

Application for Banners and Flags

When filling in this form please use the tab key (→) to move from one question to the next.

For information about the available pitches, and details of the types of banners and flags allowed please see the downloadable advice on the Bath and North East Somerset Council website.

Name of Organisation	
Organisation's Address	
Contact Name	
Contact Email	
Mobile Contact Number	
Website	
Description of Organisation	

I understand that all the requested paperwork (listed below) must be provided at least 6 weeks before the requested date:

I have attached a diagram of the design which I intend to use:

I have attached evidence of Public Liability Insurance cover to a minimum of £5million:

I have attached details of the company who will be installing the marketing materials:

Please note that this booking system works on a first come first served basis.

Please use the grid below to indicate which spaces you wish to book and the length of time you wish to book them for.

Street/Location (Available pitches)	Number of Pitches	Date Installed	Date Removed
Cross Street Banners			
Milsom Street (1)			
Pendant Banners			
Brunel Square (6)			
Southgate Street (14) [7 doubles]			
Churchill Bridge (4)			
Vertical Banners			
Abbey / High Street / Orange Grove (7)			
Manvers Street / Terrace Walk (4)			
Vertical Banners (Temporary)			
Manvers Street (2)			

DECLARATION

- (1) I confirm I have read & understood the requirements for erecting banners & flags (duration of booking, size of items);
- (2) I confirm I understand my booking is provisional until the Council has confirmed availability of dates;
- (3) I confirm I understand my booking is conditional upon the Council's approval of designs;
- (4) I confirm I understand that if I do not take down my items by the due date, the Council will do this and re-charge me in full;
- (5) I confirm that I am entirely responsible for procuring and overseeing sub-contractors to erect and take down items. I must provide evidence that my sub-contractors have Public Liability Insurance cover for minimum £5million.

Signed / contact person

DATE