them directly by email or telephone or by completing and sending in a Request for Support Form available on the B&NES website or BAPP/WPA

<http://www.bathnes.gov.uk/services/children-young-people-and-families/childrens-centres/request-support-form>



Specialist Service

Specialist services are available to children and families who have carried out an assessment through the **Disabled Children's Team**. To access specialised services eligibility criteria are used to determine the level of service required for each family. To find out more information about the assessment process for children aged up to 18 years, please follow this link.

http://www.bathnes.gov.uk/sites/default/files/threshold_for_assessment_august_2013.pdf

For those young people aged 18 or over please follow the Adult Social Care eligibility criteria to Fair Access to Care (FACS) below

http://www.bathnes.gov.uk/sites/default/files/sitedocuments/Social-Care-and-Health/Social-Care-Services/bath_and_north_east_somerset_fair_access_to_care_services_guide.pdf

In order to access an assessment, parent carers can contact the **Disabled Children's Team** on 01225 39 6967 and ask for an initial assessment. This assessment will look at the needs and circumstances of the family and recommend what support, if any, is needed. A core assessment is undertaken and specialised services provided to children and families with the most complex needs. These include overnight short breaks in or away from the family home and could take place with family carers or individual support workers who will facilitate the use of community facilities. Services are also available to assist carers in the evenings, at weekends and during school holidays.

Specialist palliative care health services for children and young people with life limiting conditions are commissioned. These include short breaks at a Children's hospice as well as an overnight service in the child's home. To receive these types of services an assessment from a health professional is required. To find out more information about this please contact the family information team or look on the local offer pages.

Some families choose to source their own services through **direct payments** which enable them to employ their own carers or contract with an agency for the care from a provider. Support is available for families who decide to take this option. To access direct payments families will need to go through a formal assessment. The Council commissions a service to support families with their **direct payments** and can provide advice on how this might work. Please contact the **Disabled Children's Team** for more information about **Direct Payments**.



Feedback from families using short break services

I like coming to the club because we can do things we can't do at home

"I like that the staff know my child and help them to be independent."

"My son had a great day and so did I!"

"I am so happy that he loves coming here. This is the only place that he can come and be accepted for who he is and the staff do an amazing job and have so much patience."

My boys love it at the Hut; they get so much from being alongside non ASD children. After a day here, they are much more animated and lively in their social interactions, it's always a great joy to collect them!"

Transport

Other feedback received from families relates to the low levels of accessible transportation getting to and from Short Breaks which can be an issue for some children, young people and their families. The **Diamond Travel card** offers free off-peak bus travel for older people and those with disabilities who live in Bath & North East Somerset. To access more information about the **diamond travel card** please follow this link <http://www.bathnes.gov.uk/services/parking-and-travel/public-transport/bus-passes> or contact the Family Information Service for more information.

There is also a Community Transport schemes in Bath & North East Somerset which is aimed at providing members of the public, who are unable to use conventional public transport due to disability or age, with fully accessible transport in order to help solve their mobility problems, or because of a lack of availability of adequate and safe public passenger services. There are three types of community transport schemes operating in most parts of Bath & North East Somerset:

- Dial-a-ride
- Mini Bus Schemes
- Voluntary Car Schemes

To find out more about the community transport scheme, please follow the link here: <http://www.bathnes.gov.uk/services/parking-and-travel/community-transport>

Organisations that offer short breaks to disabled children may be able to offer a solution to particular issues around transportation.

Transitions for disabled young people and children with special educational needs/ Preparing for Adulthood

Bath and North East Somerset Council have developed a transition pathway to support young people and their families through the transition process using person centred approaches. Transition to adulthood is about helping young people and their families to prepare for the changes in services that they may receive. The transition process also takes into account that sometimes a lot more planning is needed to ensure the transition to adulthood is as smooth as possible for young people with additional needs. In B&NES we recognise that good transition planning needs to be based around four specific areas (Pathways)

1. Education and training
2. Independence and Housing
3. Health
4. Friendships, Relationships and Community

Further information about the Transitions process please follow this link or contact the Family Information Service <http://www.bathnes.gov.uk/services/children-young-people-and-families/transition-adulthood>

and have a look at the useful resources in the Preparing for Adulthood section of the Rainbow Resource www.rainbowresource.org.uk

Workforce development

There are a number of ways professionals can receive additional training to support a disabled child or a child with Special Educational needs who they are working with. All new council employees undertake induction training, where a section of training looks at communication techniques with children of disabilities. Specific courses around children and disabilities are accessed through the two special schools in the area and include:

- ASD enabling effective inclusion
- How adult empathy supports children's emotional development
- Supporting Children with physical disabilities in School.

The family placement team also carries out a number of courses relating to understanding and supporting disabled children in the home environment for foster carers. The Council also offers training for professionals that covers sexual health training and include strategies to support the sexual health needs of young people with learning disabilities and supporting parents and carers to talk to their children about sex and relationships.

Where do you go to access information?

Information on short breaks is available in a wide variety of accessible formats including leaflets, on the internet and by telephone to all families in Bath and North East Somerset area. For up to date information about the range of short breaks and specific schemes please contact the **Family Information Service (FIS)** team on 01225 395343, Text 07980998906 or email fis@bathnes.gov.uk. You can also ring FIS to contact the Information and Advice Officer – SEND and additional needs. FIS offers impartial advice covering a range of topics supporting

families and children aged 0-20 years (0 – 25 if the young person has additional needs).

Specific information about **short break services** can be found here:

http://www.bathnes.gov.uk/sites/default/files/final_short_break_activities_commissioned_by_bath_and_north_east_somerset_council_2014.pdf

www.rainbowresource.org.uk

As part of the Children and Families Act 2014, all Local Authorities are required to publish a Local Offer of the support and services we expect to be available for children and young people aged 0 – 25, from children and young people with a low level of special educational need or disability, through to the most complex needs. The intention of the local offer is to improve choice and transparency for families. To find out more information about the **local offer** please follow this link <http://www.bathnes.gov.uk/services/children-young-people-and-families/send-special-educational-needsdisabilities-0-25>

The FIS team has also developed a searchable local offer of activities and services to support children and young people with additional needs called **The Rainbow Resource**. It contains information on health, education, transport, leisure, benefits advice, careers and employment, practical help and support. The Rainbow Resource is available to view at www.rainbowresource.org.uk You can join the Rainbow scheme and receive a concessions card which allows you into certain places for free or at a discount.

There are specific services that can support families through the statutory process of receiving an **Education Health and Care Plan (EHCP)** for their child or young person. The **B&NES SEND Partnership Service** provides independent and impartial advice support to parents of children and young people with SEND with EHC Planning and/or any transfer process from statement to EHCP's and non-statutory processes and enquiries. The **Shout Out** advocacy service at Off the Record currently provides an advocacy service for disabled children and young people and also provide an independent advocacy service for young people with SEND from their year 11 reviews.. To ensure you are directed to the right organisation for the support you require please contact the send_partnershipservice@bathnes.gov.uk or 01225 394382 who will direct you accordingly. Off the Record also offer other advocacy services to disabled children and young people and you can contact them directly to find out more.

Parent carers and, where appropriate, young people are fully involved in all aspects of short breaks development. They are involved in making key decisions about short break provision. As a result, the development of the range of short break services has grown reflecting the needs of families in the area. If you would like to have your say and get involved please contact **Parent Carer Aiming High (PCAH)** group. They can be contacted at the Carers Centre in Radstock on 01761 431388 or through <http://www.parentcarersaiminghigh.org/> or their Facebook page <https://www.facebook.com/pages/Parent-Carers-Aiming-High/155161281309959>



Future plans for Short Break Services

In order to sustain lasting change within Bath and North East Somerset the Council needs to be able to demonstrate which services and interventions are effective and where further improvement and/or growth is needed. That is why the Council works closely with providers of short breaks and families of disabled children to regularly review practice; systematically collect and analyse data.

Parent/carers have actively been involved in shaping this short break statement. The Council have also consulted with young people who have decided they would like to produce a young person 'easy English' version of the short break statement. This will be completed in 2017. Through timely consultations, the views of parent carers and their children and young people using short breaks and providers of these services will continue to be heard and will influence decision making about commissioning to sustain and develop short breaks in the future.

Since 1st September 2014, The Special Educational Needs and Disability (SEND) reforms came into force and is a national programme to transform support for children and young people aged 0-25 years with Special Educational Needs and Disability (SEND) placing aspiration and personalisation at the heart of the system. The Council is working towards better links between EHCP planning and short break opportunities. Short break providers have a wealth of knowledge about the children and young people that access their services which could result in improved support plans for the child in a number of setting including educational and recreational settings.

Bath and North East Somerset Council have adopted Person-Centred thinking, approaches and tools in our work which put the child at the heart of the process and produce Education, Health and Care (EHC) plans which reflect the child or young person's aspirations. All families entitled to a EHCP can opt for a personal budget. This allows you to spend the allocated money differently. Through the social care element of the EHCP a personal budget could be used to purchase short breaks. Please follow the link below and click on the purple box labeled personal budgets to find out more.

<http://www.bathnes.gov.uk/services/children-young-people-and-families/send-special-educational-needsdisabilities-0-25>

We will continue to develop short break opportunities for families in conjunction with legislation such as the Equality Act 2010, the Children's and Families Act 2014 and SEND to ensure that the Council comply with current legislation as well as developing seamless, high quality services for disabled children. This statement will be reviewed yearly.

Last Revised June 2016

For more information **about this statement**, contact:

Kay Sibley, Specialist Commissioning Officer, Bath and North East Somerset Council,
Keynsham Civic Centre, Temple Street, Keynsham, BS31 1FN 01225 39 5437,
kay_sibley@bathnes.gov.uk

Appendix 1

Additional Information

Definitions

The Children Act 1989 sets out legal framework for how services for children and their families are provided.

This policy and procedure relate to children and their families who are in need. As such the definition is taken from the Childrens Act 1989. Section 17(1) states that “it shall be the general duty of every local authority:

To safeguard and promote the welfare of children within their area who are in need; and so far as is consistent with that duty, to promote the upbringing of such children by their families by providing a range and level of services appropriate to those children's needs”.

Child in Need definition

The Childrens Act 1989 section 17(10) states that a child shall be taken as in need if: A 'child in need' may be:

- disabled
- unlikely to have, or have the opportunity to have, a reasonable standard of health or development without services from the local authority; or
- unlikely to progress in terms of health or development; or
- unlikely to progress in terms of health or development; without services from the local authority

Disability Definition

The Childrens Act 1989 section 17(11) states that a child is disabled if:

“he is blind, deaf or dumb or suffers from mental disorder of any kind or is substantially and permanently handicapped by illness, injury or congenital deformity or such other disability as may be prescribed”

'Development' means physical, intellectual, emotional, social or behavioural development; and 'health' means physical or mental health.

The Equality Act 2010 defines disability as:

“A physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities”

Those covered by this definition would include anyone who permanently unable to use a limb, see or hear. Children or young people with a learning disability or with a long lasting clinically well – recognised mental illness.

The meaning of long term is lasting, or being likely to last, at least 12 months.

Short Breaks Definition

The Short Break Implementation Guidance 2008 defines short breaks as:

“Short breaks provide opportunities for disabled children and young people to spend time away from their primary carers. These include day, evening, overnight or weekend activities and take place in the child's home, the home of an approved carer, a residential or community setting. Provision of short breaks should be based on an assessment of the whole family addressing both their personal and social needs. Short breaks occur on a regular and planned basis and should be part of an integrated programme of support which is regularly reviewed”.

Special Educational Needs and Disability (SEND) Reforms

The reform is a transformation of the way support is provided for children and young people with SEN and/or disabilities up to the age of 25. Support will be focused on enabling children, young people and their families to achieve their long term aspirations. The new laws and Code of Practice have been in force from 1st Sept 2014.

The main changes for SEND as part of the Children and Families Act 2014 are:

- Statements of Special Educational Needs are to be replaced with joined-up, holistic Education, Health and Care (EHC) plans from 1st September 2014
- EHC plans will come with the option of a Personal Budget
- All Local Authorities are required to publish a Local Offer of the support and services we expect to be available for children and young people aged 0 – 25, from children and young people with a low level of special educational need or disability, through to the most complex needs. The Local Offer is a continuing piece of work and will be reviewed and updated as it develops. We also have included specific sections that are key to the new SEND Reforms, including Education, Health, Care, Requesting an Education, Health and Care Needs Assessment and Personal Budgets..

Family Information Service (FIS)

The Family information Service provides comprehensive impartial information for families, professionals and young people in Bath and North East Somerset area. All enquires are dealt with in confidence.

Family Play Inclusion Workers

A Family Play Inclusion Worker supports children and young people to enjoy play opportunities and try new things or as a support to start attending an activity regularly. A home visit is arranged to meet the family and build a clear picture of what is needed and steps are agreed to work towards positive outcomes

Information and Advice Officer – SEND and additional needs

The worker provides specialist advice and support in the area. This could include advice around sensory impairment and physical disability to learning difficulties and behavioural problems.

SENCo (Special Educational Needs Co-Ordinator)

The SENCo coordinates the provision made for individual children with a Special Educational Need (SEN) working closely with staff, parents and carers, and other agencies. The SENCo also provides related professional guidance to colleagues with the aim of securing high quality teaching for children with SEN.

Direct Payments

If you qualify for help through an assessment you can choose to receive a 'direct payment' to buy services you need to meet your needs as a family. On the whole this is instead of receiving services direct from the council.

Contacts

- Disabled Children's Team (DCT) 01225 39 6967
- Family Inclusion Play Workers

Bath: Bath Area Play Project Tel: 01225832479 or email: enquires@bapp.org.uk

Norton Radstock: Wansdyke Play Association 01761420660 or email: admin@wpa-play.com

- Family Information Service (FIS)

Tel: 08000731214, Text 07980998906 or email: fis@bathnes.gov.uk

- Information and Advice Officer – SEND and additional needs

Kath Fallon 01225 395358

- Independent support to parents of children and young people with SEND

SEND Partnership Tel: 01225 394382 or e-mail send_partnershipservice@bathnes.gov.uk

Off the Record – 01225312481, Text 07753891745, email office@offtherecord-banes.co.uk